

**COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING AGENDA**

**Wednesday April 24, 2019
5:15pm**

Introductions

1. **Call to Order**
2. **Public Comments**
3. **Minutes and Circulation Reports**
4. **Treasurer's Reports**
5. **Correspondence**
6. **Librarian's Report**
7. **Friends of the Library Report**
8. **Foundation Report**
9. **Old Business
Steering Committee**
10. **New Business**

Library Standards
Materials – Collection Management and Community Access
Media
12. **Announcements**
13. **Adjournment**

COOS BAY PUBLIC LIBRARY

MARCH 2019 REPORT

of items added to collection - 724

New cards issued - 84

Total reference questions - 1039

Daily average circulation - 880

Total # of programs - 27

Program attendance - 1386

Total items checked out at the library - 19,417

Total of Coos Bay items checked out anywhere - 22,889

Total digital downloads - 87

Gate count - 14,131

Total monthly visitors - 16,093

COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
March 20, 2019

Call to Order – Curt Benward called the meeting to order at 5:14 p. m.

Board Members present: Curt Benward, Steve Metz, James Moore, Gina Sutherland, Alissa Pruess, Bob More, Kathy Erickson and Drew Farmer.

Others in Attendance: Marie Benton, Sami Pierson and Ellen Thompson.

Public Comment – None

Minutes and Circulation – Gina Sutherland made a correction to the February 20th Board meeting minutes: “The Ghost Towns of Oregon” presentation took place on March 14th, not on the 24th. Steve Metz made a motion to approve the minutes of the February Board meeting as corrected and James Moore seconded. Approved unanimously. We examined library circulation figures for February 2019 and observed that the gate count and monthly circulation numbers continue to decline in year over year comparisons.

Treasurer's Report – We reviewed library revenue and expenditures figures for February. Sixty-seven percent of the fiscal year is gone, and Personnel and Materials and Services expenditures are 55.4% and 65.6% respectively. The library will receive another County payment in May and a smaller additional payment in June. The amount of Carryover funding will not be known until the end of the fiscal year. Carryover funds will be used to support library operations until the November County payment is received.

Correspondence – None

Librarian's Report – Sami attended the Springfield Library open house at which community members received information about their new library. She found the session very worthwhile. There were 69 circulations on the Hoopla service last month with nine new users. Several library staff members recently took training on how to administer Naloxone.

Sami is implementing an advertising campaign to increase awareness about the library and its programs. She purchased short-term ad buys with *The World* and KCBY and will add radio spots next month. Sami will run ads about downloadable content options and will write a series of articles about library staff and new things happening at the library. Staff have identified consistent locations around town for displaying library informational posters and will use monthly themes to promote library programs and services. Alissa suggested that digital advertising should be an important component of this campaign. Bob and Kathy volunteered to draft a letter to the editor of *The World* describing the positive impact made by the library's security guard.

Sami reminded us that it was time to begin planning the annual library volunteer recognition event. It was suggested that we consider hosting a luncheon from 11:00 a. m. to noon on a Friday, since many older library volunteers prefer events that take place before the dinner hour.

Friends of the Library Report – Marie Benton reported that in February the Friends book store took in \$892 and the February book sale realized \$1,623.47, their largest sales total ever. The Friends held a cook book sale early in March and sold over 100 cookbooks in four hours, earning proceeds of \$235.25. The Friends recently made their \$4,000 quarterly donation to the library. Books and materials will be half-price tomorrow in the Friends Book Store from noon to 5:30 p. m. The next book sale will be Saturday and Sunday, April 6th and 7th.

Library Foundation Report— Curt Benward reported that preparations are well underway for the Foundation's Adult Spelling Bee fundraiser at Black Market Gourmet on Friday April 12th. Ticket sales are picking up and seven teams have signed up to compete. The next Foundation meeting has been rescheduled for Wednesday, April 17th at 5:15 p. m.; a debrief of the Bee will be on the agenda. Bob reported that he put up a Facebook promotion asking for Foundation donations to celebrate his birthday and that the ad generated an impressive \$476 in donations.

Old Business –

Budget Discussion – Sami told us that she will probably increase the budgeted amount for advertising in next year's budget. The first City budget hearing is scheduled for Thursday, April 11th at 6:00 p. m. in the City Council Chambers. Consideration of the library portion of the City budget will be near the end of the hearing on the 11th and Library Board members are encouraged to attend.

