

**COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING AGENDA**

Wednesday November 20, 2024

5:15pm

meeting will be in the library with an online option

(See library event calendar for meeting link)

Introductions

- 1. Public Comments**
- 2. Minutes and Circulation Reports**
- 3. Treasurer's Reports**
- 4. Correspondence**
- 5. Librarian's Report**
- 6. Friends of the Library Report**
- 7. Foundation Report**
- 8. Old Business**
 - a. Strategic Planning process update**
- 9. New Business**
 - a. 2024 State Report**
 - b. Now what (building)?**
- 10. Announcements**

COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
October 16, 2024

Call to Order – Chair Janice Langlinais called the meeting to order at 5:15 p.m.

Board Members Present: Jacob Niebergall, Janice Langlinais, Julie Stephens, Peggy Christensen, Gina Sutherland, Jenny Deleon

Others In Attendance: Sami Pierson, Jenny Brownfield, Marie Benton, Crystal Barr, Curt Benward, Karen Forsythe

Public Comment – None

Minutes and Circulation – The minutes from the September 2024 meeting were reviewed. Gina moved to approve the minutes. Peggy seconded the motion. The motion was unanimously approved.

The circulation report was reviewed.

Treasurer's Report – The audited financials through September 2024 were reviewed. Sami reported that last month's question on the revenue report, line item 07-000-380-0600 Equipment & Scrap Sales for \$3,893.03, was for the sale of the ex-police car that the library operated. The Memorial Report was reviewed. Peggy moved to approve the financial reports. Gina seconded the motion. The motion was unanimously approved.

Correspondence – None

Librarians Report – The September 2024 report was reviewed. Peggy mentioned that it would be nice to see a graph of the Community Fridge usage totals. The Foundation received a \$20,000.00 grant to go towards the Dolly Parton Imagination Library project.

The "Spooky Soiree" will be held on Oct. 26th 6:00-9:00pm for the 21yrs and over crowd. There will be live music and lots of activities.

Friends of the Library Report – The October book sale made \$726.60 – working through the power outage on Sunday. The bookstore made \$421.64 in September. The next sale is on December 7th & 8th.

Library Foundation Report – Yard signs for the ballot vote are available from Library Foundation members. The funds made from the "Stay at Home and Read" fundraiser have not been tallied yet.

Old Business –

Building Bond – The Foundation will be sending out mailers as well as digital ads.

New Business –

Strategic Planning Session – The Library Board will meet on October 28, 2024 from 3:30-5:30.

Request for Myrtlewood Room Usage – Karen Forsythe made a request on behalf of the Coos County Democrats for the after-library hours use of the Myrtlewood room on December 15, 2024. The holiday party would include a dinner with alcohol being served. Julie made a motion to approve the Coos County Democrats use of the libraries Myrtlewood room for their holiday party. Gina seconded the motion. The motion was unanimously approved.

Curt said that he had attended the Coquille Public Libraries grand opening of their new location. He also reported that the Coos County Commissioners held a work session on October 13, 2024, to discuss the implementation of the funds distribution formula. After discussions with the Coos Library Board members and various library staff the Commissioners decided to implement the formula for 4 years and then evaluate.

Announcements – None

Adjournment – Chair Janice Langlinalis adjourned the meeting at 5:55 p.m.

Next Meeting: November 20, 2024 – 5:15 p.m.

Respectfully submitted,
Crystal Barr

OCTOBER 2024



MONTHLY SUMMARY

Totals			
New Cards Issued	196		
Number of Programs	72		
Program Attendance	1616		
Digital Downloads (hoopla)	1,039		
Reference Questions	520		
Children's Reference Questions	47		
Total Items Checked Out at Coos Bay	20,329		
Total Coos Bay Items Checked Out Anywhere Else	20,255		
	2024	2023	2022
Gate Count	9,531	8,070	6,206
Ave. Daily Circ.	753	754	688
Library Visits	12,360	9,620	7,057
Days Open	27	26	26

INVENTORY

Classification	Acquire	Discards
Adult Books	347	272
Adult Audiobooks	74	1
Adult Video	119	8
Adult Music	0	0
Video Games	1	0
Board Games	0	0
Young Adult Books	7	0
Young Adult Audio	0	0
Children's Books	88	222
Children's Audiobooks	0	0
Children's Video	3	0
Children's Music CDs	0	0
Total	639	503



The library
distributed
100 pumpkins
for this years
Pumpkin
Painting
Contest

2024/25	Myrtlewood	Myrtlewood	Cedar	Cedar	Total Use	Estimated Attendance
	Library Use	Non-Library Use	Library Use	Non-Library Use		(minus library program attendance already reported)
July	39	27	21	44	131	980
August	13	38	11	46	108	1490
September	33	31	11	46	121	1111
October	41	39	16	68	164	1946
November						
December						
January						
February						
March						
April						
May						
June						
Totals	126	135	59	204	524	5527

City of Coos Bay
Revenues with Comparison to Budget
For the 4 Months Ending October 31, 2024

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
<u>Carryover</u>					
07-000-300-0100 Carryover - Regular	.00	.00	1,225,000.00	1,225,000.00	.0
07-000-300-0200 Carryover - Donation/Furniture	.00	.00	400,000.00	400,000.00	.0
Total Carryover	.00	.00	1,625,000.00	1,625,000.00	.0
<u>Revenue From Other Agencies</u>					
07-000-340-0300 State Library Grant	.00	.00	2,200.00	2,200.00	.0
07-000-340-0301 Grants	.00	10,500.00	19,000.00	8,500.00	55.3
07-000-340-0303 Federal Grants	.00	.00	1,000.00	1,000.00	.0
07-000-340-0900 Library Tax Base	.00	.00	1,260,000.00	1,260,000.00	.0
Total Revenue From Other Agencies	.00	10,500.00	1,282,200.00	1,271,700.00	.8
<u>Use Of Money & Property</u>					
07-000-350-0100 Investment Interest Income	3,054.21	16,058.12	25,000.00	8,941.88	64.2
07-000-350-1100 Auditorium Rental	.00	2.80	.00	(2.80)	.0
Total Use Of Money & Property	3,054.21	16,060.92	25,000.00	8,939.08	64.2
<u>Current Services</u>					
07-000-360-0100 Copies	611.00	1,929.87	2,500.00	570.13	77.2
07-000-360-1800 Library Fees	462.24	1,058.86	2,500.00	1,441.14	42.4
Total Current Services	1,073.24	2,988.73	5,000.00	2,011.27	59.8
<u>Other Revenue</u>					
07-000-380-0100 Miscellaneous	95.99	156.05	100.00	(56.05)	156.1
07-000-380-0300 ESO Administration/Rent	2,174.79	8,699.16	26,000.00	17,300.84	33.5
07-000-380-0400 Reimbursements	310.21	310.21	500.00	189.79	62.0
07-000-380-0600 Equipment & Scrap Sales	.00	3,893.03	.00	(3,893.03)	.0
07-000-380-0900 Gifts, Donations & Memorials	8,205.00	8,692.60	500.00	(8,192.60)	1738.5
Total Other Revenue	10,785.99	21,751.05	27,100.00	5,348.95	80.3
<u>Other Financing Sources</u>					
07-000-390-0200 Subscription Financing Proceed	.00	.00	750.00	750.00	.0
Total Other Financing Sources	.00	.00	750.00	750.00	.0

City of Coos Bay
Revenues with Comparison to Budget
For the 4 Months Ending October 31, 2024

	LIBRARY FUND				
	Period Actual	YTD Actual	Budget	Unearned	Pcnt
Total Fund Revenue	14,913.44	51,300.70	2,965,050.00	2,913,749.30	1.7

City of Coos Bay
Expenditures with Comparison to Budget
For the 4 Months Ending October 31, 2024

LIBRARY FUND					
	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expenditures</u>					
Personnel Services					
07-510-510-1001 Salaries	67,992.85	271,146.70	861,830.00	590,683.30	31.5
07-510-510-1003 PERS Retirement	19,897.41	75,813.12	250,455.00	174,641.88	30.3
07-510-510-1004 Employer Payroll Taxes	5,358.95	21,437.97	69,757.00	48,319.03	30.7
07-510-510-1005 Employee Insurance	12,787.63	40,515.94	221,565.00	181,049.06	18.3
07-510-510-1006 Unemployment	.00	.00	3,600.00	3,600.00	.0
07-510-510-1007 Workers Compensation Insurance	66.45	269.53	1,360.00	1,090.47	19.8
07-510-510-1008 Volunteer Workers Compensation	.00	.00	100.00	100.00	.0
Total Personnel Services	106,103.29	409,183.26	1,408,667.00	999,483.74	29.1
Materials & Services					
07-510-520-2005 Training,Meetings,Travel,Dues	924.48	2,152.42	11,000.00	8,847.58	19.6
07-510-520-2101 Utilities	2,632.96	5,742.12	32,000.00	26,257.88	17.9
07-510-520-2102 Telephone	1,619.01	4,154.33	22,000.00	17,845.67	18.9
07-510-520-2105 Advertising	968.24	3,243.11	15,000.00	11,756.89	21.6
07-510-520-2108 Contractual	9,943.40	42,000.64	152,000.00	109,999.36	27.6
07-510-520-2120 Insurance	.00	10,031.25	15,000.00	4,968.75	66.9
07-510-520-2122 Duplicating/Data Processing	1,119.85	4,737.56	10,000.00	5,262.44	47.4
07-510-520-2123 Printing	176.00	837.21	2,000.00	1,162.79	41.9
07-510-520-2205 Office Supplies	371.49	1,172.52	5,000.00	3,827.48	23.5
07-510-520-2206 Postage	.00	500.00	7,500.00	7,000.00	6.7
07-510-520-2225 Janitorial Supplies	282.03	793.27	3,500.00	2,706.73	22.7
07-510-520-2231 Small Equipment	13,738.35	18,408.05	30,000.00	11,591.95	61.4
07-510-520-2234 Grants	4,835.98	9,835.98	20,500.00	10,664.02	48.0
07-510-520-2235 Library Supplies	1,550.09	2,657.46	12,000.00	9,342.54	22.2
07-510-520-2236 Library Books & Records	9,798.05	37,699.24	125,000.00	87,300.76	30.2
07-510-520-2237 Periodicals	1,253.94	6,393.19	12,000.00	5,606.81	53.3
07-510-520-2239 State Aid to Children - Books	.00	1,717.38	2,500.00	782.62	68.7
07-510-520-2240 Library Books/Records (Restr)	.00	.00	50,000.00	50,000.00	.0
07-510-520-2241 Programming	4,595.54	10,312.48	50,000.00	39,687.52	20.6
07-510-520-2302 Office Equipment Rental	.00	438.23	10,000.00	9,563.77	4.4
07-510-520-2303 Equipment Repairs/Replacement	.00	.00	5,000.00	5,000.00	.0
07-510-520-2304 Equipment Maintenance Contract	357.70	2,866.90	12,000.00	9,133.10	23.9
07-510-520-2305 Vehicle Maintenance/Fuel	120.25	303.18	5,000.00	4,696.82	6.1
07-510-520-2309 Building & Grounds Maintenance	4,694.45	13,438.84	75,000.00	61,561.16	17.9
07-510-520-2310 Furniture (restricted)	.00	.00	350,000.00	350,000.00	.0
07-510-520-2406 Reimbursable	.00	18.99	200.00	181.01	9.5
07-510-520-2424 Library Board	.00	.00	1,500.00	1,500.00	.0
07-510-520-2450 Gifts, Donations & Memorials	4,806.01	11,075.12	25,000.00	13,924.88	44.3
Total Materials & Services	63,787.82	190,527.47	1,060,700.00	870,172.53	18.0
Capital Outlay					
07-510-530-3001 Computer Hardware & Software	.00	.00	750.00	750.00	.0
Total Capital Outlay	.00	.00	750.00	750.00	.0

