

COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING AGENDA

Wednesday, December 20, 2017
5:15pm

Introductions

1. Call to Order
2. Public Comments
3. Minutes and Circulation Reports
4. Treasurer's Reports
5. Correspondence
6. Librarian's Report
7. Friends of the Library Report
8. Foundation Report
9. Old Business
 - Building
 - Steering Committee
 - Board Goals

10. New Business
 - Budget for 18/19
 - 2018 Holidays
11. Announcements
12. Adjournment

COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
November 15, 2017

Call to Order – C. Benward called the meeting to order at 5:15 p. m.

Board Members present: Curt Benward, Teri Harris Jones, Gina Sutherland, James Moore, Steve Metz, Jennifer Groth and Bob More.

Others in Attendance: Marie Benton, Sami Pierson and Ellen Thompson.

Public Comment – None

Minutes and Circulation – We reviewed minutes of the October 18th board meeting and October circulation figures. T. Harris Jones made a motion to approve the minutes and B. More seconded. Approved unanimously. Library gate count and circulation of library materials are both strong.

Treasurer's Report – We reviewed library revenue and expenditure summaries for September and October as well as the memorial funds account summary. There were no questions or concerns. Sami said that the first County tax payment should arrive in the very near future.

Correspondence – None

Librarian's Report – Sami gave a brief overview and virtual tour of the library's new website. She then introduced staff member Christina, whose organizational abilities and attention to detail, Sami told us, were instrumental in bringing the new website to a successful launch. Sami then introduced Clara, who is starting a You Tube teen engagement program at which teen library patrons will create You Tube videos. Approximately 70 people attended a November 13th open house and reception held to celebrate and publicize the new library website and logo. Attendees received book bags, bookmarks, pencils, pens, Frisbees and coffee cups, all featuring the new library logo. These library branded items were purchased with funds from the Library Foundation and will be handed out when staff members go to Farmer's Market, club presentations and the County Fair. Library Board members and Foundation members each received customized library logo shirts, also purchased with Foundation monies. Sami concluded her presentation pointing out that the new online room reservation system means that we will no longer be able to track the number of room requests we are unable to fulfill.

Representatives from Library Market will be coming near the end of the month to continue working with staff on the year-long library marketing plan. The most recent communication from Douglas Fast Net further delays their promised installation of a fiber optic internet cable for the library. Interviews for one full-time library staff position are being held this week and interviews for the second position will take place soon. We briefly reviewed a side-by-side comparison of this year's library state report with last year's report figures. Most data were quite consistent. We reviewed library programming for the month and Ellen told us that there was a significant excitement in anticipation of this Saturday's Gold Prospecting program. Sami reminded us that the current Strategic Plan expires in 2018 and that it will soon be time to draft a new Strategic Plan.

Friends of the Library Report – M. Benton reported that the “Third Thursday” half-price sale in the book store takes place tomorrow. October proceeds in the book store were \$705.26 and the November book sale took in \$918. The next Friends book sale will be Saturday December 2nd. On Sunday the 3rd, all books will be free. Any books left after the December sale will be picked up by St. Vincent DePaul. The Friends will hold a sale of crafts materials and books in January.

Library Foundation Report– C. Benward reported that the Foundation’s November 4th Fall Fundraiser was a success. About 70 people attended, the speaker and musician were both well received and all of the items in the silent auction sold.

Old Business –

Building – Sami reported that the building is now partially painted and the painting will continue as weather permits. Recent rains have produced roof leaks—some in the same locations as in past years, and others in new spots. Overall, however, the leaks are not nearly as severe as they were last year, and so the protective coating has helped keep the library dryer.

Steering Committee – Representatives from the City assure us that they are still actively looking into properties that might serve as a site for a new library. These inquiries need to be done quietly to preserve the likelihood of achieving a reasonable purchase price. No additional information is available at this time.

Board Goals – G. Sutherland suggested a goal of promoting the value and importance of the library to our community, emphasizing the many services, programs and events available to patrons at no cost. Sami will bring the Marketing Book to our next meeting so that we can explore ways to enhance our outreach and public relations efforts. Board members will continue to think about this and other goals we may wish to adopt.

New Business –

Library Budget – Sami reminded us that the City’s budget process will be starting soon and that we will need to include money to support writing a new Strategic Plan in the library’s budget.