Steering Committee – The City Council approved spending up to \$30,000 for the new library Feasibility Study and follow-up Telephone Survey. Steering Committee members will help formulate the questions for the Survey. Alissa Pruess has agreed to serve as the new Library Board representative to the Steering Committee, replacing outgoing Board member Gina Sutherland.

Bob expressed concern about the consistently negative reactions he has received from community members—many of whom are library supporters—about the building site chosen for the new library. Sami told us that she and Curt are working with Library Market on an awareness campaign that will precede the Feasibility Study. This campaign will present information about the condition of the current library, why a new library is needed and reasons why the new building site is a good choice.

New Business –

Library Policies – Sami guided us through a discussion of the Interlibrary Loan, Public Use Computers and Wi-Fi, Cedar Room Agreement and Myrtlewood Room Agreement policies.

- It was suggested that the first line in the second paragraph of the Materials Not Offered section of the Interlibrary Loan Policy be revised to read, "Any item currently available from a Coastline Library...."
- There were no suggested revisions to the Public Use Computers and Wi-Fi policy. Curt asked how patrons know what their responsibilities are and was told that a quick pop up appears on the computer screen informing patrons about this.
- We suggested adding language encouraging Cedar Room reservations be made on the library's website.
- We corrected a typo on the first line of the Cleanup and Damages section of the Myrtlewood Room Agreement, adding a "d" to the word "include" so that the line would now read, "Basic cleaning is included...." There were no questions or other suggested revisions to this policy.

Announcements – Both Sami and Ellen will be attending the Washington and Oregon Library Association Meeting on April 17th, the date of our next scheduled Board meeting. To ensure that our next meeting will be a productive one, we changed the date of our April Board Meeting to Wednesday, April 24th.

Adjournment – C. Benward adjourned the meeting at 6:32 p. m.

Next meeting: April 24th at 5:15 p. m.

Respectfully submitted,
Gina Sutherland

COOS BAY PUBLIC LIBRARY MARCH 2019

INVENTORY

<u>CLASSIFICATION</u>	<u>ACQUIRED</u>		
Adult Books	374		
Adult Audio Books	43		
Adult Video	123		
Adult Video Games	17		
Young Adult Books	35		
Young Adult Audio	0		
Child Books	121		
Child Audio	1		
Child Video	10		
Child Miscellaneous	0		

TOTAL	724	DISCARDS	352

CIRCULATION SUMMARY

	Total Items Checked Out At Coos Bay	Total Coos Bay Owned Items Checked Out		
2019	19,417	22,889		
2018	20,790	23,996		
2017	22,498	25,067		
2016	23,063	24,997		
2015	23,466	25,288		
2014	21,136	20,984		
GATE COUNT:	14,131			
	(2018 - 15,500)			
REFERENCE QUESTIONS ANSWERED:		1039		
YP REFERENCE QUESTIONS ANSWERED:		116		
NEW PATRON REGISTRATIONS:		84		
#DAYS OPEN:	26	27	27	
DAILY AVERAGE CIRCULATION:	880	(18) 889	(17) 928	

RECEIPTS FROM PATRONS

FINES	\$1,118.41
DISKS/MISC.	\$80.00
DAMAGE/LOSS	\$217.88
RENT	\$880.00
BOOK BAGS	\$14.00
COPIES	<u>\$723.20</u>
TOTAL	<u>\$3,033.49</u>

City of Coos Bay
 Balance Sheet
 March 31, 2019

Library Fund

ASSETS

07-000-100-1001	Cash - Combined Fund	1,185,809.65	
07-000-100-1015	Petty Cash	200.00	
	Total Assets		<u>1,186,009.65</u>

LIABILITIES AND EQUITY

LIABILITIES

07-000-200-2001	Accounts Payable	74.95	
	Total Liabilities		74.95

FUND EQUITY

Unappropriated Fund Balance:			
07-000-200-2500	Fund Balance	977,464.84	
	Revenue over Expenditures - YTD	208,469.86	
	Balance - Current Date	1,185,934.70	
	Total Fund Equity		<u>1,185,934.70</u>
	Total Liabilities and Equity		<u>1,186,009.65</u>

City of Coos Bay
Revenues with Comparison to Budget
For the 9 Months Ending March 31, 2019