City of Coos Bay
Expenditures with Comparison to Budget
For the 4 Months Ending October 31, 2024

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Debt Service					
07-510-540-1000 Lease Principal	400.28	800.56	5,000.00	4,199.44	16.0
07-510-540-1100 Lease Interest	.00	.00	200.00	200.00	.0
07-510-540-1200 Non-Lease Component	.00	.00	500.00	500.00	.0
07-510-540-2000 Enterprise Lease - Principal	1,696.04	6,784.16	4,000.00	(2,784.16)	169.6
07-510-540-2100 Enterprise Lease - Interest	.00	.00	750.00	750.00	.0
07-510-540-3000 Subscription Principal	.00	.00	12,000.00	12,000.00	.0
07-510-540-3100 Subscription Interest	.00	.00	500.00	500.00	.0
Total Debt Service	2,096.32	7,584.72	22,950.00	15,365.28	33.1
Other Financing Uses					
07-510-560-6001 Contingency	.00	.00	221,983.00	221,983.00	.0
07-510-560-6002 Unappropriated Ending Fund Bal	.00	.00	250,000.00	250,000.00	.0
Total Other Financing Uses	.00	.00	471,983.00	471,983.00	.0
Total Expenditures	171,987.43	607,295.45	2,965,050.00	2,357,754.55	20.5
Total Fund Expenditures	171,987.43	607,295.45	2,965,050.00	2,357,754.55	20.5
Net Revenue Over Expenditures	(157,073.99)	(555,994.75)	.00	555,994.75	.0

City of Coos Bay

Detail Ledger - Month End Report for Library
Period: 10/24 - 10/24Page: 1
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Report Criteria:

Actual Amounts
Accounts With Balances Or Activity
Summarize Payroll Detail
Print Period Totals
Print Grand Totals
Include Funds: 07
Page and Total by Fund
Include Placeholders: None
Include Balance Sheets: None
Include Accounts: None
Include Income Fillers: None
Include Sources: None
Include Revenues: None
All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Salaries			09/30/2024 (09/24) Balance	07-510-510-1001			203,153.85
10/20/2024	PC	1	PAYROLL TRANS FOR 10/20/2024 PAY PERIOD		3,800.00		
10/20/2024	PC	62	PAYROLL TRANS FOR 10/20/2024 PAY PERIOD		67,992.85		
10/20/2024	PC	63	PAYROLL TRANS FOR 10/20/2024 PAY PERIOD			3,800.00-	
			10/31/2024 (10/24) Period Totals and Balance		71,792.85 *	3,800.00- *	271,146.70
YTD Encumbrance		.00 YTD Actual	271,146.70 Total	271,146.70 YTD Budget	861,830.00 Unexpended	590,683.30	
PERS Retirement			09/30/2024 (09/24) Balance	07-510-510-1003			55,915.71
10/20/2024	PB	82	PAYROLL TRANS FOR 10/20/2024 PAY PERIOD		19,897.41		
			10/31/2024 (10/24) Period Totals and Balance		19,897.41 *	.00 *	75,813.12
YTD Encumbrance		.00 YTD Actual	75,813.12 Total	75,813.12 YTD Budget	250,455.00 Unexpended	174,641.88	
Employer Payroll Taxes			09/30/2024 (09/24) Balance	07-510-510-1004			16,079.02
10/20/2024	PB	1	PAYROLL TRANS FOR 10/20/2024 PAY PERIOD		305.90		
10/20/2024	PB	78	PAYROLL TRANS FOR 10/20/2024 PAY PERIOD		5,358.95		
10/20/2024	PB	79	PAYROLL TRANS FOR 10/20/2024 PAY PERIOD			305.90-	
			10/31/2024 (10/24) Period Totals and Balance		5,664.85 *	305.90- *	21,437.97
YTD Encumbrance		.00 YTD Actual	21,437.97 Total	21,437.97 YTD Budget	69,757.00 Unexpended	48,319.03	
Employee Insurance			09/30/2024 (09/24) Balance	07-510-510-1005			27,728.31
10/20/2024	PB	81	PAYROLL TRANS FOR 10/20/2024 PAY PERIOD		12,787.63		
10/20/2024	PC	109	PAYROLL TRANS FOR 10/20/2024 PAY PERIOD		50.83		
10/20/2024	PC	110	PAYROLL TRANS FOR 10/20/2024 PAY PERIOD			50.83-	
			10/31/2024 (10/24) Period Totals and Balance		12,838.46 *	50.83- *	40,515.94
YTD Encumbrance		.00 YTD Actual	40,515.94 Total	40,515.94 YTD Budget	221,565.00 Unexpended	181,049.06	
Workers Compensation Insurance			09/30/2024 (09/24) Balance	07-510-510-1007			203.08
10/31/2024	JE	65	ADJUST W/C INSURANCE FOR VACATION HOUR			6.01-	
10/20/2024	PB	80	PAYROLL TRANS FOR 10/20/2024 PAY PERIOD		72.46		
			10/31/2024 (10/24) Period Totals and Balance		72.46 *	6.01- *	269.53
YTD Encumbrance		.00 YTD Actual	269.53 Total	269.53 YTD Budget	1,360.00 Unexpended	1,090.47	
Training, Meetings, Travel, Dues			09/30/2024 (09/24) Balance	07-510-520-2005			1,227.94
08/15/2024	AP	186	Bay Area Chamber of Commerce		400.00		
08/29/2024	AP	290	North Bend Public Library		240.50		
09/17/2024	JE	48	7 DEVILS BREWING COMPANY, Meals - Strategic		35.00		

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City of Coos Bay		Detail Ledger - Month End Report for Library					Page: 2	
		Period: 10/24 - 10/24					Nov 08, 2024 09:28AM	
Date	Journal	Reference Number	Payee or Description		Account Number	Debit Amount	Credit Amount	Balance
09/24/2024	JE	49	CBNB Water Board-Water			248.98		
			10/31/2024 (10/24) Period Totals and Balance			924.48 *	.00 *	2,152.42
YTD Encumbrance		.00 YTD Actual	2,152.42 Total	2,152.42 YTD Budget	11,000.00 Unexpended	8,847.58		
Utilities			09/30/2024 (09/24) Balance		07-510-520-2101			3,109.16
10/17/2024	CD13	6	PACIFIC POWER 12447751-0018 LIBRARY			2,632.96		
			10/31/2024 (10/24) Period Totals and Balance			2,632.96 *	.00 *	5,742.12
YTD Encumbrance		.00 YTD Actual	5,742.12 Total	5,742.12 YTD Budget	32,000.00 Unexpended	26,257.88		
Telephone			09/30/2024 (09/24) Balance		07-510-520-2102			2,535.32
10/08/2024	AP	160	Asavie Technologies Inc			74.90		
09/12/2024	AP	352	USCC Services LLC			259.90		
09/21/2024	AP	380	T-Mobile USA Inc			504.00		
10/12/2024	AP	802	USCC Services LLC			259.90		
09/04/2024	JE	58	8x8, Service/Long Distance			337.44		
09/22/2024	JE	58	VERIZON, 576174385-00001 Library			182.87		
			10/31/2024 (10/24) Period Totals and Balance			1,619.01 *	.00 *	4,154.33
YTD Encumbrance		.00 YTD Actual	4,154.33 Total	4,154.33 YTD Budget	22,000.00 Unexpended	17,845.67		
Advertising			09/30/2024 (09/24) Balance		07-510-520-2105			2,274.87
09/01/2024	JE	7	INDEED, Job Posting - Library			75.84		
09/11/2024	JE	47	PENS.COM, Promotional Pens			892.40		
			10/31/2024 (10/24) Period Totals and Balance			968.24 *	.00 *	3,243.11
YTD Encumbrance		.00 YTD Actual	3,243.11 Total	3,243.11 YTD Budget	15,000.00 Unexpended	11,756.89		
Contractual			09/30/2024 (09/24) Balance		07-510-520-2108			32,057.24
09/23/2024	AP	149	C-N-B Security Inc			1,050.00		
10/02/2024	AP	150	C-N-B Security Inc			1,150.00		
09/24/2024	AP	251	Cardinal Services Inc.			132.60		
09/24/2024	AP	252	Cardinal Services Inc.			176.80		
09/25/2024	AP	256	Cardinal Services Inc.			127.40		
09/27/2024	AP	260	Cardinal Services Inc.			132.60		
10/01/2024	AP	261	Cardinal Services Inc.			127.08		
10/02/2024	AP	263	Cardinal Services Inc.			430.95		
10/09/2024	AP	267	Cardinal Services Inc.			215.80		
10/02/2024	AP	312	Sprague Pest Solutions			213.63		
10/12/2024	AP	490	C-N-B Security Inc			1,150.00		
10/15/2024	AP	491	C-N-B Security Inc			1,150.00		
10/16/2024	AP	555	Cardinal Services Inc.			132.60		
10/25/2024	AP	797	C-N-B Security Inc			1,150.00		
07/01/2024	AP	815	CivicPlus LLC			2,264.22		
10/23/2024	AP	842	Cardinal Services Inc.			132.60		
10/25/2024	AP	843	Cardinal Services Inc.			143.65		
10/07/2024	CD14	4	09/30/24 XPRESS BILL PAY SUPPORT FEES/FOR			63.47		
			10/31/2024 (10/24) Period Totals and Balance			9,943.40 *	.00 *	42,000.64
YTD Encumbrance		.00 YTD Actual	42,000.64 Total	42,000.64 YTD Budget	152,000.00 Unexpended	109,999.36		
Insurance			09/30/2024 (09/24) Balance		07-510-520-2120			10,031.25
			10/31/2024 (10/24) Period Totals and Balance			.00 *	.00 *	10,031.25
YTD Encumbrance		.00 YTD Actual	10,031.25 Total	10,031.25 YTD Budget	15,000.00 Unexpended	4,968.75		

