

**COOS BAY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING AGENDA**

**Wednesday January 15, 2025**

**5:15pm**

**meeting will be in the library with an online option  
(See library event calendar for meeting link)**

**Introductions**

1. **Public Comments**
2. **Minutes and Circulation Reports**
3. **Treasurer's Reports**
4. **Correspondence**
5. **Librarian's Report**
6. **Friends of the Library Report**
7. **Foundation Report**
8. **Old Business**
  - a. **Bylaw change**
9. **New Business**
  - a. **[Handbook for Public Library Board Members](#)**
10. **Announcements**

COOS BAY PUBLIC LIBRARY  
BOARD OF TRUSTEE MEETING MINUTES  
December 18, 2024

**Call to Order** – Chair Janice Langlinais called the meeting to order at 5:17 p.m.

**Board Members Present:** Janice Langlinais, Julie Stephens, Peggy Christensen, Ida Jo Gates, Gina Sutherland, Jenny Deleon, Nichole Rutherford, Jacob Niebergall

**Others In Attendance:** Sami Pierson, Jenny Brownfield, Crystal Barr, Karen Forsythe, Chris Castleman

**Public Comment** – Chris Castleman and Karen Forsythe made public comments.

**Minutes and Circulation** – The minutes from the November 2024 meeting were reviewed. Gina moved to approve the minutes. Peggy seconded the motion. The motion was unanimously approved.

The circulation report was reviewed.

**Treasurer's Report** – The financials from November 2024 were reviewed. The Memorial Report was reviewed. Ida Jo moved to approve the financial reports. Julie seconded the motion. The motion was unanimously approved.

**Correspondence** – None

**Librarians Report** – The November 2024 report was reviewed.

**Friends of the Library Report** – The bookstore made \$457.00 in November. The December book sale made \$486.00.

**Library Foundation Report** – The Spelling Bee Committee is working on publicity and has team interest. The Bee will be held on Saturday, 3/8/25 at Black Market Gourmet. Registration forms will be available online soon. Team cost is \$75.00.

**Old Business** –

**Strategic Planning Session** – The sessions have all been held. February 1, 2025 is the target date for the plan.

**Steering Committee** – The committee will be restarted in January 2025.

**New Business –**

**2025 Library Closure Dates** – The closure calendar for 2025 was reviewed. Nichole made a motion to accept the 2025 library closure calendar. Jacob seconded the motion. The motion passed unanimously.

Jacob questioned if the library can track the day-by-day traffic coming into the library. The numbers will be provided at the next meeting. Sami will look into tracking day by day checkouts.

Nicole brought up that the City of Coos Bay Municipal code states that the Library Board has seven members. The library board bylaws state that there are seven board members plus a City Council appointed representative. City staff will be bringing an ordinance to the Council seeking to change to a seven-member Library Board, including a Council representative. After a discussion on the change, it was decided to go with a seven-member Library Board including a Council representative. Sami will add the Library Board bylaw revision to the January 2025 agenda.

**Announcements** – Sami reported the end of the year Swords & Starships Pod Cast statistics. A local computer club disbanded and has donated their left-over funds to the library for the purchase of laptops for teaching classes.

The library will be closed on December 24-25, 2024, for the Christmas Holiday.

Adjournment – Chair Janice Langlinais adjourned the meeting at 6:05 p.m.

Next Meeting: January 15, 2024 – 5:15 p.m.

Respectfully submitted,  
Crystal Barr

# DECEMBER 2024



## MONTHLY SUMMARY

### Totals

New Cards Issued	78
Number of Programs	75
Program Attendance	2080
Digital Downloads (Hoopla)	1,113
Reference Questions	511
Children's Reference Questions	66
Total Items Checked Out at Coos Bay	22,870
Total Coos Bay Items Checked Out Anywhere Else	22,254

	2024	2023	2022
Gate Count	7,421	6,685	5,312
Ave. Daily Circ.	953	794	826
Library Visits	9,273	8,729	6,231
Days Open	24	24	23

## INVENTORY

Classification	Acquire	Discards
Adult Books	315	363
Adult Audiobooks	43	2
Adult Video	61	93
Adult Music	0	2
Video Games	26	3
Board Games	0	4
Young Adult Books	10	0
Young Adult Audio	0	0
Children's Books	218	357
Children's Audiobooks	0	84
Children's Video	9	0
Children's Music CDs	0	0
<b>Total</b>	<b>673</b>	<b>908</b>



Kids from 6-14 years enjoyed creating a DIY Deer. The kits were provided by a local folk artist.

2024/25	Myrtlewood	Myrtlewood	Cedar	Cedar	Total Use	Estimated Attendance
	Library Use	Non-Library Use	Library Use	Non-Library Use		(minus library program attendance already reported)
July	39	27	21	44	131	980
August	13	38	11	46	108	1490
September	33	31	11	46	121	1111
October	41	39	16	68	164	1946
November	40	35	17	51	143	1210
December	30	34	12	57	133	1250
January						
February						
March						
April						
May						
June						
Totals	196	204	88	312	800	7987



City of Coos Bay  
Balance Sheet  
December 31, 2024

LIBRARY FUND

ASSETS

07-000-100-1001	Cash - Combined Fund	1,323,298.33	
07-000-100-1015	Cash on Hand/Till Drawer	200.00	
07-000-100-1101	Prepaid Expense	2,402.98	
07-000-100-1151	Cash Restricted - Furniture	250,000.00	
	Total Assets		1,575,901.31