		Library Fund				
		Period Actual	YTD Actual	Budget	Unearned	Pcnt
<u>Carryover</u>						
07-000-300-0100	Carryover - Regular	.00	.00	715,000.00	715,000.00	.0
Total Carryover		.00	.00	715,000.00	715,000.00	.0
<u>Revenue From Other Agencies</u>						
07-000-340-0300	State Library Grant	.00	5,127.00	1,200.00	(3,927.00)	427.3
07-000-340-0301	Grants	300.00	8,300.00	7,500.00	(800.00)	110.7
07-000-340-0303	Federal Grants	.00	.00	2,500.00	2,500.00	.0
07-000-340-0900	Library Tax Base	.00	1,047,538.72	1,010,000.00	(37,538.72)	103.7
Total Revenue From Other Agencies		300.00	1,060,965.72	1,021,200.00	(39,765.72)	103.9
<u>Use Of Money & Property</u>						
07-000-350-0100	Interest	2,895.75	16,923.66	6,000.00	(10,923.66)	282.1
07-000-350-1100	Auditorium Rental	880.00	2,925.00	2,000.00	(925.00)	146.3
Total Use Of Money & Property		3,775.75	19,848.66	8,000.00	(11,848.66)	248.1
<u>Current Services</u>						
07-000-360-0100	Copies	723.20	5,044.30	6,500.00	1,455.70	77.6
07-000-360-1700	Data Base Specialist Fees	.00	98.35	.00	(98.35)	.0
07-000-360-1800	Library Fees	1,626.97	10,833.18	14,200.00	3,366.82	76.3
Total Current Services		2,350.17	15,975.83	20,700.00	4,724.17	77.2
<u>Other Revenue</u>						
07-000-380-0100	Miscellaneous	38.00	112.58	.00	(112.58)	.0
07-000-380-0400	Reimbursements	14.00	239.00	400.00	161.00	59.8
07-000-380-0900	Gifts, Donations & Memorials	4,954.09	24,920.75	18,000.00	(6,920.75)	138.5
Total Other Revenue		5,006.09	25,272.33	18,400.00	(6,872.33)	137.4
Total Fund Revenue		11,432.01	1,122,062.54	1,783,300.00	661,237.46	62.9

City of Coos Bay
Expenditures with Comparison to Budget
For the 9 Months Ending March 31, 2019

		Library Fund				
		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Library Fund</u>						
Personnel Services						
07-510-510-1001	Salaries	46,972.18	423,629.20	668,787.00	245,157.80	63.3
07-510-510-1003	P.E.R.S.	9,082.23	80,027.30	115,799.00	35,771.70	69.1
07-510-510-1004	Social Security	3,541.00	32,034.98	51,171.00	19,136.02	62.6
07-510-510-1005	Employee Insurance	9,870.75	120,320.70	205,917.00	85,596.30	58.4
07-510-510-1006	Unemployment	.00	.00	16,150.00	16,150.00	.0
07-510-510-1007	Workers Compensation Insurance	64.50	579.85	2,620.00	2,040.15	22.1
07-510-510-1008	Volunteer Workers Compensation	.00	3.00	162.00	159.00	1.9
Total Personnel Services		69,530.66	656,595.03	1,060,606.00	404,010.97	61.9
Materials & Services						
07-510-520-2005	Training,Meetings,Travel,Dues	571.48	3,781.25	8,000.00	4,218.75	47.3
07-510-520-2101	Utilities	5,735.94	26,910.60	42,000.00	15,089.40	64.1
07-510-520-2102	Telephone	264.24	2,854.55	13,200.00	10,345.45	21.6
07-510-520-2105	Advertising	11.80	789.05	8,000.00	7,210.95	9.9
07-510-520-2108	Contractual	2,735.72	37,486.18	12,000.00	(25,486.18)	312.4
07-510-520-2120	Insurance	.00	20,768.19	21,000.00	231.81	98.9
07-510-520-2122	Duplicating	603.15	6,008.92	7,200.00	1,191.08	83.5
07-510-520-2123	Printing	.00	.00	3,000.00	3,000.00	.0
07-510-520-2205	Office Supplies	222.69	1,366.18	2,200.00	833.82	62.1
07-510-520-2206	Postage	.00	1,488.44	2,500.00	1,011.56	59.5
07-510-520-2225	Janitorial Supplies	160.54	2,549.64	4,400.00	1,850.36	58.0
07-510-520-2231	Small Equipment	680.96	3,598.94	33,000.00	29,401.06	10.9
07-510-520-2234	Grants	.00	4,206.69	11,200.00	6,993.31	37.6
07-510-520-2235	Library Supplies	1,373.07	9,201.02	14,000.00	4,798.98	65.7
07-510-520-2236	Library Books & Records	5,047.53	52,755.76	82,000.00	29,244.24	64.3
07-510-520-2237	Periodicals	.00	8,972.80	8,500.00	(472.80)	105.6
07-510-520-2238	Microfilm	.00	.00	200.00	200.00	.0
07-510-520-2239	State Aid to Children - Books	.00	1,001.24	2,100.00	1,098.76	47.7
07-510-520-2302	Office Equipment Rental	285.44	3,202.85	5,200.00	1,997.15	61.6
07-510-520-2303	Equipment Repairs/Replacement	.00	2,324.07	7,000.00	4,675.93	33.2
07-510-520-2304	Equipment Maintenance Contract	37.95	8,714.35	9,500.00	785.65	91.7
07-510-520-2309	Building & Grounds Maintenance	3,939.38	33,328.44	33,000.00	(328.44)	101.0
07-510-520-2406	Reimbursable	67.00	103.95	300.00	196.05	34.7
07-510-520-2424	Library Board	.00	.00	600.00	600.00	.0
07-510-520-2450	Gifts, Donations & Memorials	6,925.20	25,584.54	18,000.00	(7,584.54)	142.1
Total Materials & Services		28,662.09	256,997.65	348,100.00	91,102.35	73.8
Other Financing Uses						
07-510-560-6001	Contingency	.00	.00	374,594.00	374,594.00	.0
Total Other Financing Uses		.00	.00	374,594.00	374,594.00	.0
Total Library Fund		98,192.75	913,592.68	1,783,300.00	869,707.32	51.2