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City of Coos Bay				Detail Ledger - Month End Report for Library			Page: 3	
				Period: 10/24 - 10/24			Nov 08, 2024 09:28AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance	
Duplicating/Data Processing				09/30/2024 (09/24) Balance	07-510-520-2122		3,617.71	
10/01/2024	AP	427	Xerox Corporation		7.70			
10/01/2024	AP	429	Xerox Corporation		303.69			
10/22/2024	AP	804	ODP Business Solutions LLC		190.11			
11/01/2024	AP	835	Xerox Corporation		7.30			
11/01/2024	AP	836	Xerox Corporation		308.27			
09/28/2024	JE	45	AMAZON, Printer Toner Cartridges		87.89			
09/28/2024	JE	45	AMAZON, Printer Toner Cartridges		234.89			
10/31/2024 (10/24) Period Totals and Balance					1,119.85 *	.00 *	4,737.56	
YTD Encumbrance	.00	YTD Actual	4,737.56 Total	4,737.56 YTD Budget	10,000.00 Unexpended	5,262.44		
Printing				09/30/2024 (09/24) Balance	07-510-520-2123		661.21	
08/30/2024	JE	47	STICKERAPP, Promotional Stickers		176.00			
10/31/2024 (10/24) Period Totals and Balance					176.00 *	.00 *	837.21	
YTD Encumbrance	.00	YTD Actual	837.21 Total	837.21 YTD Budget	2,000.00 Unexpended	1,162.79		
Office Supplies				09/30/2024 (09/24) Balance	07-510-520-2205		801.03	
10/16/2024	AP	803	ODP Business Solutions LLC		13.97			
10/22/2024	AP	805	ODP Business Solutions LLC		27.82			
10/23/2024	AP	806	ODP Business Solutions LLC		61.26			
10/23/2024	AP	807	ODP Business Solutions LLC		76.18			
09/01/2024	JE	45	AMAZON, Tape		75.50			
09/09/2024	JE	45	AMAZON, Key Tags		24.95			
09/18/2024	JE	45	AMAZON, Batteries		5.66			
09/21/2024	JE	45	AMAZON, Key Tags, Fasteners		23.96			
09/28/2024	JE	45	AMAZON, Tape		9.89			
09/28/2024	JE	45	AMAZON, Tape		30.80			
09/26/2024	JE	50	BNT PROMOTIONAL, Name Tag - Jen Wilson		21.50			
10/31/2024 (10/24) Period Totals and Balance					371.49 *	.00 *	1,172.52	
YTD Encumbrance	.00	YTD Actual	1,172.52 Total	1,172.52 YTD Budget	5,000.00 Unexpended	3,827.48		
Postage				09/30/2024 (09/24) Balance	07-510-520-2206		500.00	
10/31/2024 (10/24) Period Totals and Balance					.00 *	.00 *	500.00	
YTD Encumbrance	.00	YTD Actual	500.00 Total	500.00 YTD Budget	7,500.00 Unexpended	7,000.00		
Janitorial Supplies				09/30/2024 (09/24) Balance	07-510-520-2225		511.24	
09/30/2024	AP	38	Bay Area Enterprises Inc.		282.03			
10/31/2024 (10/24) Period Totals and Balance					282.03 *	.00 *	793.27	
YTD Encumbrance	.00	YTD Actual	793.27 Total	793.27 YTD Budget	3,500.00 Unexpended	2,706.73		
Small Equipment				09/30/2024 (09/24) Balance	07-510-520-2231		4,669.70	
10/07/2024	AP	184	Battery X-Change & Repair Inc		191.95			
10/07/2024	AP	185	Battery X-Change & Repair Inc		43.99			
07/23/2024	AP	488	Executech Utah Inc.		10,592.64			
10/16/2024	AP	791	Executech Utah Inc.		2,706.90			
09/04/2024	JE	45	AMAZON, Supplies, 3d Printer Supplies		63.86			
09/11/2024	JE	45	AMAZON, Computer Supplies		33.65			
09/13/2024	JE	45	AMAZON, Computer Supplies		5.39			
09/25/2024	JE	45	AMAZON, Power Strips		9.99			
09/26/2024	JE	45	AMAZON, Reference Desk Chair		89.98			
10/31/2024 (10/24) Period Totals and Balance					13,738.35 *	.00 *	18,408.05	
YTD Encumbrance	.00	YTD Actual	18,408.05 Total	18,408.05 YTD Budget	30,000.00 Unexpended	11,591.95		

City of Coos Bay

Detail Ledger - Month End Report for Library

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Period: 10/24 - 10/24

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Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
<hr/>							
Grants		09/30/2024 (09/24) Balance		07-510-520-2234			5,000.00
09/23/2024	AP	173	Zavala, Arturo		2,100.00		
10/08/2024	JE	13	R/C AP 450 (07/24) TORRALBA, ANN #20240806 P		200.00		
09/19/2024	JE	45	AMAZON, Supplies, Teen Book Box, CHW Grant		37.98		
09/07/2024	JE	47	AUNT FLOW, Menstrual Products		2,498.00		
10/31/2024 (10/24) Period Totals and Balance					4,835.98 *	.00 *	9,835.98
<hr/>							
YTD Encumbrance	.00	YTD Actual	9,835.98 Total	9,835.98 YTD Budget	20,500.00 Unexpended	10,664.02	
<hr/>							
Library Supplies		09/30/2024 (09/24) Balance		07-510-520-2235			1,107.37
09/30/2024	AP	194	Demco		753.52		
10/16/2024	AP	494	Paper Roll Products LLC		134.04		
10/10/2024	AP	788	City of Coos Bay - ESO		59.40		
10/18/2024	AP	819	Demco		431.29		
09/07/2024	JE	45	AMAZON, Paint Pens		16.28		
09/27/2024	JE	50	THE LIBRARY STORE, Dvd Cases		155.56		
10/31/2024 (10/24) Period Totals and Balance					1,550.09 *	.00 *	2,657.46
<hr/>							
YTD Encumbrance	.00	YTD Actual	2,657.46 Total	2,657.46 YTD Budget	12,000.00 Unexpended	9,342.54	
<hr/>							
Library Books & Records		09/30/2024 (09/24) Balance		07-510-520-2236			27,901.19
09/05/2024	AP	120	Cengage Learning Inc.		227.13		
09/18/2024	AP	241	Ingram		504.18		
09/20/2024	AP	242	Ingram		210.95		
09/24/2024	AP	244	Ingram		149.13		
09/24/2024	AP	245	Ingram		83.77		
09/19/2024	AP	292	Midwest Tape		21.24		
09/30/2024	AP	293	Midwest Tape		2,343.74		
05/16/2024	AP	345	NewsBank Inc		347.33		
07/01/2024	AP	489	World Trade Press		309.00		
08/01/2024	AP	508	Center Point Large Print		147.42		
10/01/2024	AP	509	Center Point Large Print		147.42		
09/27/2024	AP	526	Ingram		615.41		
09/30/2024	AP	527	Ingram		433.02		
10/01/2024	AP	528	Ingram		302.03		
10/01/2024	AP	529	Ingram		53.74		
10/01/2024	AP	530	Ingram		21.72		
10/04/2024	AP	532	Ingram		207.14		
10/08/2024	AP	533	Ingram		225.45		
10/08/2024	AP	534	Ingram		40.68		
10/09/2024	AP	535	Ingram		216.78		
10/10/2024	AP	536	Ingram		267.78		
10/14/2024	AP	537	Ingram		463.01		
10/15/2024	AP	538	Ingram		23.48		
10/15/2024	AP	539	Ingram		31.23		
10/10/2024	AP	776	Midwest Tape		60.32		
10/18/2024	AP	777	Midwest Tape		97.15		
09/25/2024	AP	789	Cengage Learning Inc.		161.55		
10/09/2024	AP	790	Cengage Learning Inc.		227.13		
10/22/2024	AP	822	Ingram		196.98		
10/22/2024	AP	823	Ingram		12.94		
10/25/2024	AP	824	Ingram		349.16		
08/30/2024	JE	45	AMAZON, Audio		29.86		
08/31/2024	JE	45	AMAZON, Audio		25.50		
09/01/2024	JE	45	AMAZON, Board Game Parts		13.57		
09/03/2024	JE	45	AMAZON, Dvds		65.97		

City of Coos Bay Detail Ledger - Month End Report for Library Page: 5
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Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
09/03/2024	JE	45	AMAZON, Dvds		41.27		
09/06/2024	JE	45	AMAZON, YP Dvd		24.99		
09/06/2024	JE	45	AMAZON, YP Dvd		9.99		
09/07/2024	JE	45	AMAZON, YP Dvd		146.74		
09/08/2024	JE	45	AMAZON, YP Books		36.91		
09/09/2024	JE	45	AMAZON, YP Dvd		25.37		
09/09/2024	JE	45	AMAZON, YP Dvd		19.96		
09/09/2024	JE	45	AMAZON, Dvds		96.15		
09/09/2024	JE	45	AMAZON, Dvds		20.99		
09/10/2024	JE	45	AMAZON, Dvds		24.98		
09/16/2024	JE	45	AMAZON, Dvds		20.29		
09/16/2024	JE	45	AMAZON, Dvds		16.19		
09/18/2024	JE	45	AMAZON, Dvds		27.99		
09/18/2024	JE	45	AMAZON, YP Books		26.00		
09/23/2024	JE	45	AMAZON, YP Dvd		19.96		
09/23/2024	JE	45	AMAZON, Dvds		50.13		
09/26/2024	JE	45	AMAZON, Adult Books		71.59		
09/26/2024	JE	45	AMAZON, Adult Books		27.97		
09/26/2024	JE	45	AMAZON, Adult Books		18.79		
09/26/2024	JE	45	AMAZON, Dvds		42.70		
09/26/2024	JE	45	AMAZON, Dvds		69.50		
09/26/2024	JE	45	AMAZON, Audio Books		247.94		
09/26/2024	JE	45	AMAZON, Dvds		16.99		
09/28/2024	JE	45	AMAZON, Board Games		61.75		
			10/31/2024 (10/24) Period Totals and Balance		9,798.05 *	.00 *	37,699.24
YTD Encumbrance	.00	YTD Actual	37,699.24 Total	37,699.24 YTD Budget	125,000.00 Unexpended	87,300.76	
Periodicals			09/30/2024 (09/24) Balance	07-510-520-2237			5,139.25
10/03/2024	AP	249	EBSCO Information Services		882.00		
10/11/2024	AP	548	The World		116.00		
08/31/2024	JE	47	HEARST MEMBERSHIP, Bicycling Magazine FY25		33.33		
08/31/2024	JE	47	HEARST MEMBERSHIP, Road & Track Magazine		50.00		
09/16/2024	JE	47	LOTUS MEDIA GROUP, News Review Subscription		172.61		
			10/31/2024 (10/24) Period Totals and Balance		1,253.94 *	.00 *	6,393.19
YTD Encumbrance	.00	YTD Actual	6,393.19 Total	6,393.19 YTD Budget	12,000.00 Unexpended	5,606.81	
State Aid to Children - Books			09/30/2024 (09/24) Balance	07-510-520-2239			1,717.38
			10/31/2024 (10/24) Period Totals and Balance		.00 *	.00 *	1,717.38
YTD Encumbrance	.00	YTD Actual	1,717.38 Total	1,717.38 YTD Budget	2,500.00 Unexpended	782.62	
Programming			09/30/2024 (09/24) Balance	07-510-520-2241			5,716.94
09/23/2024	AP	175	Zavala, Arturo		950.00		
08/22/2024	AP	178	Bollywood Dreams Entertainment		1,000.00		
09/10/2024	AP	179	Grady Me Arts		50.00		
09/06/2024	AP	180	Whitney, Keely		350.00		
09/10/2024	AP	628	Grady Me Arts			50.00-	
09/10/2024	AP	629	Grady Me Arts		50.00		
08/22/2024	AP	816	Martinez, Anthony		1,000.00		
08/30/2024	JE	45	AMAZON, Supplies, Banned Book Trivia		99.75		
08/31/2024	JE	45	AMAZON, Books, Unlimited Book Club		173.42		
09/05/2024	JE	45	AMAZON, Supplies, Adult Programs, Spookie Soire		35.85		
09/05/2024	JE	45	AMAZON, Supplies, Adult Programs, Spookie Soire		16.99		
09/11/2024	JE	45	AMAZON, Supplies, Craft Takeout		51.69		
09/11/2024	JE	45	AMAZON, Supplies, Craft Takeout		184.81		