LIABILITIES AND EQUITY

FUND EQUITY

07-000-200-2501	Fund Balance - Nonspendable	250,000.00	
	Unappropriated Fund Balance:		
07-000-200-2500	Fund Balance	836,277.36	
	Revenue over Expenditures - YTD	489,623.95	
	Balance - Current Date	1,325,901.31	
	Total Fund Equity		1,575,901.31
	Total Liabilities and Equity		1,575,901.31

City of Coos Bay  
Revenues with Comparison to Budget  
For the 6 Months Ending December 31, 2024

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
<u>Carryover</u>					
07-000-300-0100 Carryover - Regular	.00	.00	1,225,000.00	1,225,000.00	.0
07-000-300-0200 Carryover - Donation/Furniture	.00	.00	400,000.00	400,000.00	.0
Total Carryover	.00	.00	1,625,000.00	1,625,000.00	.0
<u>Revenue From Other Agencies</u>					
07-000-340-0300 State Library Grant	.00	.00	2,200.00	2,200.00	.0
07-000-340-0301 Grants	.00	10,500.00	19,000.00	8,500.00	55.3
07-000-340-0303 Federal Grants	.00	.00	1,000.00	1,000.00	.0
07-000-340-0900 Library Tax Base	1,071,247.55	1,299,025.88	1,260,000.00	( 39,025.88)	103.1
Total Revenue From Other Agencies	1,071,247.55	1,309,525.88	1,282,200.00	( 27,325.88)	102.1
<u>Use Of Money &amp; Property</u>					
07-000-350-0100 Investment Interest Income	2,522.75	21,212.37	25,000.00	3,787.63	84.9
07-000-350-1100 Auditorium Rental	.00	2.80	.00	( 2.80)	.0
Total Use Of Money & Property	2,522.75	21,215.17	25,000.00	3,784.83	84.9
<u>Current Services</u>					
07-000-360-0100 Copies	370.14	2,667.26	2,500.00	( 167.26)	106.7
07-000-360-1800 Library Fees	323.96	1,587.93	2,500.00	912.07	63.5
Total Current Services	694.10	4,255.19	5,000.00	744.81	85.1
<u>Other Revenue</u>					
07-000-380-0100 Miscellaneous	7.00	192.80	100.00	( 92.80)	192.8
07-000-380-0200 Cash Over/short	.16	.16	.00	( .16)	.0
07-000-380-0300 ESO Administration/Rent	2,174.79	13,048.74	26,000.00	12,951.26	50.2
07-000-380-0400 Reimbursements	.00	310.21	500.00	189.79	62.0
07-000-380-0600 Equipment & Scrap Sales	.00	3,893.03	.00	( 3,893.03)	.0
07-000-380-0900 Gifts, Donations & Memorials	3,354.17	12,121.77	500.00	( 11,621.77)	2424.4
Total Other Revenue	5,536.12	29,566.71	27,100.00	( 2,466.71)	109.1
<u>Other Financing Sources</u>					
07-000-390-0200 Subscription Financing Proceed	.00	.00	750.00	750.00	.0
Total Other Financing Sources	.00	.00	750.00	750.00	.0

City of Coos Bay  
Revenues with Comparison to Budget  
For the 6 Months Ending December 31, 2024

	LIBRARY FUND				
	Period Actual	YTD Actual	Budget	Unearned	Pct
Total Fund Revenue	1,080,000.52	1,364,562.95	2,965,050.00	1,600,487.05	46.0



City of Coos Bay  
Expenditures with Comparison to Budget  
For the 6 Months Ending December 31, 2024