City of Coos Bay
 Expenditures with Comparison to Budget
 For the 9 Months Ending March 31, 2019

Library Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Total Fund Expenditures	98,192.75	913,592.68	1,783,300.00	869,707.32	51.2
Net Revenue Over Expenditures	(86,760.74)	208,469.86	.00	(208,469.86)	.0

**Coos Bay Public Library
Memorial Funds Checking Account
March 2019**

BALANCE, February 28, 2019

\$ 74,450.65

DEPOSITS:

Friends of Coos Bay Public Library/Quarterly Donation	\$4,000.00	
Werner/Dibble Memorial	\$200.00	
Coos Bay Public Library Foundation	\$631.39	
Misc. Donations-March 2019	\$ 13.45	
TOTAL DEPOSITS		\$4,844.84

DISBURSEMENTS:

City of Coos Bay-ESO/Titlewave Program	\$ 500.00	
Recorded Books-Dvd/Adult Programs-Foreign Films	\$ 41.60	
Ingram-Books/Rotary	\$ 1,583.48	
Baker Taylor-Books/Rotary	\$ 972.16	
Ingram-Books/Rotary	\$ 277.76	
Ingram-Books/Rotary	\$ 263.00	
Ingram-Books/Rotary	\$ 189.36	
Baker Taylor-Books/Rotary	\$ 1,700.28	
Baker Taylor-Books/Rotary	\$ 289.35	
Ingram-Books/Rotary	\$ 547.20	
Baker Taylor-Books/Rotary	\$ 99.17	
Baker Taylor-Books/Rotary	\$ 21.63	
Baker Taylor-Books/Rotary	\$ 245.14	
Amazon-Supplies/Library of Things	\$ 26.99	
Amazon-Supplies/Adult Programs-Speed Dating	\$ 151.84	
Amazon-Dvd/Adult Programs-Spanish	\$ 22.67	
Amazon-Supplies/Adult Programs-Book Boxex	\$ 97.12	
Amazon-Supplies/Adult Programs-U-tube Painting	\$ 44.99	
Safeway-Refreshments/Adult Programs-Foreign Film, Books2Film, Spanish	\$ 16.00	
Safeway-Refreshments/Adult Programs-Oregon Ghost Towns, GaslandII, Speed Dating	\$ 15.08	
Fred Meyer-Refreshments/Adult Programs-Baby Boomer Trivia	\$ 29.56	
United Grocers-Supplies/YP Programs-Dr. Seuss Night	\$ 17.75	
Safeway-Refreshments/YP Programs-Teen Book Club	\$ 4.00	
Safeway-Refreshments/YP Programs-Dr. Seuss Night	\$ 146.00	
Safeway-Refreshments/YP Programs-Dr. Seuss Night	\$ 19.90	
Art Connection-Supplies/YP Programs-Spring Break Art Camp	\$ 17.69	
Art Connection-Supplies/YP Programs-Spring Break Art Camp	\$ 5.94	
Fred Meyer-Supplies/YP Programs-Spring Break Art Camp	\$ 9.79	
Amazon-Supplies/YP Programs-Spring Break Art Camp	\$ 21.66	
Amazon-Supplies/YP Programs-Spring Break Art Camp	\$ 217.42	
Amazon-Supplies/YP Programs-Spring Break Art Camp	\$ 16.12	
Amazon-Supplies/YP Programs-Spring Break Art Camp	\$ 23.99	
Safeway-Refreshments/Adult Programs-Mysteries of the Sun, Game Night, GaslandII	\$ 68.32	
Fred Meyer-Refreshments/Adult Programs-Speed Dating	\$ 48.52	
The Mill Casino-Lodging/Adult Programs-Conversations	\$ 163.20	
Fred Meyer-Refreshments/Adult Programs-Speed Dating	\$ 20.08	