City of Coos Bay		Detail Ledger - Month End Report for Library				Page: 6	
		Period: 10/24 - 10/24				Nov 08, 2024 09:28AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
09/11/2024	JE	45	AMAZON, Supplies, Adult Programs, Spookie Soire		19.47		
09/12/2024	JE	45	AMAZON, Supplies, Adult Programs, Spookie Soire		17.50		
09/12/2024	JE	45	AMAZON, Books, Woman's Empowerment		74.88		
09/13/2024	JE	45	AMAZON, Books, Woman's Empowerment		13.60		
09/14/2024	JE	45	AMAZON, Supplies, Craft Takeout		23.58		
09/16/2024	JE	45	AMAZON, Books, Woman's Empowerment		12.44		
09/16/2024	JE	45	AMAZON, Books, Woman's Empowerment		14.39		
09/17/2024	JE	45	AMAZON, Books, Woman's Empowerment		13.60		
09/26/2024	JE	45	AMAZON, Supplies, Spookie Soiree		17.86		
09/27/2024	JE	45	AMAZON, Supplies, Spookie Soiree		81.14		
09/12/2024	JE	47	FARR'S TRUE VALUE, Supplies, Adult Programs, S		41.26		
09/17/2024	JE	47	APPLE.COM, Icloud Storage		.99		
09/20/2024	JE	47	DOMINO'S, Supplies, Teen After Hours		36.74		
09/25/2024	JE	47	SP WHOLESPICE.COM, Supplies, Spice of the Mo		38.19		
09/25/2024	JE	47	SPICES INC, Supplies, Spice of the Month		159.84		
09/26/2024	JE	47	SAFEWAY, Supplies, Art in the Library		9.48		
09/27/2024	JE	47	SAFEWAY, Game Night		38.98		
09/28/2024	JE	47	DOMINO'S, Supplies, Adult Programs, Men's Circle		33.33		
09/22/2024	JE	48	BUZZSPROUT, Podcast Hosting		12.00		
09/13/2024	JE	50	SAFEWAY, Supplies, Adult Programs, Book Brunch		23.76		
			10/31/2024 (10/24) Period Totals and Balance		4,645.54 *	50.00 - *	10,312.48
YTD Encumbrance	.00	YTD Actual	10,312.48 Total	10,312.48 YTD Budget	50,000.00 Unexpended	39,687.52	
Office Equipment Rental			09/30/2024 (09/24) Balance	07-510-520-2302			436.23
			10/31/2024 (10/24) Period Totals and Balance		.00 *	.00 *	436.23
YTD Encumbrance	.00	YTD Actual	436.23 Total	436.23 YTD Budget	10,000.00 Unexpended	9,563.77	
Equipment Maintenance Contract			09/30/2024 (09/24) Balance	07-510-520-2304			2,509.20
10/01/2024	AP	31	Comfort Flow Heating		278.00		
09/15/2024	AP	176	Alert 360 Opco Inc		39.85		
10/15/2024	AP	809	Alert 360 Opco Inc		39.85		
			10/31/2024 (10/24) Period Totals and Balance		357.70 *	.00 *	2,866.90
YTD Encumbrance	.00	YTD Actual	2,866.90 Total	2,866.90 YTD Budget	12,000.00 Unexpended	9,133.10	
Vehicle Maintenance/Fuel			09/30/2024 (09/24) Balance	07-510-520-2305			182.93
09/30/2024	AP	49	CECO Inc		42.36		
09/04/2024	JE	48	SAFEWAY FUEL, Library Shelving Pickup, 209 Van		77.89		
			10/31/2024 (10/24) Period Totals and Balance		120.25 *	.00 *	303.18
YTD Encumbrance	.00	YTD Actual	303.18 Total	303.18 YTD Budget	5,000.00 Unexpended	4,696.82	
Building & Grounds Maintenance			09/30/2024 (09/24) Balance	07-510-520-2309			8,744.39
09/30/2024	AP	37	Bay Area Enterprises Inc.		4,053.35		
09/26/2024	AP	165	I-Secure Inc		45.10		
09/10/2024	AP	181	Agri-Tech Design		266.00		
10/17/2024	AP	818	Agri-Tech Design		266.00		
09/07/2024	JE	49	VESTIS SERVICES, Mats		32.00		
09/21/2024	JE	49	VESTIS SERVICES, Mats		32.00		
			10/31/2024 (10/24) Period Totals and Balance		4,694.45 *	.00 *	13,438.84
YTD Encumbrance	.00	YTD Actual	13,438.84 Total	13,438.84 YTD Budget	75,000.00 Unexpended	61,561.16	
Reimbursable			09/30/2024 (09/24) Balance	07-510-520-2406			18.99
			10/31/2024 (10/24) Period Totals and Balance		.00 *	.00 *	18.99

City of Coos Bay Detail Ledger - Month End Report for Library Page: 7
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Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	18.99 Total 18.99 YTD Budget	200.00 Unexpended	181.01		
Gifts, Donations & Memorials			09/30/2024 (09/24) Balance	07-510-520-2450			6,269.11
09/23/2024	AP	174	Zavala, Arturo		3,450.00		
09/23/2024	AP	243	Ingram		87.80		
09/19/2024	AP	297	ORCCA		54.96		
09/26/2024	AP	298	ORCCA		32.32		
09/26/2024	AP	299	ORCCA		33.20		
09/30/2024	AP	464	ORCCA		20.56		
10/03/2024	AP	465	ORCCA		32.88		
10/08/2024	AP	466	ORCCA		35.60		
10/10/2024	AP	467	ORCCA		46.32		
10/16/2024	AP	468	ORCCA		31.20		
10/02/2024	AP	531	Ingram		75.55		
10/17/2024	AP	778	ORCCA		41.84		
10/21/2024	AP	779	ORCCA		33.04		
10/24/2024	AP	780	ORCCA		44.88		
10/28/2024	AP	781	ORCCA		25.52		
10/28/2024	AP	825	Ingram		86.08		
10/08/2024	JE	13	R/C AP 450 (07/24) TORRALBA, ANN #20240806 P			200.00-	
09/07/2024	JE	45	AMAZON, Supplies, YP Art Supplies		58.95		
09/03/2024	JE	47	CHEFSTORE, Produce, Community Fridge		101.25		
09/04/2024	JE	47	BLICKART MATERIAL, YP Programs, Storytime		139.33		
09/09/2024	JE	47	THE READING WAREHOUSE, Books, Outreach		217.12		
09/19/2024	JE	47	APPLE.COM, Music, YP Programs, Storytimes		10.99		
09/25/2024	JE	47	THE READING WAREHOUSE, Books, Outreach		291.94		
09/28/2024	JE	47	CHEFSTORE, Produce, Community Fridge		54.68		
10/31/2024 (10/24) Period Totals and Balance					5,006.01 *	200.00- *	11,075.12
YTD Encumbrance		.00 YTD Actual	11,075.12 Total 11,075.12 YTD Budget	25,000.00 Unexpended	13,924.88		
Lease Principal			09/30/2024 (09/24) Balance	07-510-540-1000			400.28
10/01/2024	AP	428	Xerox Corporation		70.87		
10/01/2024	AP	430	Xerox Corporation		129.27		
11/01/2024	AP	834	Xerox Corporation		70.87		
11/01/2024	AP	837	Xerox Corporation		129.27		
10/31/2024 (10/24) Period Totals and Balance					400.28 *	.00 *	800.56
YTD Encumbrance		.00 YTD Actual	800.56 Total 800.56 YTD Budget	5,000.00 Unexpended	4,199.44		
Enterprise Lease - Principal			09/30/2024 (09/24) Balance	07-510-540-2000			5,088.12
10/21/2024	CD13	7	ENTERPRISE PAYMENT 583157A INV#FBN48684		540.41		
10/21/2024	CD13	7	ENTERPRISE PAYMENT 583157A INV#FBN48684		1,155.63		
10/31/2024 (10/24) Period Totals and Balance					1,696.04 *	.00 *	6,784.16
YTD Encumbrance		.00 YTD Actual	6,784.16 Total 6,784.16 YTD Budget	4,000.00 Unexpended	(2,784.16)		
Number of Transactions: 220 Number of Accounts: 31					Debit	Credit	Proof
Total LIBRARY FUND:					176,400.17	4,412.74-	171,987.43
Number of Transactions: 220 Number of Accounts: 31					Debit	Credit	Proof
Grand Totals:					176,400.17	4,412.74-	171,987.43

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
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- Report Criteria:
- Actual Amounts
 - Accounts With Balances Or Activity
 - Summarize Payroll Detail
 - Print Period Totals
 - Print Grand Totals
 - Include Funds: 07
 - Page and Total by Fund
 - Include Placeholders: None
 - Include Balance Sheets: None
 - Include Accounts: None
 - Include Income Fillers: None
 - Include Sources: None
 - Include Revenues: None
 - All Segments Tested for Total Breaks

**Coos Bay Public Library
Memorial Funds Checking Account
October 2024**

<u>BALANCE, September 30, 2024</u>	\$ 78,926.02
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DEPOSITS:

United Way Donation/Arturo Zavala Performance	\$ 3,450.00
Friends of Coos Bay Public Library/Quarterly Donation	\$ 3,500.00
From Coos County Cultural Grant	\$ 200.00
Catching Inlet Home Extension/deRonden Pos Memorial	\$ 25.00
Misc. Donations-October 2024	<u>\$ 1,230.00</u>

TOTAL DEPOSITS	\$ 8,405.00
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ACCOUNT SUB TOTAL	\$ 87,331.02
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DISBURSEMENTS:

South Coast Food Share/Produce-Community Fridge	\$ 38.56
South Coast Food Share/Produce-Community Fridge	\$ 54.96
South Coast Food Share/Produce-Community Fridge	\$ 32.32
South Coast Food Share/Produce-Community Fridge	\$ 33.20
Ingram/Books-Bjorquist Memorial, Goldman Donation	\$ 87.80
Arturo Zavala Mariachi Band Performance	\$ 3,450.00
Ingram/Books-Bjorquist Memorial, Blew Donation	\$ 75.55
South Coast Food Share/Produce-Community Fridge	\$ 20.56
South Coast Food Share/Produce-Community Fridge	\$ 32.88
South Coast Food Share/Produce-Community Fridge	\$ 35.60
South Coast Food Share/Produce-Community Fridge	\$ 46.32
South Coast Food Share/Produce-Community Fridge	\$ 31.20
Ingram/Books-Blew Donation	\$ 86.08
South Coast Food Share/Produce-Community Fridge	\$ 41.84
South Coast Food Share/Produce-Community Fridge	\$ 33.04
South Coast Food Share/Produce-Community Fridge	\$ 44.88
South Coast Food Share/Produce-Community Fridge	\$ 25.52
Chefstore/Produce-Community Fridge	\$ 124.32
Chefstore/Produce-Community Fridge	\$ 174.12
Walmart, Mahaffy Ranch, Domino's/YP Programs	\$ 509.57
Amazon, Supplies/YP Programs	\$ 231.38
Reading Warehouse/Books-Outreach	<u>\$ 126.55</u>