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expenditures</u>					
<u>Personnel Services</u>					
07-510-510-1001 Salaries	67,992.85	407,061.85	861,830.00	454,768.15	47.2
07-510-510-1003 PERS Retirement	19,897.41	115,588.15	250,455.00	134,866.85	46.2
07-510-510-1004 Employer Payroll Taxes	5,356.88	32,153.09	69,757.00	37,603.91	46.1
07-510-510-1005 Employee Insurance	12,166.40	64,035.26	221,565.00	157,529.74	28.9
07-510-510-1006 Unemployment	.00	.00	3,600.00	3,600.00	.0
07-510-510-1007 Workers Compensation Insurance	77.82	416.29	1,360.00	943.71	30.6
07-510-510-1008 Volunteer Workers Compensation	.00	.00	100.00	100.00	.0
Total Personnel Services	105,491.36	619,254.64	1,408,667.00	789,412.36	44.0
<u>Materials &amp; Services</u>					
07-510-520-2005 Training, Meetings, Travel, Dues	.00	2,530.05	11,000.00	8,469.95	23.0
07-510-520-2101 Utilities	2,165.97	10,573.27	32,000.00	21,426.73	33.0
07-510-520-2102 Telephone	1,285.27	6,539.87	22,000.00	15,460.13	29.7
07-510-520-2105 Advertising	.00	3,243.11	15,000.00	11,756.89	21.6
07-510-520-2108 Contractual	5,421.97	52,589.66	152,000.00	99,410.34	34.6
07-510-520-2120 Insurance	( 681.72)	9,349.53	15,000.00	5,650.47	62.3
07-510-520-2122 Duplicating/Data Processing	708.01	6,726.53	10,000.00	3,273.47	67.3
07-510-520-2123 Printing	.00	837.21	2,000.00	1,162.79	41.9
07-510-520-2205 Office Supplies	345.77	1,667.48	5,000.00	3,332.52	33.4
07-510-520-2206 Postage	.00	500.00	7,500.00	7,000.00	6.7
07-510-520-2225 Janitorial Supplies	341.59	1,381.09	3,500.00	2,118.91	39.5
07-510-520-2231 Small Equipment	159.54	18,820.20	30,000.00	11,179.80	62.7
07-510-520-2234 Grants	209.23	11,868.19	20,500.00	8,633.81	57.9
07-510-520-2235 Library Supplies	90.24	2,911.07	12,000.00	9,088.93	24.3
07-510-520-2236 Library Books & Records	5,195.86	51,874.20	125,000.00	73,125.80	41.5
07-510-520-2237 Periodicals	.00	6,418.19	12,000.00	5,581.81	53.5
07-510-520-2239 State Aid to Children - Books	.00	1,717.38	2,500.00	782.62	68.7
07-510-520-2240 Library Books/Records (Restr)	.00	.00	50,000.00	50,000.00	.0
07-510-520-2241 Programming	1,095.13	13,253.47	50,000.00	36,746.53	26.5
07-510-520-2302 Office Equipment Rental	.00	436.23	10,000.00	9,563.77	4.4
07-510-520-2303 Equipment Repairs/Replacement	.00	.00	5,000.00	5,000.00	.0
07-510-520-2304 Equipment Maintenance Contract	39.85	2,906.75	12,000.00	9,093.25	24.2
07-510-520-2305 Vehicle Maintenance/Fuel	.00	303.18	5,000.00	4,696.82	6.1
07-510-520-2309 Building & Grounds Maintenance	4,117.35	21,957.42	75,000.00	53,042.58	29.3
07-510-520-2310 Furniture (restricted)	.00	.00	350,000.00	350,000.00	.0
07-510-520-2406 Reimbursable	29.00	93.93	200.00	106.07	47.0
07-510-520-2424 Library Board	.00	.00	1,500.00	1,500.00	.0
07-510-520-2450 Gifts, Donations & Memorials	866.62	14,915.30	25,000.00	10,084.70	59.7
Total Materials & Services	21,389.68	243,411.31	1,060,700.00	817,288.69	23.0
<u>Capital Outlay</u>					
07-510-530-3001 Computer Hardware & Software	.00	.00	750.00	750.00	.0
Total Capital Outlay	.00	.00	750.00	750.00	.0

For Administration Use Only

50 % of the Fiscal Year has Elapsed

01/06/2025

04:30PM

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City of Coos Bay  
Expenditures with Comparison to Budget  
For the 6 Months Ending December 31, 2024

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Debt Service					
07-510-540-1000 Lease Principal	636.37	1,436.93	5,000.00	3,563.07	28.7
07-510-540-1100 Lease Interest	.00	.00	200.00	200.00	.0
07-510-540-1200 Non-Lease Component	.00	.00	500.00	500.00	.0
07-510-540-2000 Enterprise Lease - Principal	1,696.04	10,176.24	4,000.00	( 6,176.24)	254.4
07-510-540-2100 Enterprise Lease - Interest	.00	.00	750.00	750.00	.0
07-510-540-3000 Subscription Principal	659.88	659.88	12,000.00	11,340.12	5.5
07-510-540-3100 Subscription Interest	.00	.00	500.00	500.00	.0
Total Debt Service	2,992.29	12,273.05	22,950.00	10,676.95	53.5
Other Financing Uses					
07-510-560-6001 Contingency	.00	.00	221,983.00	221,983.00	.0
07-510-560-6002 Unappropriated Ending Fund Bal	.00	.00	250,000.00	250,000.00	.0
Total Other Financing Uses	.00	.00	471,983.00	471,983.00	.0
Total Expenditures	129,873.33	874,939.00	2,965,050.00	2,090,111.00	29.5
Total Fund Expenditures	129,873.33	874,939.00	2,965,050.00	2,090,111.00	29.5
Net Revenue Over Expenditures	950,127.19	489,623.95	.00	( 489,623.95)	.0

City of Coos Bay

Detail Ledger - Month End Report for Library  
Period: 12/24 - 12/24Page: 1  
Jan 06, 2025 04:29PM