TOTAL DISBURSEMENTS

\$ 7,934.76
\$ 71,360.73

General Fund	\$ 9,512.82
Friend's Children's Fund	\$ 4,886.15
Kenaston Estate Donation	\$ -
Mallek Estate Memorial	\$ 52,610.89
Coos Bay Library Foundation Donation	\$ (13.30)
E-Books	\$ 35.00
Care Connections	\$ 0.78
Friends Library Purchases	\$ 8,121.06
Rotary Donation	\$ (6,188.53)
Coos Bay Library Foundation-Equipment	\$ 35.35
Coos Bay Library Foundation-Audios	\$ 110.32
Eagles Large Print Fund	\$ 6.25
Dollywood	\$ 2,243.94

MEMORIAL ACCOUNT FUNDS TOTAL - March 31, 2019

\$ 71,360.73

PROGRAMS

Families and Children

Lego Club (2) - 41

MGOL (8) - 186

Storytime (4) - 123

Tween Book Club - 7

Head Start outreach - 19

Pokemon Club - 0

Dr. Seuss Night - 420

YouTube Art Camp (5) - 142

Young Adult

Teen Book Club - 5

Adult

Foreign Film - 29

Spanglish - 15

Forever YA Book Club - 5

Armchair Adventures - 14

Table Top Gaming - 5

Boomer Trivia - 13

Film Noir - 24

Books2 Film - 1

Oregon Ghost Towns - 131

Clear the Kitchen Clutter - 20

Creating a Healthy Home - 17

Get Spiralized - 17

Speed Dating (4) - 53

Gasland 2 - 17

Investigating the Mysteries of Sun - 42

DHS Aging and Disability Info - 20

Technology

Drop In Computer Lab (2) - 18

One on One appts - 2

Room Use

Myrtlewood

Library - 20

Non Library - 7

Cedar

Library - 8

Non Library - 52

Art Displays

Walls and Lobby - Sand 'N Sea Quilters

Miscellaneous

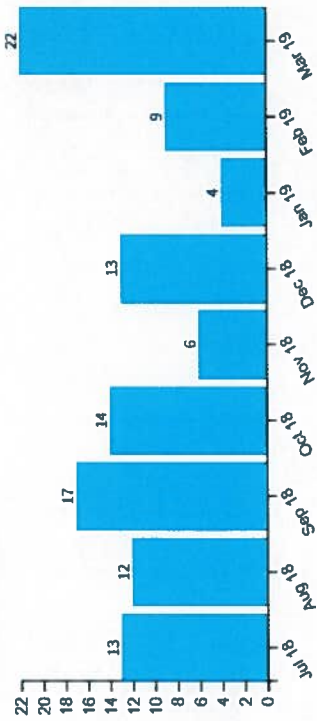
In March there were, county-wide, 4,297 checkouts on OverDrive. 87 circulations on hoopla in March with 22 new borrowers. In addition, there is more detailed hoopla information in the packet. The library ran a very targeted marketing campaign about the downloadable offering during the month of March. Clearly there was an increase in usage. It will be interesting to see if the trend continues without the specific marketing.