Announcements – C. Benward reported that Ellen Dorothy Foss had died recently; her memorial service is Saturday at 4:00 p. m. at Gloria Dei Lutheran church. Ms. Foss was widely known as the “Cookie Lady” because of her generosity in bringing cookies for library Senior Movie Nights. B. More reported that the local Housing Task Force had received a \$30,000 grant from the Oregon Community Foundation to begin work on the housing shortage problem.

Adjournment – C. Benward adjourned the meeting at 6:27 p. m.

Next meeting: December 20th at 5:15 p. m.

Respectfully submitted,

G. Sutherland

City of Coos Bay
Balance Sheet
November 30, 2017

Library Fund

ASSETS

07-000-100-1001	Cash - Combined Fund	557,280.45	
07-000-100-1015	Petty Cash	200.00	
07-000-100-1150	Investments - Nonspendable	51,913.89	
	Total Assets		609,394.34

LIABILITIES AND EQUITY

FUND EQUITY

07-000-200-2501	Fund Balance - Nonspendable	51,913.89	
	Unappropriated Fund Balance:		
07-000-200-2500	Fund Balance	845,588.96	
	Revenue over Expenditures - YTD	(288,108.51)	
	Balance - Current Date	557,480.45	
	Total Fund Equity		609,394.34
	Total Liabilities and Equity		609,394.34

City of Coos Bay
Revenues with Comparison to Budget
For the 5 Months Ending November 30, 2017

Library Fund

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
<u>Carryover</u>					
07-000-300-0100 Carryover - Regular	.00	.00	602,252.00	602,252.00	.0
07-000-300-0200 Carryover - Memorial/Board	.00	.00	50,000.00	50,000.00	.0
Total Carryover	.00	.00	652,252.00	652,252.00	.0
<u>Revenue From Other Agencies</u>					
07-000-340-0300 State Library Grant	.00	.00	17,000.00	17,000.00	.0
07-000-340-0301 Grants	.00	.00	7,500.00	7,500.00	.0
07-000-340-0303 Federal Grants	3,202.86	3,202.86	2,500.00	(702.86)	128.1
07-000-340-0900 Library Tax Base	149,810.04	149,810.04	1,000,000.00	850,189.96	15.0
Total Revenue From Other Agencies	153,012.90	153,012.90	1,027,000.00	873,987.10	14.9
<u>Use Of Money & Property</u>					
07-000-350-0100 Interest	741.04	4,315.14	4,000.00	(315.14)	107.9
07-000-350-1100 Auditorium Rental	150.00	600.00	1,000.00	400.00	60.0
Total Use Of Money & Property	891.04	4,915.14	5,000.00	84.86	98.3
<u>Current Services</u>					
07-000-360-0100 Copies	585.70	3,216.69	6,000.00	2,783.31	53.6
07-000-360-1800 Library Fees	1,099.20	5,601.34	14,000.00	8,398.66	40.0
Total Current Services	1,684.90	8,818.03	20,000.00	11,181.97	44.1
<u>Other Revenue</u>					
07-000-380-0200 Cash Over/short	.10	(.10)	.00	.10	.0
07-000-380-0400 Reimbursements	1,537.50	1,680.50	325.00	(1,355.50)	517.1
07-000-380-0900 Gifts, Donations & Memorials	271.64	4,760.42	13,000.00	8,239.58	36.6
Total Other Revenue	1,809.24	6,440.82	13,325.00	6,884.18	48.3
Total Fund Revenue	157,398.08	173,186.89	1,717,577.00	1,544,390.11	10.1

City of Coos Bay
Expenditures with Comparison to Budget
For the 5 Months Ending November 30, 2017