## Report Criteria:

Actual Amounts  
 Accounts With Balances Or Activity  
 Summarize Payroll Detail  
 Print Period Totals  
 Print Grand Totals  
 Include Funds: 07  
 Page and Total by Fund  
 Include Placeholders: None  
 Include Balance Sheets: None  
 Include Accounts: None  
 Include Income Fillers: None  
 Include Sources: None  
 Include Revenues: None  
 All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Salaries			11/30/2024 (11/24) Balance	07-510-510-1001			339,069.00
12/20/2024	PC	15	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD		3,800.00		
12/20/2024	PC	69	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD		67,992.85		
12/20/2024	PC	70	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD			3,800.00-	
			12/31/2024 (12/24) Period Totals and Balance		71,792.85 *	3,800.00- *	407,061.85
YTD Encumbrance			.00 YTD Actual 407,061.85 Total 407,061.85 YTD Budget 861,830.00 Unexpended 454,768.15				
PERS Retirement			11/30/2024 (11/24) Balance	07-510-510-1003			95,690.74
12/20/2024	PB	108	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD		19,897.41		
			12/31/2024 (12/24) Period Totals and Balance		19,897.41 *	.00 *	115,588.15
YTD Encumbrance			.00 YTD Actual 115,588.15 Total 115,588.15 YTD Budget 250,455.00 Unexpended 134,866.85				
Employer Payroll Taxes			11/30/2024 (11/24) Balance	07-510-510-1004			26,796.21
12/20/2024	PB	22	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD		305.90		
12/20/2024	PB	106	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD		5,356.88		
12/20/2024	PB	107	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD			305.90-	
			12/31/2024 (12/24) Period Totals and Balance		5,662.78 *	305.90- *	32,153.09
YTD Encumbrance			.00 YTD Actual 32,153.09 Total 32,153.09 YTD Budget 69,757.00 Unexpended 37,603.91				
Employee Insurance			11/30/2024 (11/24) Balance	07-510-510-1005			51,868.86
12/20/2024	PB	20	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD		4,031.70		
12/20/2024	PB	104	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD		12,166.40		
12/20/2024	PB	105	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD			4,031.70-	
12/20/2024	PC	115	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD		50.83		
12/20/2024	PC	116	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD			50.83-	
			12/31/2024 (12/24) Period Totals and Balance		16,248.93 *	4,082.53- *	64,035.26
YTD Encumbrance			.00 YTD Actual 64,035.26 Total 64,035.26 YTD Budget 221,565.00 Unexpended 157,529.74				
Workers Compensation Insurance			11/30/2024 (11/24) Balance	07-510-510-1007			338.47
12/19/2024	JE	43	FYE 24 ADJUST W/C TO ACTUAL PER AUDIT		9.83		
12/31/2024	JE	69	ADJUST W/C INSURANCE FOR VACATION HOUR			3.82-	
12/20/2024	PB	103	PAYROLL TRANS FOR 12/20/2024 PAY PERIOD		71.81		
			12/31/2024 (12/24) Period Totals and Balance		81.64 *	3.82- *	416.29
YTD Encumbrance			.00 YTD Actual 416.29 Total 416.29 YTD Budget 1,360.00 Unexpended 943.71				
Training, Meetings, Travel, Dues			11/30/2024 (11/24) Balance	07-510-520-2005			2,530.05
			12/31/2024 (12/24) Period Totals and Balance		.00 *	.00 *	2,530.05

City of Coos Bay		Detail Ledger - Month End Report for Library					Page: 2	
		Period: 12/24 - 12/24					Jan 06, 2025 04:29PM	
Date	Journal	Reference Number	Payee or Description		Account Number	Debit Amount	Credit Amount	Balance
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YTD Encumbrance		.00 YTD Actual	2,530.05 Total	2,530.05 YTD Budget	11,000.00 Unexpended	8,469.95		
<hr/>								
Utilities			11/30/2024 (11/24) Balance		07-510-520-2101			8,407.30
12/20/2024	CD13	14	PACIFIC POWER 12447751-0018 LIBRARY			2,165.97		
			12/31/2024 (12/24) Period Totals and Balance			2,165.97 *	.00 *	10,573.27
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YTD Encumbrance		.00 YTD Actual	10,573.27 Total	10,573.27 YTD Budget	32,000.00 Unexpended	21,426.73		
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Telephone			11/30/2024 (11/24) Balance		07-510-520-2102			5,254.60
11/12/2024	AP	30	USCC Services LLC			259.90		
11/21/2024	AP	393	T-Mobile USA Inc			504.00		
11/04/2024	JE	50	8x8, Service/Long Distance			338.04		
11/22/2024	JE	50	VERIZON, 576174385-00001 Library			183.33		
			12/31/2024 (12/24) Period Totals and Balance			1,285.27 *	.00 *	6,539.87
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YTD Encumbrance		.00 YTD Actual	6,539.87 Total	6,539.87 YTD Budget	22,000.00 Unexpended	15,460.13		
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Advertising			11/30/2024 (11/24) Balance		07-510-520-2105			3,243.11
			12/31/2024 (12/24) Period Totals and Balance			.00 *	.00 *	3,243.11
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YTD Encumbrance		.00 YTD Actual	3,243.11 Total	3,243.11 YTD Budget	15,000.00 Unexpended	11,756.89		
<hr/>								
Contractual			11/30/2024 (11/24) Balance		07-510-520-2108			47,167.69
11/22/2024	AP	24	C-N-B Security Inc			950.00		
11/25/2024	AP	25	C-N-B Security Inc			1,150.00		
11/25/2024	AP	77	Cardinal Services Inc.			143.65		
11/27/2024	AP	78	Cardinal Services Inc.			44.20		
11/19/2024	AP	205	Cardinal Services Inc.			93.93		
11/20/2024	AP	207	Cardinal Services Inc.			132.60		
11/27/2024	AP	210	Cardinal Services Inc.			657.80		
07/17/2024	AP	380	C-N-B Security Inc			1,150.00		
12/01/2024	AP	381	C-N-B Security Inc			600.00		
11/27/2024	AP	456	Cardinal Services Inc.				44.20-	
12/04/2024	AP	458	Cardinal Services Inc.			309.40		
12/05/2024	CD14	5	11/30/24 XPRESS BILL PAY SUPPORT FEES/FOR			130.17		
11/27/2024	JE	22	AMAZON, Business Prime Renewal, 1 Year FY25			104.42		
			12/31/2024 (12/24) Period Totals and Balance			5,466.17 *	44.20- *	52,589.66
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YTD Encumbrance		.00 YTD Actual	52,589.66 Total	52,589.66 YTD Budget	152,000.00 Unexpended	99,410.34		
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Insurance			11/30/2024 (11/24) Balance		07-510-520-2120			10,031.25
11/20/2024	AP	73	CityCounty Insurance Services				681.72-	
			12/31/2024 (12/24) Period Totals and Balance			.00 *	681.72- *	9,349.53
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YTD Encumbrance		.00 YTD Actual	9,349.53 Total	9,349.53 YTD Budget	15,000.00 Unexpended	5,650.47		
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Duplicating/Data Processing			11/30/2024 (11/24) Balance		07-510-520-2122			6,018.52
10/11/2024	AP	33	ODP Business Solutions LLC			191.64		
12/01/2024	AP	67	Xerox Corporation			10.57		
12/01/2024	AP	69	Xerox Corporation			505.80		
			12/31/2024 (12/24) Period Totals and Balance			708.01 *	.00 *	6,726.53
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YTD Encumbrance		.00 YTD Actual	6,726.53 Total	6,726.53 YTD Budget	10,000.00 Unexpended	3,273.47		
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Printing			11/30/2024 (11/24) Balance		07-510-520-2123			837.21
			12/31/2024 (12/24) Period Totals and Balance			.00 *	.00 *	837.21