This year during Spring Break, Bekah Westmark, Youth Services Librarian tried a new approach. In the past the library has offered and not offered programming during the break with mixed success. This year Bekah offered a YouTube Art Camp. She chose five different techniques that had instructional videos online, purchased the supplies and offered the classes. Most were filled to capacity. Parents and students have offered very positive feedback.

In April, the focus of the marketing will be on the Event calendar. As another approach to promoting what the library has to offer, a large purchase of book easels has been made so that material can be displayed with the covers facing out instead of a sea of spines.

The library has partnered with Newspapers.com and The World and now offers The World and The Coos Bay Times in a digital, searchable format. Papers from 1906 to present can be searched on the library's public computers as an in-house service.

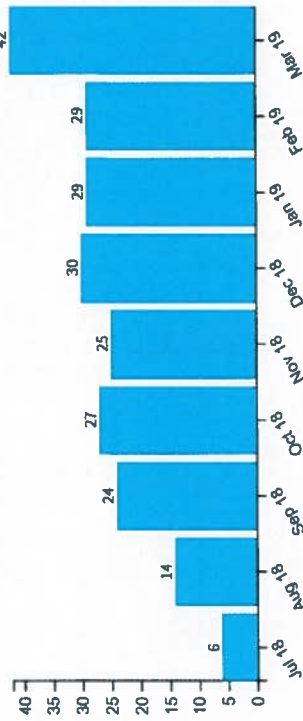
New Patrons



There were **110** new users from July 2018 through March 2019, with an average of **12** users being added each month.

[detailed reporting](#)

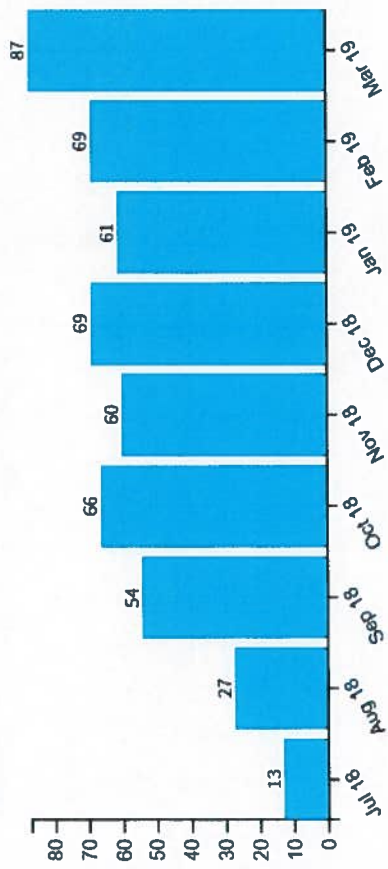
Patrons Borrowing



There were **74** patrons borrowing items from July 2018 through March 2019 with an average of **25** people borrowing at least one item per month.

[detailed reporting](#)

Circs



Total circulations from July 2018 through March 2019. There were **506** circs during this period, with an average of **56** circs per month.

[detailed reporting](#)

3. Materials Standards

Providing access to books and other materials and information resources is integral to the public library. The OLA Public Library Division Materials Standards address the importance of developing a collection of materials that is reflective of and responsive to the community which the library serves. In addition to outlining a strategic approach to all steps related to material acquisition, access, and assessment, the Materials Standards also acknowledge the need for a dynamic approach to technology as it affects library collections. Beyond the need to provide access to both print and electronic resources as appropriate for the community served, these standards embrace the value added by collaboration and cooperation, from allowing for material requests from members of the community to engaging in resource sharing.

3.1 Collection Management

STANDARD: The library will obtain, organize, and make conveniently available to all the people of the community educational, recreational, and informational materials in convenient forms, including print, non-print, and electronic.