TOTAL DISBURSEMENTS	\$ 5,336.25
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Balance October 31, 2024	\$ 81,994.77
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ACCOUNT SUMMARY:

General Fund	\$ 16,739.33
Friend's Children's Fund	\$ 3,011.55
Kenaston Estate Donation	\$ -
Mallek Estate Memorial	\$ 52,610.89
Jones Estate Donation	\$ 7,272.59
Friends Library Purchases	\$ 1,658.84
Rotary Donation	\$ 71.80
Community Fridge	\$ 629.77
Dollywood	\$ -

MEMORIAL ACCOUNT FUNDS TOTAL **\$ 81,994.77**

Librarian's Report



COOS BAY
PUBLIC LIBRARY

November 2024

Virtual and Take Home Programs

- Unlimited Book Club - 7
- Spice of the Month - 30
- ASL Practice Place - 3
- Craft Takeout - 36
- Book Box (3) - 120
- Swords & Starships Podcast (4) - 117
- Teen Wellness Kits - 25
- Community Cooking - 17
- Pumpkin Painting - 100

FY23/24 Year End Highlights

- Average of 280 people using hoopla a month
- 28,716 people served w/Fridge
- Received \$19,080 in grants
- 63% increase in meeting room use
- 810 library programs for all ages
- 15,401 program attendees
- 31.4% increase in library visits
- 9% increase in Spanish print, 214.6 % increase in digital

Other Information

- Eastside and Empire Drop offs (8) served 119 people in October
- The Community Fridge served 4,411 people in October
- There were 5,132 county-wide checkouts on Libby in October. There were 1,039 circulations on hoopla and 35 new borrowers.

Other Programs in October

- Book Brunch - 6
- Drop in Tech Lab - 5
- Change Club (4) - 28
- Baby Storytimes (5) - 77
- Storytime (5) - 222
- Adult Crafternoon - 12
- Game Night - 26
- Womens Empowerment Book Club - 3
- Hiking Book Club - 6
- Yoga (4) - 43
- One-on-One Tech Appt - 7
- Proctoring - 1
- Open Mens Group (4) - 21
- Teen After Hours - 13
- Preschool STEAM (5) - 21
- Build It Club - 9
- D&D One Shot - 8
- Movie Night (2) - 10
- Trick or Treating - 225
- Spanglish - 7
- Spookie Soiree - 225
- Intro to Astrology - 10
- Job Seeking Workshop - 1
- Bollywood Dance - 28
- Noche de Juegos Para Familia con ECO - 14
- Preschool Art - 23
- Spooky Toddler Dance Party - 92
- Sustainably Managing Oregon's Fisheries - 11
- Tim Burton Portraits - 3
- Beginning GMail - 4

2024 Oregon Public Library Statistical Report

2024 Oregon Public Library Statistical Report

City of Coos Bay Library

Sami Pierson
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Sami Pierson

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Application Form

Part 1 - General Information

Question 111 Was there a (geographic) boundary change in the legal service area in the last year?*

Examples of boundary changes include:

- a municipality, county, or district annexes land
- when one municipality in a county becomes either an independent city or its own county necessitating its exclusion from the first county's geography
- an administrative entity contracts to provide public library service for some additional geographic area other than the geographic area for which it was established (e.g., a municipal library contracts to serve county residents)

No

Question 113 New branches, bookmobiles, or change of location?*

Has your library or any of its branches moved location (or otherwise changed physical address), *OR* did your library open a new branch or bookmobile during the last fiscal year?

No

Question 118 Registered Users*

0

Question 119 Registered Users Added*

0

Part 2 - Staff & Volunteers

Question 201 Librarians with ALA/MLS (in FTE)*

Include all Librarian positions at your library for which a Master's of Library Science degree (or equivalent) is a requirement or an expectation for the position.

Note: 1.0 FTE = 1 position at 40 hours per week (on average). For example, one position that is budgeted for 30 hours per week = $1 \times (30/40) = 0.75$ FTE.

5.8

Question 203 Total Librarians (in FTE)*

Include all librarians (as FTE) working at your library here regardless of a MLS requirement, and *including* all FTE reported in Question 201 above.

Note: 1.0 FTE = 1 position at 40 hours per week (on average). For example, one position that is budgeted for 30 hours per week = $1 \times (30/40) = 0.75$ FTE.

5.8

Question 204 All other paid staff (in FTE)*

Include all other library staff not reported in Questions 201 or 203 above.

Note: 1.0 FTE = 1 position at 40 hours per week (on average). For example, one position that is budgeted for 30 hours per week = $1 \times (30/40) = 0.75$ FTE.

6.25

FTE Staffing Notes

If any of your FTE numbers in Questions 201, 203, or 204 have changed since last year's report, please provide a brief explanation.

Question 206 Total number of volunteers (individuals)*

49

Question 207 Total volunteer hours*

2851

Question 209 Friends of the Library*

Yes

Question 210 Library Foundation*

Yes

Question 211 Number of full-time permanent positions (37.5 hours/week or more)*

Report the number of permanent positions (individual positions, *not* FTE) budgeted at your library scheduled for 37.5 hours per week or more (on average). Include any currently vacant full-time positions. *Permanent* in this context refers to any position that is not specifically identified as temporary or on-call.

10

Question 212 Number of part-time permanent positions between 20 and 37.5 hours/week*

Report the number of permanent positions (individual positions, *not* FTE) budgeted at your library scheduled between 20 and 37.49 hours per week (on average). Include any currently vacant full-time positions. *Permanent* in this context refers to any position that is not specifically identified as temporary or on-call.

4

Question 213 Number of part-time permanent positions (less than 20 hours/week)*

Report the number of permanent positions (individual positions, *not* FTE) budgeted at your library scheduled for less than 20 hours per week (on average). Include any currently vacant full-time positions. *Permanent* in this context refers to any position that is not specifically identified as temporary or on-call.

0

Question 214 Number of temporary or on-call positions*

Report the number of temporary or on-call positions your library has. A *Temporary* position could be any limited-duration position (e.g., for grant-funded projects) that is not included in your library's regular staffing budget year-to-year. *On-call* positions are those that do not typically work a set number of hours per week or month.

4

Staffing notes (general)

Optional.

Part 3 - Revenue

Local Government Operating Revenue

Please report your library's operating revenue, broken out by source (city, county, and/or district). Please round to the nearest dollar.

Question 301 City Revenue	\$0.00
Question 302 County Revenue	\$0.00
Question 303 District Revenue	\$1,464,781.00
Question 304 Total Local Government Revenue	1464781

Local Government Operating Revenue Notes

If any local government revenue source has experienced a change from the previous fiscal year +/-10%, please leave a note here.

State Operating Revenue

Please round to the nearest dollar.

Question 305a Ready to Read Grant	\$2,280.00
Question 305b All Other State Revenue (excluding Ready to Read grant)	\$0.00
Question 305 Total State Revenue	2280

State Operating Revenue Notes

If you have received funding from any Oregon state agency (other than from the State Library) as reported in Question 305b, please describe here. Ready to Read grant revenue will be pre-filled by the State Library.

Federal Operating Revenue

Please round to the nearest dollar.

Question 306 LSTA Grants	\$0.00
Question 308 All Other Federal Revenue (excluding LSTA Grants)	\$0.00
Question 309 Total Federal Revenue	0

Federal Operating Revenue Notes

If you have received funding from any federal agency (other than via a LSTA grant from the State Library) as reported in Question 308, please describe here. LSTA grant revenue will be pre-filled by the State Library.

Question 310 Other Operating Revenue*

Report all operating revenue other than that reported on the local, state, and federal lines. Include fines and fees, non-capital monetary gifts and donations from local library foundations, businesses, corporations, or the public, interest from endowments, and grants from private sources. Count fines and fees even if the revenue is passed through to a different unit of government.

Round to the nearest dollar.

\$156,358.00

Capital Revenue

Please report any capital revenue by source in the categories below.
Round to the nearest dollar.

Question 312 Local Government Capital Revenue	\$0.00
Question 313 State Government Capital Revenue	\$0.00
Question 314 Federal Government Capital Revenue	\$0.00
Question 315 Other Capital Revenue	\$0.00
Question 316 Total Capital Revenue	0

Capital Revenue Notes

If you have reported any amounts in Questions 312-315, please provide a brief description of what capital projects are planned or are underway at your library.

Question 320 Local option levy?*



Did your library receive operating funds from a local option levy during this fiscal year? Please answer *Yes* for any levy funding, whether it is specifically for library services or for a number of local services.

No

Question 321 Year levy was established?



If you answered *Yes* to Question 320, please report the year in which the levy was first approved by voters. Format: YYYY.

If you do not have a levy, leave this field blank.

Question 322 Year levy expires?



If you answered *Yes* to Question 320, please report the year that the current levy expires.

Format: YYYY.

If you do not have a levy, leave this field blank.

Question 330 Bond measure?*

Does your library currently receive capital funding through a bond measure?

No

Question 331 Bond amount?

If you answered *Yes* to Question 330, what is the original bond amount that was passed (not including interest)?

Question 332 Bond expiration date?

If you answered *Yes* to Question 330, what year does the current bond expire? Please enter the four-digit year.

Part 4 - Expenditures**Staffing Expenditures**

Please round to the nearest dollar.

Question 401 Salaries and Wages	\$759,107.00
Question 402 Employee Benefits	\$426,187.00
Question 403 Total Staff Expenditures	1185294

Collections Expenditures

Please round to the nearest dollar.

Question 406 Print materials expenditures	\$68,936.00
Question 407 Electronic materials expenditures	\$27,187.00

Question 408 Other materials expenditures	\$22,340.00
Question 409 Total Collection Expenditures	118463

Question 410a All Other Operating Expenditures*

Round to the nearest dollar.

\$471,557.00

Question 410b Internal service charges

Select all that apply.

Operating Expenditures Notes

Optional

Capital Expenditures

Please round to the nearest dollar.

Question 412 Library Construction Expenditures	\$0.00
Question 413 Capital Equipment Expenditures	\$0.00
Question 414 Other Capital Expenditures	\$0.00
Question 415 Total Capital Expenditures	0

Capital Expenditures Notes

If you reported any capital expenditures in Questions 412-414, please describe.

Part 5 - Collections

Question 501 Print Items*

84347

Question 502 Print Items Added*

4612

Question 503 Physical Audio Items*

12226

Question 504 Physical Audio Items Added*

537

Question 505 Physical Video Items*

13443

Question 506 Physical Video Items Added*

1005

Question 507 Other Physical Library Materials*

1394

Question 508 Other Physical Library Materials Added*

172

Question 511 Ebook units in Library2Go

This is pre-filled by the State Library.

62617

Question 512 Ebook Units Added to Library2Go

This is pre-filled by the State Library.