Library Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Library Fund</u>					
Personnel Services					
07-510-510-1001	Salaries	45,824.35	231,381.83	613,484.00	382,102.17 37.7
07-510-510-1003	P.E.R.S.	8,182.38	44,699.85	114,873.00	70,173.15 38.9
07-510-510-1004	Social Security	3,479.63	17,546.22	46,936.00	29,389.78 37.4
07-510-510-1005	Employee Insurance	7,807.14	41,946.42	165,715.00	123,768.58 25.3
07-510-510-1006	Unemployment	.00	.00	16,150.00	16,150.00 .0
07-510-510-1007	Workers Compensation	134.18	662.18	2,513.00	1,850.82 26.4
07-510-510-1008	Volunteer Workers Compensation	.00	10.05	167.00	156.95 6.0
	Total Personnel Services	65,427.68	336,246.55	959,838.00	623,591.45 35.0
Materials & Services					
07-510-520-2005	Training, Meetings, Travel, Dues	124.00	1,404.12	4,200.00	2,795.88 33.4
07-510-520-2101	Utilities	225.07	11,892.02	40,500.00	28,607.98 29.4
07-510-520-2102	Telephone	.00	1,787.65	3,200.00	1,412.35 55.9
07-510-520-2105	Advertising	.00	102.98	1,500.00	1,397.02 6.9
07-510-520-2108	Contractual	555.02	561.02	46,000.00	45,438.98 1.2
07-510-520-2120	Insurance	.00	21,968.17	21,000.00 (968.17) 104.6
07-510-520-2122	Duplicating	332.09	2,317.58	5,200.00	2,882.42 44.6
07-510-520-2123	Printing	.00	.00	1,500.00	1,500.00 .0
07-510-520-2205	Office Supplies	160.81	504.24	2,000.00	1,495.76 25.2
07-510-520-2206	Postage	.00	542.97	2,000.00	1,457.03 27.2
07-510-520-2225	Janitorial Supplies	530.17	1,674.67	3,600.00	1,925.33 46.5
07-510-520-2234	Grants	59.94	2,838.46	16,000.00	13,161.54 17.7
07-510-520-2235	Library Supplies	1,087.74	4,491.67	12,000.00	7,508.33 37.4
07-510-520-2236	Library Books & Records	7,529.25	29,819.88	70,000.00	40,180.12 42.6
07-510-520-2237	Periodicals	7,570.75	8,944.19	8,900.00 (44.19) 100.5
07-510-520-2238	Microfilm	178.84	178.84	200.00	21.16 89.4
07-510-520-2239	State Aid to Children - Books	.00	1,174.00	1,200.00	26.00 97.8
07-510-520-2302	Office Equipment Rental	398.47	1,622.83	5,000.00	3,377.17 32.5
07-510-520-2303	Equipment Repairs	2,493.04	4,477.71	7,000.00	2,522.29 64.0
07-510-520-2304	Equipment Maintenance Contract	37.95	7,036.90	14,000.00	6,963.10 50.3
07-510-520-2309	Building & Grounds Maintenance	2,566.57	10,678.02	29,000.00	18,321.98 36.8
07-510-520-2406	Reimbursable	.00	12.00	300.00	288.00 4.0
07-510-520-2424	Library Board	.00	.00	500.00	500.00 .0
07-510-520-2450	Gifts, Donations & Memorials	2,196.91	11,018.93	13,000.00	1,981.07 84.8
	Total Materials & Services	26,046.62	125,048.85	307,800.00	182,751.15 40.6
Capital Outlay					
07-510-530-3001	Computer Hardware & Software	.00	.00	33,000.00	33,000.00 .0
	Total Capital Outlay	.00	.00	33,000.00	33,000.00 .0

City of Coos Bay
Expenditures with Comparison to Budget
For the 5 Months Ending November 30, 2017

Library Fund

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Other Financing Uses						
07-510-560-6001	Contingency	.00	.00	416,939.00	416,939.00	.0
Total Other Financing Uses		.00	.00	416,939.00	416,939.00	.0
Total Library Fund		91,474.30	461,295.40	1,717,577.00	1,256,281.60	26.9
Total Fund Expenditures		91,474.30	461,295.40	1,717,577.00	1,256,281.60	26.9
Net Revenue Over Expenditures		65,923.78	(288,108.51)	.00	288,108.51	.0

**Coos Bay Public Library
Memorial Funds Checking Account
November 2017**

BALANCE, October 31, 2017

\$ 18,002.91

DEPOSITS:

Friends of the Coos Bay Public Library Donation	\$	159.59
Progress Club Donation	\$	150.00
Coos Stamp Club Memorial	\$	100.00
Misc. Donations-November 2017	\$	12.05

TOTAL DEPOSITS

\$421.64

DISBURSEMENTS:

DTIFCambodia, Safeway, Big Lots/FLP-Adult Programs	\$	123.70
McKays, Bimart/Friends Childrens Fund	\$	90.61
South Coast Office/Friends Library Purchases-Equipment Fund	\$	159.59
Amazon/Friends Childrens Fund	\$	65.62
Red Lion/Friends Library Purchases-Adult Programs	\$	200.44
Safeway/Friends Library Purchases-Adult Programs	\$	25.19
Ingram/Care Connections	\$	8.46
Ingram/Care Connections	\$	33.43
Office Supply.com, Joann Fabric/Care Connections	\$	125.27
Ingram/Rotary Donation	\$	26.04
Ingram/Rotary Donation	\$	74.78
Ingram/Rotary Donation	\$	72.44
Amazon/Friends Library Purchases-Dvds	\$	19.99
Amazon/Coos Bay Public Library Foundation Donation	\$	54.48
Amazon/Coos Bay Public Library Foundation Donation	\$	51.66
Amazon/Coos Bay Public Library Foundation Donation	\$	41.37
Baker Taylor/Progress Club Donation	\$	81.57
Ingram/Friends Childrens Fund	\$	7.73
Baker Taylor/Friends Childrens Fund	\$	28.29
Baker Taylor/Progress Club Donation	\$	61.02
Ingram/Foundation Donation	\$	71.35
Amazon/Foundation Donation	\$	11.73
Baker Taylor/Foundation Donation	\$	59.34
Ingram/Foundation Donation	\$	17.84
Ingram/Foundation Donation	\$	122.35
Ingram/Foundation Donation	\$	321.97
Ingram/Foundation Donation	\$	184.98
Amazon/Friends Library Purchases-Dvds	\$	22.97
Amazon/Friends Library Purchases-Dvds	\$	51.92
Amazon/Friends Library Purchases-Dvds	\$	14.99
Recorded Books/Friends Library Purchases-Dvds	\$	41.60
Baker Taylor/Friends Library Purchases-Dvds	\$	32.12
Ingram/Friends Childrens Fund	\$	15.76
Ingram/Friends Childrens Fund	\$	5.84
Baker Taylor/Mallek Donation	\$	16.64
Ingram/Rotary Donation	\$	1,700.28

TOTAL DISBURSEMENTS

\$ 4,043.36
\$ 14,381.19

General Fund	\$ 8,224.98
Friend's Children's Fund	\$ 1,916.23
Care Connections	\$ 0.78
Mallek Estate Memorial	\$ 121.17
E-Books	\$ 70.00
Friends Library Purchases	\$ 6,512.04
Coos Bay Library Foundation Donation	\$ (937.07)
Rotary Donation	\$ (1,873.54)
Coos Bay Library Foundation-Equipment	\$ 35.35
Coos Bay Library Foundation-Audios	\$ 305.00
Eagles Large Print Fund	\$ 6.25
Coos Bay Lions Club Large Print Fund	\$ -

MEMORIAL ACCOUNT FUNDS TOTAL - November 30, 2017

\$ 14,381.19

CD Beginning Balance
Interest for November 2017

\$ 51,843.17
\$ 70.72

BALANCE

\$ 51,913.89

Librarian's Report

November 2017

PROGRAMS

November

Families and Children

Lego Club (2) -

MGOL (7) -

Storytime (4) - 181

Pokemon Club (2) – 28

Furry Friends Book Club -

Tween Book Club – 5

PJ Storytime – 75

Gold Prospecting – 43

Open House/Branding – 75

Young Adult

Maker Madness – 0

TAG Meeting – 4

Gourd 'n Ratsy – 6

Family Table Top Gaming - 6

Adult

Maker Madness - 1

Foreign Film - 9

Spanglish - 7

Forever YA Book Club - 5

Armchair Adventures - 11

Film Noir - 23

Books2 Film - 8

Coloring for Adults - 4

Interview Preparation - 3

In Country Documentary - 5

Technology

Drop In Computer Lab (2) - 8

Intro to Pixlr - 7

Selling on Craigslist - 9

November Room Use

Myrtlewood

Library - 14

Non Library - 6

Cedar

Library - 13

Non Library – 41

Art Displays

Joan Goodman-Fox Walls

South Coast Woodturners Lobby Cases

Librarian's Report

November 2017

Miscellaneous

The open house for the brand roll out went well. People loved the new logo and website. The next major stage will be indoor signage.

There have been a few staff changes and these will continue through the next few weeks as we make our way through the various hiring processes. So look for new faces or same faces doing different things.