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City of Coos Bay		Detail Ledger - Month End Report for Library					Page: 3	
		Period: 12/24 - 12/24					Jan 06, 2025 04:29PM	
Date	Journal	Reference Number	Payee or Description		Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	837.21 Total	837.21 YTD Budget	2,000.00 Unexpended	1,162.79		
Office Supplies			11/30/2024 (11/24) Balance		07-510-520-2205			1,321.71
10/31/2024	JE	22	AMAZON, Pens, Tacks			30.19		
10/31/2024	JE	22	AMAZON, Pens, Tacks			5.45		
11/02/2024	JE	22	AMAZON, Kitchen Supplies			16.66		
11/09/2024	JE	22	AMAZON, Markers			16.87		
11/14/2024	JE	22	AMAZON, Tape, Tissue			36.49		
11/17/2024	JE	22	AMAZON, Frames, Meeting Room Polycys			13.18		
11/20/2024	JE	22	AMAZON, Office Supplies			139.83		
11/25/2024	JE	22	AMAZON, Office Supplies			55.17		
11/27/2024	JE	22	AMAZON, Calendar			31.93		
			12/31/2024 (12/24) Period Totals and Balance			345.77 *	.00 *	1,667.48
YTD Encumbrance		.00 YTD Actual	1,667.48 Total	1,667.48 YTD Budget	5,000.00 Unexpended	3,332.52		
Postage			11/30/2024 (11/24) Balance		07-510-520-2206			500.00
			12/31/2024 (12/24) Period Totals and Balance			.00 *	.00 *	500.00
YTD Encumbrance		.00 YTD Actual	500.00 Total	500.00 YTD Budget	7,500.00 Unexpended	7,000.00		
Janitorial Supplies			11/30/2024 (11/24) Balance		07-510-520-2225			1,039.50
11/30/2024	AP	101	Bay Area Enterprises Inc.			341.59		
			12/31/2024 (12/24) Period Totals and Balance			341.59 *	.00 *	1,381.09
YTD Encumbrance		.00 YTD Actual	1,381.09 Total	1,381.09 YTD Budget	3,500.00 Unexpended	2,118.91		
Small Equipment			11/30/2024 (11/24) Balance		07-510-520-2231			18,660.66
11/15/2024	JE	21	ACE HARDWARE, Tools			147.31		
11/13/2024	JE	22	AMAZON, Tools			12.23		
			12/31/2024 (12/24) Period Totals and Balance			159.54 *	.00 *	18,820.20
YTD Encumbrance		.00 YTD Actual	18,820.20 Total	18,820.20 YTD Budget	30,000.00 Unexpended	11,179.80		
Grants			11/30/2024 (11/24) Balance		07-510-520-2234			11,656.96
11/26/2024	JE	22	AMAZON, Supplies, Teen Wellness Grant			21.96		
11/26/2024	JE	22	AMAZON, Supplies, Teen Wellness Grant			74.25		
11/27/2024	JE	22	AMAZON, Supplies, Teen Wellness Grant			113.00		
			12/31/2024 (12/24) Period Totals and Balance			209.23 *	.00 *	11,866.19
YTD Encumbrance		.00 YTD Actual	11,866.19 Total	11,866.19 YTD Budget	20,500.00 Unexpended	8,633.81		
Library Supplies			11/30/2024 (11/24) Balance		07-510-520-2235			2,820.83
11/12/2024	JE	21	ORCOAST MUSIC, Restrning Violin			44.00		
11/02/2024	JE	22	AMAZON, Labels			46.24		
			12/31/2024 (12/24) Period Totals and Balance			90.24 *	.00 *	2,911.07
YTD Encumbrance		.00 YTD Actual	2,911.07 Total	2,911.07 YTD Budget	12,000.00 Unexpended	9,088.93		
Library Books & Records			11/30/2024 (11/24) Balance		07-510-520-2236			46,678.34
11/14/2024	AP	4	Midwest Tape			59.16		
11/07/2024	AP	22	Cengage Learning Inc.			194.34		
11/30/2024	AP	316	Midwest Tape			2,547.06		
11/26/2024	AP	421	Ingram			235.38		
11/26/2024	AP	422	Ingram			211.45		
11/27/2024	AP	423	Ingram			405.08		
11/29/2024	AP	424	Ingram			395.18		

City of Coos Bay

Detail Ledger - Month End Report for Library  
Period: 12/24 - 12/24Page: 4  
Jan 06, 2025 04:29PM