7261

Question 513 Ebook Units Owned or Licensed Locally other than Library2Go Collection*

List all other e-book units in your library's collection (purchased/licensed through an OverDrive Advantage account, Bibliotheca, etc.), or held by a consortia other than ODLC/Library2Go.

1025985

Question 514 Ebook Units Added Owned or Licensed Locally*

List all other e-book units added to your library's collection (purchased/licensed through an OverDrive Advantage account, Bibliotheca, etc.), or held by a consortia other than ODLC/Library2Go.

257368

Question 517 Digital Audiobook Units in Library2Go

This is pre-filled by the State Library.

40311

Question 518 Digital Audiobook Units Added in Library2Go

This is pre-filled by the State Library.

4260

Question 519 Digital Audiobook Units Owned or Licensed Locally*

List all other digital audiobook units in your library's collection (purchased/licensed through an OverDrive Advantage account, Bibliotheca, etc.), or held by a consortia other than ODLIC/Library2Go.

243811

Question 520 Digital Audiobook Units Added Owned or Licensed Locally*

List all other digital audiobook units added to your library's collection (purchased/licensed through an OverDrive Advantage account, Bibliotheca, etc.), or held by a consortia other than ODLIC/Library2Go.

63986

Question 525 Digital Video Units Owned or Licensed Locally*

List all digital video units in your library's collection (purchased/licensed through Kanopy, etc.), or held by your district, cooperative, or consortia.

73672

Question 526 Digital Video Units Added, Owned or Licensed Locally*

List all digital video units added to your library's collection (purchased/licensed through Kanopy, etc.), or held by your district, cooperative, or consortia.

9244

Question 533a Number of Physical Spanish language items*

Please report the total number of *physical* items in the library's collection in Spanish. This should include all physical material types (print, audio, video).

819

Question 533b Number of Digital Spanish language items*

Please report the total number of *digital* items in the library's collection in Spanish. This should include all digital material types (e-books, audio, video).

7071

Question 534 Items in other languages

Please report items in the library's collection that are in languages other than English or Spanish. Check all that apply.

Arabic
 Chinese (including Mandarin & Cantonese)
 French
 German
 Hindi
 Ilocano, Samoan or Hawaiian
 Japanese
 Korean
 Russian
 other

Question 535 Databases Licensed Locally or by local consortium*

Report the number of licensed electronic collections [previously called databases], for which temporary or permanent access rights have been acquired through payment by the local library, cooperative or consortium agreement. An example would be a genealogy database purchased by your library or funded by a regional consortium or cooperative for member libraries. An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. **Do not include audio and e-book collections with circulation periods.**

9

Question 536 Databases Added Licensed Locally or by local consortium*

See above - enter number of new resources added.

0

Collections notes

Optional.

Part 6 - Circulation & Collection Use

Question 601 Successful Retrievals from Statewide Electronic Resources*

The FY2023-24 usage reports from both **Gale** and **LearningExpress Library** are now available here.

Please note: Libraries that provide access to Gale resources and LearningExpress Library through a central account for their library system (i.e., WCCLS and JCLS) should contact their library system administrator for assistance in getting the data for your specific library.

67

Question 602 Successful Retrievals from Local Databases*

Report retrievals of all *other* electronic collections (other than the Statewide databases) that require user authentication but do not have a circulation period. Typically, this information can be obtained from the vendor. If complete data is not accessible, please report what you can access.

62336

Physical Item Circulation

For Questions 609-619, please report on the circulation of *physical* materials only.

Question 609 Automatic Renewal of Physical Materials*

Does your library automatically renew physical materials?

Yes

Question 610 First time Circulation of Adult Materials*

If your library does not differentiate materials circulation between age categories, enter -1 here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

92931

Question 611 Renewals of Adult Materials*

If your library does not differentiate materials circulation between age categories, enter -1 here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

69746

Question 612 First time Circulation of Young Adult Materials*

If your library does not differentiate materials circulation between age categories, enter -1 here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

4456

Question 613 Renewals of Young Adult Materials*

If your library does not differentiate materials circulation between age categories, enter -1 here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

3373

Question 614 First time Circulation of Childrens Materials*

If your library does not differentiate materials circulation between age categories, enter -1 here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

32043

Question 615 Renewals of Childrens Materials*

If your library does not differentiate materials circulation between age categories, enter -1 here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

24369

Question 616 First time Circulation of Other library materials*

If your library does not differentiate materials circulation, enter -1 here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

759

Question 617 Renewals of Other library materials*

If your library does not differentiate materials circulation, enter -1 here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

147

Question 618 First time Circulation of Physical Materials not separated into above categories*

0

Question 619 Renewals of Physical Materials not separated into above categories*

0

Question 630 Circulation of Library2Go Materials

This will be pre-filled by the State Library with help from the ODLIC committee chair.

Question 631 Circulation of Locally Owned or Licensed eContent*

Please report all e-content platform circulations here, *except* for general Library2Go content, if applicable. Include any circulation from additional e-content platforms purchased locally (including **OverDrive Advantage** circulation) here, or circs from additional shared consortium e-content collections. Please report **Kanopy** and **Hoopla** usage stats here.

15420

Question 650 Items loaned to other libraries within resource-sharing network*

29876

Question 651 Interlibrary Loans - Items Loaned to All Other Libraries*

Number of true ILLs loaned to libraries outside of your shared catalog or resource-sharing network.

662

Question 653 Items borrowed from libraries within resource-sharing network*

20676

Question 654 Interlibrary Loans - Items Borrowed from All Other Libraries*

Number of true ILLs borrowed from libraries outside of your shared catalog or resource-sharing network.

742

Question 660 Circulations Made to Non Residents without Charge*

95810

Circulation notes

Optional.

Part 7 - Programs & Services**Question 701 Reference Transactions***

6409

Question 701b Reference Transactions Reporting Method*

Actual count (we track each transaction as it happens)

Question 702 Does your library offer digital literacy instruction sessions?*Please report *Yes* if your library provides digital literacy instructional sessions that are:

- ☐ at least 15 minutes in duration; and
- ☐ scheduled (by appointment), one-on-one technical assistance in using a device, an application; or
- ☐ other online service as well as formal instruction by way of workshops, classes, etc.

Please report *Yes* if sessions enhance digital literacy skills in the areas of:

- ☐ basic computer skills
- ☐ navigating the Internet
- ☐ using email
- ☐ essential software skills in the areas of word processing, spreadsheets, and presentations
- ☐ Internet safety and privacy
- ☐ using social media.

Please do not count informal reference or informational transactions that only focus on the use of library services or online resources.

Yes

Question 711 Meeting Room Usage*

1402

Question 712 Does your library provide a Summer Reading Program*

Yes

Question 751 Live Program Sessions for Children Ages 0 to 5*

A program session targeted at children ages 0-5 is any planned event for which the primary audience is infants, toddlers, or preschool-age children.

119

Question 752 Attendance at Live Programs for Children Ages 0 to 5*

The count of the audience at all program sessions for which the primary audience is children ages 0 to 5 years. Please count all attendees of these program sessions regardless of age.

2403

Question 753 Live Program Sessions for Children Ages 6 to 11*

A program session targeted at children ages 6-11 is any planned event for which the primary audience is elementary-school-age children.

64

Question 754 Attendance at Live Programs for Children Ages 6 to 11*

The count of the audience at all program sessions for which the primary audience is children ages 6 to 11 years. Please count all attendees of these program sessions regardless of age.

1350

Question 755 Live Program Sessions for Young Adults Ages 12 to 18*

A young adult program session is any planned event for which the primary audience is young adults ages 12 to 18 years.

29

Question 756 Attendance at Live Programs for Young Adults Ages 12 to 18*

The count of the audience at all program sessions for which the primary audience is young adults ages 12 to 18 years. Please count all attendees of these program sessions regardless of age.

394

Question 757 Live Program Sessions for Adults Age 19 or Older*

An adult program session is any planned event for which the primary audience is adults age 19 or older.

315

Question 758 Attendance at Live Programs for Adults Age 19 or Older*

The count of the audience at all program sessions for which the primary audience is adults age 19 or older. Please count all attendees of these program sessions regardless of age.

2145

Question 759 Live General Interest Program Sessions*

A general interest program session is any planned event that is appropriate for any age group or multiple age groups.

123

Question 760 Attendance at Live General Interest Programs*

The count of the audience at program sessions that are appropriate for any age group or multiple age groups. Please count all attendees of these program sessions regardless of age.

3593

Question 765 Number of Live, Virtual Program Sessions*

A synchronous (live) virtual program session is any planned event that is streamed virtually and can be viewed live as it progresses (i.e., live-streaming).

51

Question 766 Live, Virtual Program Attendance*

The count of live attendance at virtual program sessions.

482

Question 767 Total Number of Recorded Program Presentations*

An asynchronous program presentation is any recording of program content that cannot be viewed live as it unfolds (i.e., on-demand streaming).

44

Question 768 Total Views of Recorded Program Presentations within 30 days*

The count of views of asynchronous program presentations for a period of 30 days the presentation was posted, even if that period extends beyond the survey reporting period (or fiscal year).

2131

Question 780 Number of self-directed activities

Optional. Estimates are fine. Please report the number of self-directed activities your library created throughout the year. Self-directed activities are program-like activities the library produces that do not necessitate direct staff interaction with patrons in real time. Report activities aimed at any age group. Activities can be onsite at the library, or elsewhere in the community. These may include, but are not limited to:

- Take-&-make kits
- Passive programs
- White board, magnetic poetry, and/or sticky-note prompts (for example, Question of the Week)
- Guessing jars
- Crafting corners
- Games and puzzles
- Scavenger hunts

65

Question 781 Number of participants in self-directed activities.

Optional. Please report the approximate number of patrons participating in self-directed activities. Estimates are totally OKAY. For take-&-make kits, assume a 1-kit to 1-participant ratio, unless activities were designed for families/multi-generational interaction.

2903

Programs & Services Notes

Optional.

Part 8 - Technology & Facilities

Question 801 Number of Sessions of Public Internet Computers and Devices*

13026

Question 801b Reporting Method for total number of Internet computer sessions*

Actual count (we track each transaction as it happens)

Question 802 Number of Public Internet Computers and Devices*

18

Question 803 Tell us about your library WiFi*

Wi-Fi extends outside building (left on 24/7)

Question 804 Wireless Sessions*

97280

Question 804b Reporting Method for Wireless Sessions*

Estimate (using a sampling method)

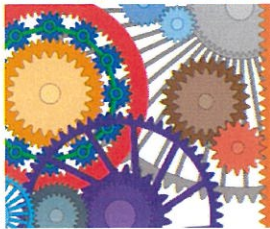
Question 805a Advertised Internet Download Speed*



Please report the top download speeds available to your library *as advertised by your Internet Service Provider* with your service plan (please report in Mbps).

312.7

Question 806a Advertised Internet Upload Speed*



Please report the top upload speeds available to your library *as advertised by your Internet Service Provider* with your service plan (please report in Mbps).

241.2

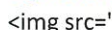
Question 805t Type of Internet Connection*



Please select the type of Internet service connection at your library. If you are unsure, please select *Other* and leave a note at the end of Part 8 in *Technology & Facilities Notes*. For multi-branch systems, please report the connection type for the main/central library here as applicable.