Indicator: The library adopts a collection management plan.	Y	N
Essential		
<ul style="list-style-type: none"> The collection management plan includes policies and procedures for materials selection. 		
<ul style="list-style-type: none"> The collection management plan includes policies and procedures for materials removal. 		
<ul style="list-style-type: none"> The collection management plan includes policies and procedures for reconsideration of materials. 		
<ul style="list-style-type: none"> The collection management plan includes policies and procedures for materials preservation. 		
<ul style="list-style-type: none"> The collection management plan includes policies and procedures for donations of books and other materials. 		
<ul style="list-style-type: none"> The collection management plan includes policies and procedures for special collections. 		
<ul style="list-style-type: none"> The collection management plan is reviewed at least every three years. 		
Enhanced		
<ul style="list-style-type: none"> Contracts with primary collection vendors are reviewed at least once every three years 		

Exemplary		
•		

Indicator: The library provides a curated, up-to-date, and diverse collection.	Y	N
Essential		
• The collection is contemporary.		
• The collection is dynamic.		
• The collection reflects the community's needs.		
• The collection reflects the community's interests.		
• The collection reflects the community's standards.		
• The collection reflects the community's diversity.		
• The collection represents a wide variety of viewpoints.		
• The collection is available onsite in physical and digital formats.		
• The collection is available remotely in physical and digital formats.		
Enhanced		
•		
Exemplary		
•		

Indicator: The library collects data and analyzes statistics to inform collection development and management and to assess collection performance.	Y	N
Essential		
• Statistics track materials for different ages (youth, adult, teen).		
Enhanced		
• Circulation statistics track collection activity by branch.		
• Circulation statistics track collection activity by turnover rates.		
• Circulation statistics track collection activity by collection.		
Exemplary		
• Trends are identified by using three to five years of statistics.		
• Statistics are used to make data-driven decisions for collection development.		
• Statistics are shared regularly with stakeholders.		

3.2 Community Access to the Collection

STANDARD: The community has access to books and other items in the library collection in a variety of formats, subjects, and viewpoints.

Indicator: The library has a digital catalog of its materials.	Y	N
Essential		
<ul style="list-style-type: none"> The digital catalog is easily accessible onsite and offsite by patrons. 		
<ul style="list-style-type: none"> The digital catalog is kept up-to-date. 		
<ul style="list-style-type: none"> The digital catalog is maintained using existing national cataloging standards. 		
Enhanced		
<ul style="list-style-type: none"> The digital catalog is mobile-friendly. 		
<ul style="list-style-type: none"> The digital catalog includes book covers or cover art. 		
Exemplary		
<ul style="list-style-type: none"> The digital catalog offers patron recommendations. 		
<ul style="list-style-type: none"> The digital catalog provides predictive results. 		

Indicator: All users have access to all materials.	Y	N
Essential		
<ul style="list-style-type: none"> New materials are made accessible to the public in a timely manner. 		
<ul style="list-style-type: none"> The library orders new materials regularly throughout the year. 		
<ul style="list-style-type: none"> The library provides interlibrary loan services. 		
<ul style="list-style-type: none"> Through its website and other sources, the library provides access to electronic resources purchased by the state. 		
<ul style="list-style-type: none"> Checking out materials is made as simple as possible for patrons. 		
<ul style="list-style-type: none"> The library provides easy and accessible ways for patrons to give feedback on collections. 		
<ul style="list-style-type: none"> If more than 10 percent of the library community speaks a language other than English in the home, the library responds by purchasing a significant amount of culturally appropriate materials in that language in a variety of formats. 		
Enhanced		
<ul style="list-style-type: none"> The library provides access to online databases as appropriate to meet the needs of the community. 		
<ul style="list-style-type: none"> The library provides adult basic skills materials and English Language Learner (ELL) materials for a wide variety of reading levels. 		
<ul style="list-style-type: none"> If more than five percent of the library community speaks a language other than English in the home, the library responds by purchasing a significant amount of culturally appropriate materials in that language in a variety of formats. 		

<ul style="list-style-type: none"> Libraries housing local history and archival collections follow the best practices of the Society of American Archivists⁷. 		
<ul style="list-style-type: none"> The library provides access to federal, state, and local government documents appropriate to the community. 		
<ul style="list-style-type: none"> The library provides access to special collections appropriate to the community. 		
<ul style="list-style-type: none"> The library participates in a resource-sharing consortia. 		
Exemplary		
<ul style="list-style-type: none"> 		

⁷ Society of American Archivists, <https://www2.archivists.org/>

2018/19	Myrtlewood	Myrtlewood	Cedar	Cedar	Cedar	Total Use	Estimated Attendance
	Library Use	Non-Library Use	Library Use	Non-Library Use			(minus library program attendance already reported)
Jul-18	15	2	9	54	80	708	
Aug-18	12	3	7	55	77	1555	
Sep-18	9	6	6	39	60	648	
Oct-18	13	9	10	50	82	1625	
Nov-18	9	6	6	46	67	1490	
Dec-18	8	3	5	31	47	1217	
Jan-19	20	4	9	50	83	2120	
Feb-19	11	5	8	43	67	666	
Mar-19	20	7	8	52	87	1184	
Apr-19							
May-19							
Jun-19							
Totals	117	45		420	650	11213	

Coos Bay Public Library Calendar
April 2019
525 Anderson, Coos Bay, OR 541-269-1101
www.coosbaylibrary.org




Tickets on sale now!