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
12/03/2024	AP	427	Ingram		81.52		
12/03/2024	AP	428	Ingram		68.39		
11/11/2024	JE	22	AMAZON, Dvd Pre-order Price Adjustment			3.10-	
11/11/2024	JE	22	AMAZON, Dvds		41.92		
11/11/2024	JE	22	AMAZON, Dvds		194.30		
11/12/2024	JE	22	AMAZON, Adult Books		12.99		
11/13/2024	JE	22	AMAZON, Dvds		35.89		
11/14/2024	JE	22	AMAZON, YA Books		120.76		
11/14/2024	JE	22	AMAZON, YA Books		34.99		
11/18/2024	JE	22	AMAZON, Dvds		70.42		
11/18/2024	JE	22	AMAZON, Dvds		155.84		
11/18/2024	JE	22	AMAZON, Adult Books		14.00		
11/19/2024	JE	22	AMAZON, Dvds		19.96		
11/21/2024	JE	22	AMAZON, Dvds		241.32		
11/21/2024	JE	22	AMAZON, Dvds		21.10		
11/22/2024	JE	22	AMAZON, Dvds		14.96		
11/22/2024	JE	22	AMAZON, Adult Book		22.95		
12/31/2024 (12/24) Period Totals and Balance					5,198.96 *	3.10- *	51,874.20
YTD Encumbrance	.00	YTD Actual	51,874.20 Total	51,874.20 YTD Budget	125,000.00 Unexpended	73,125.80	
Periodicals			11/30/2024 (11/24) Balance	07-510-520-2237			6,418.19
12/31/2024 (12/24) Period Totals and Balance					.00 *	.00 *	6,418.19
YTD Encumbrance	.00	YTD Actual	6,418.19 Total	6,418.19 YTD Budget	12,000.00 Unexpended	5,581.81	
State Aid to Children - Books			11/30/2024 (11/24) Balance	07-510-520-2239			1,717.38
12/31/2024 (12/24) Period Totals and Balance					.00 *	.00 *	1,717.38
YTD Encumbrance	.00	YTD Actual	1,717.38 Total	1,717.38 YTD Budget	2,500.00 Unexpended	782.62	
Programming			11/30/2024 (11/24) Balance	07-510-520-2241			12,158.34
11/07/2024	AP	401	Cameron, Lorelei		100.00		
12/02/2024	AP	425	Ingram		46.76		
10/31/2024	JE	21	LITTLE PLANT, Supplies, Spooky Soiree		100.00		
11/08/2024	JE	21	SAFEWAY, Supplies, Book Brunch		19.56		
11/15/2024	JE	21	GROCERY OUTLET, Supplies, Teen After Hours		15.60		
11/15/2024	JE	21	MCKAY'S MARKET, Supplies, Teen After Hours		6.77		
11/17/2024	JE	21	APPLE.COM, Icloud Storage		.99		
11/21/2024	JE	21	SMUGMUG.COM, Digital Photo Storage FY25		72.50		
11/23/2024	JE	21	SO IT GOES COFFEEHOUSE, Supplies, Jukebox T		60.00		
11/26/2024	JE	21	DOLLAR TREE, Supplies, Jukebox Trivia		7.50		
11/06/2024	JE	22	AMAZON, Supplies, Library of Things		19.51		
11/07/2024	JE	22	AMAZON, Supplies, Winter Wonder Land Photos		16.89		
11/08/2024	JE	22	AMAZON, Supplies, Craft Takeout		110.51		
11/09/2024	JE	22	AMAZON, Supplies, Puzzle Competition		204.62		
11/09/2024	JE	22	AMAZON, Supplies, Winter Wonder Land Photos		54.99		
11/28/2024	JE	22	AMAZON, Supplies, Winter Reading Program		14.99		
11/20/2024	JE	29	FRED MEYER, Event Supplies		108.40		
11/22/2024	JE	29	FRED MEYER, Event Supplies		123.54		
11/22/2024	JE	29	BUZZSPROUT, Podcast Hosting		12.00		
12/31/2024 (12/24) Period Totals and Balance					1,095.13 *	.00 *	13,253.47
YTD Encumbrance	.00	YTD Actual	13,253.47 Total	13,253.47 YTD Budget	50,000.00 Unexpended	36,746.53	
Office Equipment Rental			11/30/2024 (11/24) Balance	07-510-520-2302			436.23
12/31/2024 (12/24) Period Totals and Balance					.00 *	.00 *	436.23