Coos Bay Public Library Calendar



DECEMBER 2017

525 Anderson, Coos Bay, OR 541-269-1101

www.coosbaylibrary.org

DECEMBER ART
Paintings by Pam Dennis
Glasswork by Paula Dow



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>The Vietnam War: This is What We Do (July 1967—December 1967) documentary Dec. 6th 7:00 American casualties and enemy body counts mount as Marines face deadly North Vietnamese ambushes and artillery south of the DMZ and Army units chase an elusive enemy in the central highlands. Hanoi lays plans for massive surprise offensive, and the Johnson Administration reassures the American public that victory is in sight. <i>Part of the Remembering the Vietnam War series</i></p>						
<p>3 FOL Book Sale noon-4 p.m. </p>	<p>4 Forever YA Book Club 6:00 p.m.</p>	<p>5 LEGO Club 3:30-4:30 </p>	<p>6 MGOL 9:30 a.m. Storytime 10:30 a.m. Computer Lab 2 - 4:00 Readers Group 6:00 Vietnam War 7:00</p>	<p>7 MGOL 9:30 a.m.</p>	<p>8 Foreign Film 7:00 p.m.</p>	<p>9 SPANGLISH 10:30-noon </p>
<p>10 TAG Teen Advisory Group 3:45 p.m.</p>	<p>11 TAG Teen Advisory Group 3:45 p.m.</p>	<p>12 Armchair Adventures 2:00 p.m.</p>	<p>13 MGOL 9:30 a.m. Storytime 10:30 a.m. POKEMON 3:30 Pushing the Limits 6:00</p>	<p>14 MGOL 9:30 TWEEN BOOK CLUB 3:45</p>	<p>15 Youth DIY Gifts 2:30 p.m. Maker Madness 3:30 p.m.</p>	<p>16</p>
<p>17 Film Noir 4:00 p.m. </p>	<p>18 'Books 2 Film' book club 6:00 p.m. </p>	<p>19 Furry Friends 3:30 Coloring for Adults 4-6 p.m.</p>	<p>20 MGOL 9:30 a.m. Storytime 10:30 a.m. Computer Lab 2 - 4:00 Library Board 5:15</p>	<p>21 MGOL 9:30 a.m.</p>	<p>22 Library Closed</p>	<p>23</p>
<p>24 Library Closed Happy Holidays!</p>	<p>25 Library Closed Happy Holidays!</p>	<p>26</p>	<p>27 MGOL 9:30 am Storytime 10:30 a.m. POKEMON 3:30 pm</p>	<p>28 MGOL 9:30 a.m.</p>	<p>29</p>	<p>30</p>
<p>31</p>	<p>Pushing the Limits - informal science learning Wednesday, Dec. 13th 6:00 p.m. This science discussion meets book discussion session will focus on memories and what they mean to a person's current life. The featured novel is <i>Station Eleven</i> by Emily St. John Mandel. A novel of art, memory, and ambition, <i>Station Eleven</i> tells a story about the relationships that sustain us, the ephemeral nature of fame, and the beauty of the world as we know it. A limited number of free copies are available.</p>					

City of Coos Bay 2018-2019 Budget
Library Fund 7



Actual 2015-16	Actual 2016-17	Council Adopted 2017-18	Acct. No.	Proposed 2018-19	Committee Approved 2018-19	Council Adopted 2018-19
682,709	811,902	602,252	07-000-300-0100	652,252	652,252	652,252
51,034	51,598	50,000	07-000-300-0200	0	0	0
733,743	863,500	652,252		652,252	652,252	652,252
CARRYOVER BALANCE						
Carryover Balance - Regular						
Carryover Balance - Memorial/Board (Restricted)						
Total Carryover Balance						
2,001	2,073	17,000	07-000-340-0300	1,200	1,200	1,200
300	0	7,500	07-000-340-0301	2,000	2,000	2,000
0	2,000	2,500	07-000-340-0303	2,500	2,500	2,500
1,091,923	1,061,321	1,000,000	07-000-340-0900	1,020,000	1,020,000	1,020,000
1,094,224	1,065,394	1,027,000		1,025,700	1,025,700	1,025,700
REVENUE FROM OTHER AGENCIES						
State Library Grant						
Grants						
Federal Grants						
Library Tax Base						
Total Revenue from other Agencies						
5,002	9,881	4,000	07-000-350-0100	6,000	6,000	6,000
1,400	2,575	1,000	07-000-350-1100	2,000	2,000	2,000
6,402	12,456	5,000		8,000	8,000	8,000
USE OF MONEY AND PROPERTY						
Interest						
Auditorium Rental						
Total Use of Money & Property						
8,129	7,968	6,000	07-000-360-0100	6,500	6,500	6,500
15,680	15,641	14,000	07-000-360-1800	14,200	14,200	14,200
23,809	23,609	20,000		20,700	20,700	20,700
CHARGES FOR CURRENT SERVICES						
Copies						
Library Fees						
Total Charges for Current Services						
0	799	0	07-000-380-0100	0	0	0
346	930	325	07-000-380-0400	400	400	400
21,677	21,630	13,000	07-000-380-0900	18,000	18,000	18,000
22,023	23,359	13,325		18,400	18,400	18,400
OTHER INCOME						
Miscellaneous						
Reimbursements						
Gifts & Donations						
Total Other Income						
1,850,201	1,988,318	1,717,577		1,725,052	1,725,052	1,725,052
TOTAL LIBRARY REVENUE						