ART
Walls: Carolyn Le Grand
Lobby: Artists' Loft Gallery



Sun	Mon	Tue	Wed	Thu	Fri	Sat
7 FOL Book Sale noon-4 p.m. 	1 Forever YA Book Club 6:00 	2 LEGO Club 3:30-4:30 	3 MGOL 9:30 a.m. Storytime 10:30 a.m. Job Search Strategies 4:00 Readers Group 6:00	4 MGOL 9:30 a.m. 	5 Marine Life Storytime at 10:30 am in Charleston 	6 FOL Book Sale 10 a.m.-4 p.m. SPANGLISH 10:30-noon
8 Drop-In Computer Lab 2:00-4:00 pm	9 Armchair Adventures 2:00 p.m. 	10 MGOL 9:30 a.m. Storytime 10:30 a.m. Effective Applications 4:00	11 MGOL 9:30 a.m. 	12 Marine Life Storytime at 10:30 am in Charleston 	13	19 LEGO Club 3:30 p.m. **Foreign Film 7:00 p.m.
15 BOOKS2FILM 'Books 2 Film' Club 6:00 pm 	16 The Human Element Documentary 6:30 p.m. 	17 MGOL 9:30 a.m. Storytime 10:30 a.m.	18 MGOL 9:30 TWEEN CLUB 3:45 Where Are Queer People Welcome 6:00 pm	19 LEGO Club 3:30 p.m. **Foreign Film 7:00 p.m.	20 Neuroscience for Everyone! 5:00 p.m. 	27 Baby Boomer Trivia 2:00 p.m. 
22	23 Five Years and Counting - the Oregon Hops & Brewing Archives 6:00 p.m. 	24 MGOL 9:30 a.m. Storytime 10:30 a.m. POKEMON 3:30 Library Board 5:15	25 MGOL 9:30 Project 22 Documentary 5:30 pm	26 Computer Lab 12-2 TEEN BOOK CLUB 3:00 Game Night 7:00	27	Neuroscience for Everyone! Saturday, April 20th 5 p.m. An all ages introduction to neuroscience presented by Denesa Lockwood, PhD., a Senior Research Associate at OHSU's School of Medicine and a member of NW Noggin. This interactive presentation will include actual brain specimens (!) and hands-on activities.
28	29	30	JOB SEEKERS! Job Search Strategies April 3rd Effective Applications April 10th 4:00 p.m.	Project 22 Documentary 5:30 pm	27	Neuroscience for Everyone! Saturday, April 20th 5 p.m. An all ages introduction to neuroscience presented by Denesa Lockwood, PhD., a Senior Research Associate at OHSU's School of Medicine and a member of NW Noggin. This interactive presentation will include actual brain specimens (!) and hands-on activities.

The Human Element April 16th 6:30 pm
 The renowned photographer James Balog shows with his camera how environmental changes affect the lives of Americans. Following the four classic elements of air, earth, fire and water, Balog explores forest fires, hurricanes, sea level rise, coal mining and the changes in the air we breathe.

Oregon Humanities Conversations Project - Where Are Queer People Welcome? April 18th 6:00 pm
 Join facilitator Jill Winsor in a discussion that explores how the complexity of the queer community intersects with the spaces and communities that surround us.

5 Years and Counting: The Evolution of the Oregon Hops and Brewing Archives April 23rd 6:00 pm
 Tiah Edmunson-Morton will explore how OSU scientists, farmers, brewers, and communities contributed to the culture of beer in Oregon.

Project 22 Documentary April 25th 5:30 pm
 This documentary follows two combat-wounded Veterans on a mission to find hope. Riding motorcycles from San Francisco to New York, Daniel and Doc speak with Veterans about post-war challenges that lead to suicide and the healing process.