City of Coos Bay		Detail Ledger - Month End Report for Library					Page: 5	
		Period: 12/24 - 12/24					Jan 06, 2025 04:29PM	
Date	Journal	Reference Number	Payee or Description		Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	436.23 Total	436.23 YTD Budget	10,000.00 Unexpended	9,563.77		
Equipment Maintenance Contract			11/30/2024 (11/24) Balance		07-510-520-2304			2,866.90
11/14/2024	AP	37	Alert 360 Opco Inc			39.85		
			12/31/2024 (12/24) Period Totals and Balance			39.85 *	.00 *	2,906.75
YTD Encumbrance		.00 YTD Actual	2,906.75 Total	2,906.75 YTD Budget	12,000.00 Unexpended	9,093.25		
Vehicle Maintenance/Fuel			11/30/2024 (11/24) Balance		07-510-520-2305			303.18
			12/31/2024 (12/24) Period Totals and Balance			.00 *	.00 *	303.18
YTD Encumbrance		.00 YTD Actual	303.18 Total	303.18 YTD Budget	5,000.00 Unexpended	4,696.82		
Building & Grounds Maintenance			11/30/2024 (11/24) Balance		07-510-520-2309			17,840.07
11/30/2024	AP	100	Bay Area Enterprises Inc.			4,053.35		
11/02/2024	JE	23	VESTIS SERVICES, Mats			32.00		
11/16/2024	JE	23	VESTIS SERVICES, Mats			32.00		
			12/31/2024 (12/24) Period Totals and Balance			4,117.35 *	.00 *	21,957.42
YTD Encumbrance		.00 YTD Actual	21,957.42 Total	21,957.42 YTD Budget	75,000.00 Unexpended	53,042.58		
Reimbursable			11/30/2024 (11/24) Balance		07-510-520-2406			64.93
12/03/2024	AP	402	Taylor, Karen			29.00		
			12/31/2024 (12/24) Period Totals and Balance			29.00 *	.00 *	93.93
YTD Encumbrance		.00 YTD Actual	93.93 Total	93.93 YTD Budget	200.00 Unexpended	106.07		
Gifts, Donations & Memorials			11/30/2024 (11/24) Balance		07-510-520-2450			14,048.68
11/13/2024	AP	5	ORCCA			68.56		
11/18/2024	AP	6	ORCCA			30.00		
11/22/2024	AP	317	ORCCA			59.92		
11/29/2024	AP	318	ORCCA			62.00		
11/29/2024	AP	319	ORCCA			18.96		
12/03/2024	AP	320	ORCCA			38.16		
12/02/2024	AP	426	Ingram			141.37		
11/19/2024	JE	21	THE READING WAREHOUSE, Books, Outreach			193.61		
11/19/2024	JE	21	APPLE.COM, Music, YP Storytimes			10.99		
11/20/2024	JE	21	JOANN STORES, Supplies, Preschool Art Price Adj				8.97-	
11/20/2024	JE	21	JOANN STORES, Supplies, Preschool Art			66.40		
11/09/2024	JE	22	AMAZON, Books, Price Memorial			72.48		
11/20/2024	JE	22	AMAZON, Supplies, YP Lego Guessing Game			83.64		
11/21/2024	JE	22	AMAZON, Supplies, YP Lego Guessing Game			29.50		
			12/31/2024 (12/24) Period Totals and Balance			875.59 *	8.97- *	14,915.30
YTD Encumbrance		.00 YTD Actual	14,915.30 Total	14,915.30 YTD Budget	25,000.00 Unexpended	10,084.70		
Lease Principal			11/30/2024 (11/24) Balance		07-510-540-1000			800.56
12/01/2024	AP	66	Xerox Corporation			70.87		
12/01/2024	AP	68	Xerox Corporation			129.27		
11/27/2024	JE	23	PITNEY BOWES, Postage Machine Lease			436.23		
			12/31/2024 (12/24) Period Totals and Balance			636.37 *	.00 *	1,436.93
YTD Encumbrance		.00 YTD Actual	1,436.93 Total	1,436.93 YTD Budget	5,000.00 Unexpended	3,563.07		
Enterprise Lease - Principal			11/30/2024 (11/24) Balance		07-510-540-2000			8,480.20
12/20/2024	CD13	11	ENTERPRISE PAYMENT 583157A INV#FBN52120			540.41		
12/20/2024	CD13	11	ENTERPRISE PAYMENT 583157A INV#FBN52120			1,155.63		
			12/31/2024 (12/24) Period Totals and Balance			1,696.04 *	.00 *	10,176.24



City of Coos Bay      Detail Ledger - Month End Report for Library      Page: 6  
 Period: 12/24 - 12/24      Jan 06, 2025 04:29PM

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
<hr/>							
YTD Encumbrance		.00 YTD Actual	10,176.24 Total	10,176.24 YTD Budget	4,000.00 Unexpended	(6,176.24)	
<hr/>							
Subscription Principal			11/30/2024 (11/24) Balance	07-510-540-3000			.00
11/08/2024	JE	21	ADOBE, Creative Cloud Subscription		659.88		
			12/31/2024 (12/24) Period Totals and Balance		659.88 *	.00 *	659.88
<hr/>							
YTD Encumbrance		.00 YTD Actual	659.88 Total	659.88 YTD Budget	12,000.00 Unexpended	11,340.12	

Number of Transactions: 122 Number of Accounts: 32

Total LIBRARY FUND:

Number of Transactions: 122 Number of Accounts: 32

Grand Totals:

Debit	Credit	Proof
138,803.57	8,930.24-	129,873.33
138,803.57	8,930.24-	129,873.33

#### Report Criteria:

Actual Amounts  
 Accounts With Balances Or Activity  
 Summarize Payroll Detail  
 Print Period Totals  
 Print Grand Totals  
 Include Funds: 07  
 Page and Total by Fund  
 Include Placeholders: None  
 Include Balance Sheets: None  
 Include Accounts: None  
 Include Income Fillers: None  
 Include Sources: None  
 Include Revenues: None  
 All Segments Tested for Total Breaks

**Coos Bay Public Library  
Memorial Funds Checking Account  
December 2024**

BALANCE, November 30, 2024 \$ 79,710.94

**DEPOSITS:**

CBNB Rotary	\$ 1,534.17
Progress Club-Murray Memorial	\$ 200.00
Misc. Donations	\$ 1,100.00
Misc. Donation-Community Fridge	\$ 20.00