Fiber

Question 830 Does your library circulate devices for use outside of the library?*

 Please report whether your library circulates computers/tablets/devices to patrons for use outside of the library building. Please include device that can be used to establish a connection to the Internet (hotspot or phone) or can be used to access digital information or online services (tablet, laptop, phone).

Yes

Question 807 Name of Shared ILS Consortium*

Coastline

Question 808 Name of Integrated Library System (ILS) product*

Koha

Question 810 Scheduled Weekday Open Hours*

Report regularly scheduled hours in a typical week, open to 5pm Monday through Friday. For multi-outlet libraries, report only the hours for the main/central branch.

35

Question 811 Scheduled Weeknight Open Hours*

Report regularly scheduled hours in a typical week, 5pm to close Monday through Friday. For multi-outlet libraries, report only the hours for the main/central branch.

5

Question 812 Scheduled Weekend Daytime Open Hours*

Report regularly scheduled hours in a typical week, from open to 5pm Saturday & Sunday. For multi-outlet libraries, report only the hours for the main/central branch.

5

Question 813 Scheduled Weekend Evening Open Hours*

Report regularly scheduled hours in a typical week, from 5pm to close Saturday & Sunday. For multi-outlet libraries, report only the hours for the main/central branch.

1

Question 815 Number of Weeks Library Was Open*

For multi-outlet libraries, report only the weeks open for the main/central branch.

51

Question 816 Total Number of Open Hours*

For multi-outlet libraries, report only the total hours for the main or central library.

2606

Question 817 Library Visits*

112334

Question 817b Library Visits Reporting Method*

Actual count (we track each visit as it happens)

Question 822 Date of Most Recent Structural Remodel of Building*

Please enter the year of your library's most recent structural remodel. For multi-outlet libraries, report on the main/central branch. If unknown, report 0000.

1984

Question 825 Are you planning for a major capital project?*

Is your library currently planning to build a new building, or to undertake a significant renovation of an existing building? If both (for multi-outlet systems), please select *Yes - Both*.

No

Change in Square Footage?*

Did any of your library's facilities gain or lose square footage during this period?

No

Technology & Facilities notes

Optional.

Part 9 - Fines, Fees, & Salary Survey

Question 901 Overdue Fines for Adult Materials*

Does your library charge overdue fines on adult materials?

No

Question 902 Overdue Fines for Childrens Materials*

Does your library charge overdue fines on children's materials?

No

Question 903 Overdue Fines for Young Adult Materials*

Does your library charge overdue fines on materials for young adults (YA)?

No

Question 904 Notes on fines**Question 905 Fee for Interlibrary Loans***

as charged by other library / OCLC cost

Question 906 Annual fee for nonresident patrons*

\$100.00

Question 950 Director Hourly Salary Low

Please report the bottom of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

Question 951 Director Hourly Salary High

Please report the top of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

Question 952 Supervisory Librarian Hourly Salary Low

Please report the bottom of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

Question 953 Supervisory Librarian Hourly Salary High

Please report the top of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

Question 954 Non Supervisory Librarian Hourly Salary Low

Please report the bottom of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

Question 955 Non Supervisory Librarian Hourly Salary High

Please report the top of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

Question 956 Library Assistant Hourly Salary Low

Please report the bottom of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

Question 957 Library Assistant Hourly Salary High

Please report the top of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

Question 958 Library Clerk Hourly Salary Low

Please report the bottom of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

Question 959 Library Clerk Hourly Salary High

Please report the top of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

Part 10 - Admin Information & Policies

Question 1001 Population Served

Completed by the State Library.

29607

The following **Questions 1009 - 1013** are required and will be used to help determine whether your library meets the Minimum Conditions for Public Libraries in Oregon as established by HB2243. For more information on these minimum conditions, please [refer to this guide](#).

Question 1009 Link to Statewide Gale Resources*

<https://www.coosbaylibrary.org/online-resources>

Question 1011 Link to Library Collection Management Policy*

<https://www.coosbaylibrary.org/policies/collection-management-policy>

Question 1012 Link to Library Circulation Policy*

<https://www.coosbaylibrary.org/policies/circulation-policy>

Question 1013 Link to Library Patron Confidentiality Policy*

<https://www.coosbaylibrary.org/policies/confidentiality-library-records-policy>

Policies notes

Optional.

Reporting Burden / Branch and Bookmobile Report

Branches/Bookmobiles

If your library has a bookmobile and/or multiple branches, please click on the 'globe' icon or copy & paste this URL to complete the data needed for each branch/bookmobile.

If this field is blank, your library only has one service location and you can ignore this question!

Reporting Burden (in hours)*

Please report the total number of hours spent collecting and reporting this data for your library. Include all staff and/or volunteer time involved, as well as any time spent throughout the year compiling these statistics. Round to the nearest hour.

34

File Attachment Summary

Applicant File Uploads

No files were uploaded

STORIES FROM THE SOUTH COAST

STORYTELLER PATRICIA WHEREAT PHILIPS (CONFEDERATED TRIBES OF THE COOS, LOWER UMPQUA, AND SIUSLAW INDIANS) WILL TELL TRADITIONAL COOS, LOWER UMPQUA, & SIUSLAW STORIES. ALL AGES WELCOME!

10:00AM - 11:00AM IN THE MYRTLEWOOD ROOM. AGES: EVERYONE

27
WED

THANKSGIVING WEEKEND CLOSURE

THE LIBRARY WILL RESUME NORMAL HOURS OF OPERATION AT 10:00AM ON MONDAY, DECEMBER 2

28, 29,
30, & 1
THU - SUN

BACK TO SCHOOL FOOD DRIVE (ENDS 11/30)

Help us stock the pantry at the ARK PROJECT's Drop-in Center for Coos County Youth. Drop off any of unopened and non-perishable food or hygiene items listed below at the Front Desk of the Coos Bay Public Library.

Food Items: canned/box foods, microwaveable dinners, snacks

Hygiene Items: shampoo, conditioner, body wash, mouth wash, toothbrushes, floss, deoderant, laundry detergent



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Ask a librarian to enable text alerts for your preferred number so you never miss a moment of literary anticipation!



- Find us on Facebook!
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THE LIBRARY CALLED. MY HOLDS ARE READY.



HERE I COME, LIBRARY. HERE, I COME.



COOS BAY
PUBLIC LIBRARY

FOR MORE INFORMATION:

541-269-1101

www.coosbaylibrary.org

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NOVEMBER'S LIBRARY BOOK CLUBS

11/05: **WOMEN'S EMPOWERMENT BOOK CLUB**

NOTORIOUS RBG: THE LIFE AND TIMES OF

RUTH BADER GINSBURG BY IRIN CARMON &

SHANA KNIZHNIK

11/09: **BOOK BRUNCH** WEYWARD BY EMILIA HART

11/23: **UNLIMITED BOOK CLUB**

SEIZE THE TIME: THE

STORY OF THE BLACK

PANTHER PARTY AND

HUEY P. NEWTON BY

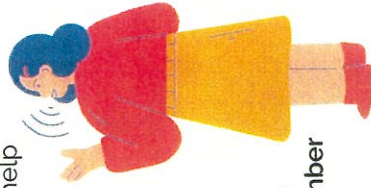
BOBBY SEALE



YOUR VOICE MATTERS!

JOIN US ON SATURDAY, NOVEMBER 23 TO HELP US PLAN FUTURE LIBRARY PROGRAMS AND SERVICES

Be a part of shaping the library's future! We invite the community to join us in planning the next three years of programs and services at our library. Your insights and ideas are essential as we develop a strategic plan that reflects our community's needs and aspirations. This is a chance to voice your thoughts, share your vision, and help guide the direction of our library's offerings. Whether you're a frequent visitor or just passionate about community resources, we want to hear from you. Join us for this important meeting and make an impact! This event will take place from



10:30am - 1:30pm in the **Myrtlewood Room** on **Saturday, November 23**. Everyone is welcome!

UPCOMING EVENTS

1
FRI

EL DÍA DE LOS MUERTOS

JOIN US IN A FREE COMMUNITY-WIDE CELEBRATION OF EL DÍA DE LOS MUERTOS WITH FOOD, CRAFTS, AND LIVE MARIACHI MUSIC FOR THE WHOLE FAMILY.

5:00PM - 7:00PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE. BILINGUAL EVENT IN ESPAÑOL AND ENGLISH.

CELEBRANDO Y HONRANDO A NUESTROS ANTEPASADOS

UNASE CON NOSOTROS PARA UNA CELEBRACIÓN COMUNITARIA GRATUITO DEL DÍA DE LOS MUERTOS CON COMIDA, ARTESANÍAS Y MÚSICA PARA TODA LA FAMILIA. EL EVENTO TENDRÁ EL MARIACHI MONUMENTAL DE OREGÓN, PINTURA DE CARAS, UN ALTAR, Y LIBROS GRATUITOS PARA NIÑOS.

WOMEN'S EMPOWERMENT BOOK CLUB

NOTORIOUS RBG BY IRIN CARMON & SHANA KNIZHNIK

10:30AM - 12:00PM IN THE STACKS
AGES: ADULT

2
SAT

ALONE TOGETHER: NATURE HIKES

JOIN US FOR A QUIET AND CONTEMPLATIVE HIKE AT THE MILLICOMA MARSH TRAIL.

11:00AM - 1:00PM AT MILLICOMA MARSH
AGES: EVERYONE

BOOK FOLDING WORKSHOP

CREATE A SEAHORSE DESIGN WITHIN THE PAGES OF A BOOK WITH MEGAN GRADY OF GRADY ME ARTS

1:00PM - 3:00PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE. REGISTRATION REQUIRED.

4
MON

SPICE OF THE MONTH

EXPLORE THE WORLD FROM HOME WITH EXOTIC SPICES!

SPICE KITS AVAILABLE AT CIRCULATION DESK

COMMUNITY YOGA AT THE LIBRARY

TEENS AND ADULTS AGES 13 & UP ARE INVITED TO JOIN A BEGINNER FRIENDLY WEEKLY YOGA PRACTICE AT THE LIBRARY.

5:30PM - 6:30PM IN THE MYRTLEWOOD ROOM
AGES: TEENS, ADULTS

21
THU

UNLIMITED BOOK CLUB

CELEBRATE DIVERSITY, INCLUSION, & UNDERSTANDING IN COOS COUNTY VIA LITERATURE!

NOVEMBER'S BOOK: *SEIZE THE TIME: THE STORY OF THE BLACK PANTHER PARTY AND HUEY P. NEWTON* BY BOBBY SEALE

6:00PM - 7:00PM VIA ZOOM
AGES: TEENS, ADULTS

YAYOI KUSAMA POP ART PAINTINGS

TEENS AGED 12-18 ARE INVITED TO LEARN ABOUT JAPANESE ARTIST YAYOI KUSAMA AND CREATE PAINTINGS USING HER FAMOUS DOT-WORK STYLE. ALL SUPPLIES PROVIDED.

2:00PM - 5:00PM IN THE MYRTLEWOOD ROOM. AGES: TEENS.