City of Coos Bay 2018-2019 Budget
Library Fund 7
Department 510

Actual 2015-16	Actual 2016-17	Council Adopted 2017-18	Acct. No.	Proposed 2018-19	Committee Approved 2018-19	Council Adopted 2018-19
PERSONNEL SERVICES						
516,152	529,078	613,484	07-510-510-1001	633,069	633,069	633,069
90,343	94,142	114,873	07-510-510-1003	143,959	143,959	143,959
39,110	40,069	46,936	07-510-510-1004	48,438	48,438	48,438
128,760	137,395	165,715	07-510-510-1005	192,860	192,860	192,860
0	105	16,150	07-510-510-1006	16,150	16,150	16,150
1,383	1,366	2,513	07-510-510-1007	2,503	2,503	2,503
17	25	167	07-510-510-1008	162	162	162
775,766	802,179	959,838		1,037,141	1,037,141	1,037,141
MATERIALS AND SERVICES						
5,604	6,856	4,200	07-510-520-2005	7,000	7,000	7,000
40,298	39,535	40,500	07-510-520-2101	42,000	42,000	42,000
3,352	3,641	3,200	07-510-520-2102	11,000	11,000	11,000
1,077	1,288	1,500	07-510-520-2105	6,700	6,700	6,700
6,500	22,638	46,000	07-510-520-2108	12,000	12,000	12,000
18,423	20,485	21,000	07-510-520-2120	21,000	21,000	21,000
5,215	6,555	5,200	07-510-520-2122	7,000	7,000	7,000
103	238	1,500	07-510-520-2123	2,000	2,000	2,000
2,027	1,892	2,000	07-510-520-2205	2,100	2,100	2,100
1,870	2,496	2,000	07-510-520-2206	2,300	2,300	2,300
3,427	4,273	3,600	07-510-520-2225	4,300	4,300	4,300
254	1,111	16,000	07-510-520-2234	3,000	3,000	3,000
11,393	12,575	12,000	07-510-520-2235	13,500	13,500	13,500
66,232	68,040	70,000	07-510-520-2236	72,000	72,000	72,000
8,602	7,726	8,900	07-510-520-2237	8,500	8,500	8,500
115	170	200	07-510-520-2238	200	200	200
1,911	1,800	1,200	07-510-520-2239	1,800	1,800	1,800
4,652	4,782	5,000	07-510-520-2302	5,000	5,000	5,000
4,538	738	7,000	07-510-520-2303	7,000	7,000	7,000
4,546	11,626	14,000	07-510-520-2304	8,500	8,500	8,500
30,599	29,371	29,000	07-510-520-2309	31,600	31,600	31,600
56	347	300	07-510-520-2406	300	300	300
354	350	500	07-510-520-2424	500	500	500
19,789	22,421	13,000	07-510-520-2450	18,000	18,000	18,000
240,935	270,954	307,800		287,300	287,300	287,300
CAPITAL OUTLAY						
0	17,682	33,000	07-510-530-3001	20,000	20,000	20,000
0	17,682	33,000		20,000	20,000	20,000
CONTINGENCY						
0	0	416,939	07-510-560-6001	380,611	380,611	380,611
0	0	416,939		380,611	380,611	380,611
UNAPPROPRIATED ENDING FUND BALANCE						
863,500	897,503	0	07-510-560-6002	0	0	0
1,880,201	1,988,318	1,717,577		1,725,052	1,725,052	1,725,052

2018 Holidays

January 1 New Years

January 15 Martin Luther King Day

February 19 Presidents' Day

May 26- 28 Memorial Day

July 4

September 1-3 Labor Day

November 12 Veterans' Day

November 22-24 Thanksgiving

December 24-25 Christmas