22
FRI

GAME NIGHT

ENJOY FREE SNACKS AND GAMES FROM CBPL'S COLLECTION

6:00PM - 9:00PM IN THE MYRTLEWOOD ROOM. AGES: TEENS, ADULTS

22
FRI

LIBRARY STRATEGIC INPUT MEETING

WE NEED YOUR INPUT! THE COOS BAY PUBLIC LIBRARY IS WRITING A NEW 3-YEAR STRATEGIC PLAN TO GUIDE OUR PRIORITIES AND FOCUS OUR WORK TO MEET THE NEEDS OF OUR COMMUNITY. COME SHARE YOUR THOUGHTS AND IDEAS!

10:30AM - 1:30PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE

23
SAT

WRITERS GROUP

PRACTICE YOUR WRITING WITH OTHER WRITERS. BRAINSTORM, AND ENJOY COFFEE AND SNACKS

12:00PM - 1:00PM IN THE CEDAR ROOM
AGES: EVERYONE

23
SAT

AYUDA TECNOLÓGICA

¿NECESITAS AYUDA CON TU COMPUTADORA? ACÁ ESTAREMOS PARA AYUDARTE.

1:00PM - 2:00PM IN THE STACKS. AGES: EVERYONE. EN ESPAÑOL.

24
SUN

JUKEBOX BINGO

JOIN US FOR SNACKS, DRINKS, AND A ROCKIN' GOOD TIME! TEST YOUR MUSICAL KNOWLEDGE THROUGH THE DECADES FOR A CHANCE TO WIN FUN PRIZES.

2:00PM - 4:00PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE

26
TUE



ALL AGES NECKLACE MAKING WITH NATIVE AMERICAN ARTIST FISH MARTINEZ

CREATE A ONE STRAND HAIR PIPE BONE NECKLACE USING FIRE POLISH, SEED BEADS, AND BRAIN-TANNED, SMOKED LEATHER WITH ARTIST FISH MARTINEZ. ALL MATERIALS PROVIDED.

1:00PM - 2:30PM IN THE MYRTLEWOOD ROOM. AGES: EVERYONE
REGISTRATION REQUIRED. CHILDREN UNDER 12 MUST BE ACCOMPANIED BY AN ADULT.

16
SAT

PREVENTING COGNITIVE DECLINE IN AGING

EXPLORE MODIFIABLE RISK FACTORS TO HELP REDUCE YOUR RISK OF COGNITIVE DECLINE AS YOU AGE. LED BY DR. ERIN WEAVER.

4:00PM - 5:30PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE

16
SAT



MEET THE EMPLOYER: PACIFIC SEAFOOD

LEARN ABOUT PACIFIC SEAFOOD, ONE OF THE LARGEST SEAFOOD COMPANIES IN NORTH AMERICA. IN A SESSION WITH ON THE SPOT INTERVIEWS AND HIRING POTENTIAL.

12:00PM - 4:00PM IN THE CEDAR ROOM
AGES: TEEN, ADULT

20
WED

JOB SEEKING WORKSHOPS

LEARN TO IMPROVE YOUR JOB SEARCH WITH COOS BAY LIBRARY AND GOODWILL JOB CONNECTIONS. NOVEMBER'S WORKSHOP: INTERVIEW TECHNIQUES

1:00PM - 3:00PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE

20
WED

CBPL BOARD OF TRUSTEES MEETING

MONTHLY BOARD MEETING. OPEN TO THE PUBLIC.

5:15PM - 6:15PM IN THE CEDAR ROOM
AGES: EVERYONE

20
WED

PRESCHOOL ART

JOIN US FOR A MONTHLY ART PROGRAM FOR PRESCHOOLERS AND THEIR PARENT OR GUARDIAN. ALL SUPPLIES PROVIDED.

10:00AM - 11:00AM IN THE MYRTLEWOOD ROOM
AGES: TODDLER, PRESCHOOLER

21
THU

ASL PRACTICE PLACE

WITH INSTRUCTOR KANDY BERGQUIST
TOPIC: EMERGENCY MANAGEMENT

12:00PM - 1:00PM VIA ZOOM, ALL AGES WELCOME



21
THU

OPEN MEN'S GROUP

JOIN A FREE, CONFIDENTIAL, & FACILITATED CIRCLE OF BROTHERS WHERE YOU'RE INVITED TO SHARE YOUR TRUTH, FIND YOUR STRENGTH, AND GAIN THE TOOLS YOU NEED TO LIVE THE LIFE YOU WANT.

6:00PM - 8:00PM IN THE CEDAR ROOM. SNACKS & BEVERAGES PROVIDED. PROGRAM WILL MEET WEEKLY. AGES: TEENS, ADULTS

4, 12
18, 26
NOV

BABY STORYTIME

MEETING TUESDAYS IN NOVEMBER. MEET OTHER CAREGIVERS AND LEARN SONGS, RHYMES, AND EARLY LITERACY TIPS!

10:00AM - 10:30AM IN THE MYRTLEWOOD ROOM.
AGES: INFANT & PARENT OR CAREGIVER

EVERY
TUE
IN NOV

PRESCHOOL STEAM STORYTIME

STORIES, RHYMES, AND ACTIVITIES WITH A STEAM (SCIENCE, TECHNOLOGY, ENGINEERING, ART, AND MATH) FOCUS FOR OLDER PRESCHOOLERS (AGES 4-6)

11:00AM - 11:30AM IN THE MYRTLEWOOD ROOM.
AGES: KIDS AGED 4-6 WITH A PARENT OR CAREGIVER

EVERY
TUE
IN NOV

UPCYCLED BOOK BUTTONS

TEENS 12-18 ARE INVITED TO TEAR APART, CUSTOMIZE, AND MAKE BUTTONS FROM DISCARDED BOOKS.

3:00PM - 4:30PM IN THE CEDAR ROOM
AGES: TEENS

5
TUE

STORYTIME

SING, READ, TALK, WRITE, & PLAY WITH THE CHILDREN IN YOUR LIFE! JOIN US FOR A FAMILY STORYTIME FOR KIDS 0-5.

10:00AM - 10:30AM IN THE MYRTLEWOOD ROOM.
AGES: KIDS 0-5 & A PARENT OR CAREGIVER

6, 13,
& 20
WED

TEEN & ADULT CRAFTERNOON

BRING A CRAFT PROJECT AND ENJOY SOCIALIZING WHILE YOU WORK! COLORING PAGES AVAILABLE.

11:00AM - 1:00PM IN THE MYRTLEWOOD ROOM
AGES: TEEN, ADULT

6
WED

ART SWAP

HAVE EXTRA ART SUPPLIES IN GOOD CONDITION? BRING THEM IN AND PICK OUT SOMETHING NEW!

10:00AM - 2:00PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE

7
THU

INTRO TO ASTROLOGY

GUEST LECTURER JEWELL STARSINGER WILL GUIDE PARTICIPANTS IN UNDERSTANDING THE CONNECTION BETWEEN THEIR SUN AND MOON SIGNS.

4:00PM - 6:00PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE

7
THU

8
FRI

BABYSITTING BASICS WITH 4-H

LEARN BABYSITTING TIPS & TRICKS. ENJOY FREE LUNCH & DONUTS, & GET A CERTIFICATE UPON COMPLETION!

9:00AM - 12:30PM IN THE MYRTLEWOOD ROOM
AGES: TEENS & TEENS 12-18. REGISTRATION REQUIRED.

COOS PLAYGROUP

MEET OTHER PARENTS AND CAREGIVERS AT THIS INFORMAL PLAYGROUP. WE'LL PUT EXTRA TOYS OUT FOR BABIES & TODDLERS TO ENJOY THE KIDS & FAMILIES SECTION!

10:00AM - 11:00AM IN THE KIDS & FAMILIES SECTION
AGES: KIDS 0-5 & A PARENT OR CAREGIVER

8, 15,
& 22
FRI

8
FRI

DUNGEONS & DRAGONS 5E

BRING YOUR FAVORITE LEVEL FIVE CHARACTERS FOR A ONE-SHOT GAME OF DUNGEONS & DRAGONS 5E.

6:00PM - 8:00PM IN THE CEDAR ROOM
AGES: EVERYONE. REGISTRATION REQUIRED.

BOOK BRUNCH

A BOOK CLUB DEVOTED TO READING, UNRESTRICTED TO GENRE, PLUS, OF COURSE, BRUNCH! NOVEMBER'S BOOK: *WEYWARD* BY EMILIA HART

11:00AM - 12:00PM IN THE MYRTLEWOOD ROOM
AGES: ADULT

9
SAT

11
MON

VETERANS DAY CLOSURE

THE LIBRARY WILL RESUME NORMAL HOURS OF OPERATION AT 10:00AM ON TUESDAY, NOVEMBER 12

WANT TO HEAR A JOKE?

Q: WHY DID THE BOOKWORMS BREAK UP?

A: BECAUSE THEY WEREN'T ON THE SAME PAGE!



12
TUE

CBPL DATABASES

LEARN MORE ABOUT THE LIBRARY'S FREE ONLINE RESOURCES! DISCOVER RECIPES, PRODUCT REVIEWS, LOCAL NEWSPAPER ARCHIVES, INVESTMENT INFO, FIND PEOPLE & BUSINESSES, & MUCH MORE!

5:00PM - 6:00PM IN THE CEDAR ROOM
AGES: TWEEN, TEEN, ADULT, FAMILY

13/27
WED

NEW! MOVIE NIGHT AT THE LIBRARY

JOIN US ON 2ND & 4TH WEDNESDAYS FOR A FREE THEMED MOVIE NIGHT.

NOVEMBER'S THEME: WACKY WORLD OF POLITICS

5:30PM - 7:30PM IN THE MYRTLEWOOD ROOM

11/13 MOVIE: *DICK* (1999).

11/27 MOVIE: *ELECTION* (1999)

AGES: EVERYONE. FREE POPCORN & BEVERAGES PROVIDED.

14
THU

NEW! BUILD IT! CLUB

USE LEGO BUILDING BRICKS TO CONQUER A NEW ENGINEERING CHALLENGE ON THE 2ND THURSDAY OF EACH MONTH

3:00PM - 4:00PM IN THE KIDS & FAMILIES SECTION
AGES: KIDS AGED 6-12



15
FRI

DROP-IN TECH LAB

JOIN DEDICATED LIBRARY STAFF AND TECH-SAVVY VOLUNTEERS FOR HELP WITH YOUR SMARTPHONE, TABLET, LAPTOP, OR PC!

1:00PM - 2:00PM IN THE MYRTLEWOOD ROOM. AGES: ADULT



15
FRI

TEEN AFTER HOURS

CALLING ALL TEENS! JOIN US FOR FOOD, CRAFTS, A MOVIE, & A FUN TIME HANGING OUT WITH OTHER TEENS AGED 12-18.

5:00PM - 7:00PM IN THE MYRTLEWOOD ROOM
AGES: TEENS 12-18

16
SAT

:SPANGLISH! CONVERSATIONAL PROGRAM

10:30AM - 11:30AM IN THE LIBRARY
AGES: TEEN, ADULT

16
SAT

CRAFT TAKEOUT

TEENS AND ADULTS ARE INVITED TO PICK UP A CRAFT KIT WITH COMPLETE INSTRUCTIONS AND MATERIALS

CRAFT KITS AVAILABLE AT CIRCULATION DESK