TOTAL DEPOSITS \$ 2,854.17

ACCOUNT SUB TOTAL \$ 82,565.11

**DISBURSEMENTS:**

Ingram/Books-Dibble Memorial, Blew Donation	\$ 188.13
South Coast Food Share/Produce-Community Fridge	\$ 59.92
South Coast Food Share/Produce-Community Fridge	\$ 18.96
South Coast Food Share/Produce-Community Fridge	\$ 62.00
South Coast Food Share/Produce-Community Fridge	\$ 38.16
South Coast Food Share/Produce-Community Fridge	\$ 70.64
South Coast Food Share/Produce-Community Fridge	\$ 48.08
South Coast Food Share/Produce-Community Fridge	\$ 44.80
Amazon, Supplies/YP Programs-Book Boxes	\$ 39.59

TOTAL DISBURSEMENTS \$ 570.28

**Balance December 31, 2024 \$ 81,994.83**

**ACCOUNT SUMMARY:**

General Fund	\$ 17,765.38
Friend's Children's Fund	\$ 2,790.40
Kenaston Estate Donation	\$ -
Mallek Estate Memorial	\$ 52,610.89
Jones Estate Donation	\$ 7,272.59
Friends Library Purchases	\$ 1,465.23
Rotary Donation	\$ -
Community Fridge	\$ 90.34
Dollywood	\$ -

**MEMORIAL ACCOUNT FUNDS TOTAL \$ 81,994.83**



# Librarian's Report



COOS BAY  
PUBLIC LIBRARY

January 2025

## Virtual and Take Home Programs

- Unlimited Book Club - 15
- Spice of the Month - 30
- Craft Takeout - 47
- Book Box (3) - 120
- Swords & Starships Podcast (4) - 1,065
- Teen Wellness Kits - 36

## Other Programs in December

- Book Brunch - 4
- Change Club (4) - 32
- Baby Storytimes (3) - 33
- Storytime (3) - 141
- Game Night - 12
- Womens Empowerment Book Club - 6
- Hiking Book Club - 4
- Yoga (3) - 38
- One-on-One Tech Appt - 11
- Proctoring - 4
- Open Mens Group (4) - 25
- Preschool STEAM (3) - 25
- Build It Club - 21
- D&D One Shot - 8
- Movie Night - 7
- Spanglish - 9
- Preschool Art - 26
- Writers Group - 4
- Coos Playgroup (4) - 31
- Collage Greeting Cards - 2
- Volunteer with VITA (2) - 14
- Build It Saturdays - 4
- Calm in the Storm - 8

## Other Programs in December

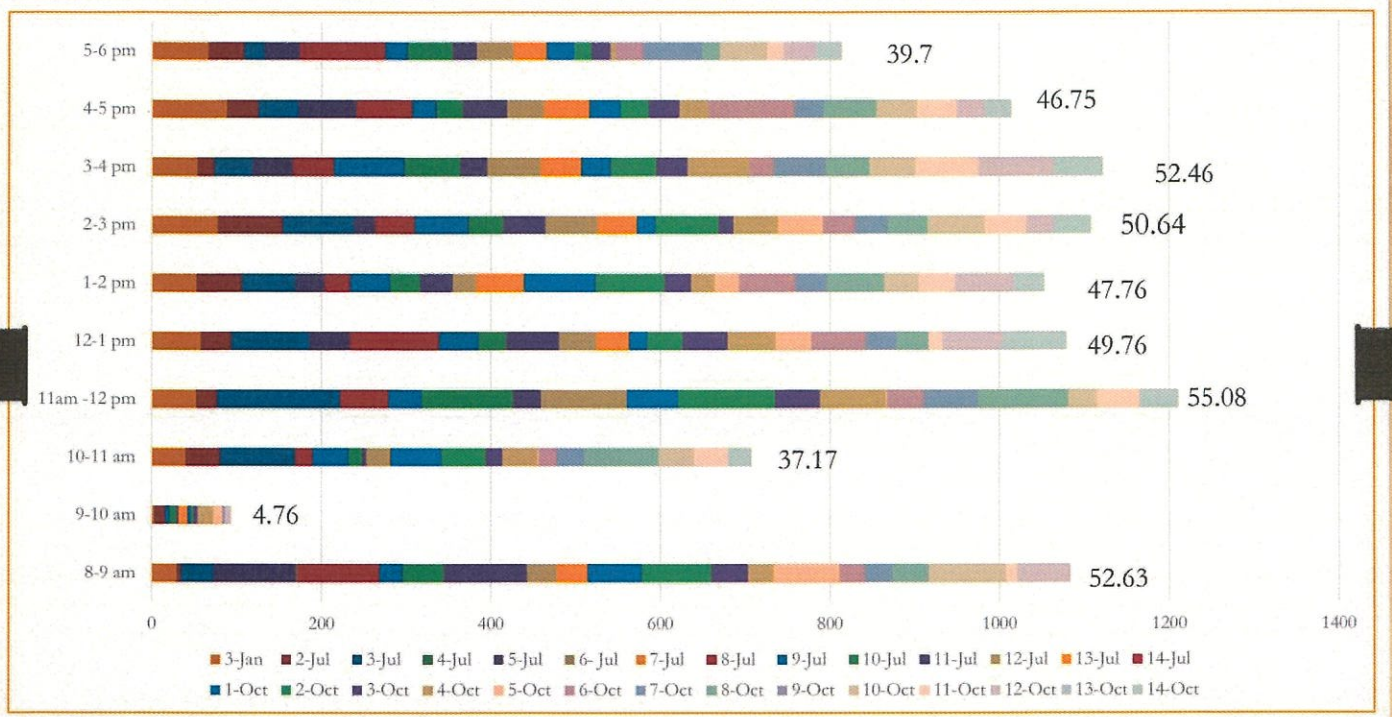
- DIY Bat Boxes (2) - 39
- DIY Deer - 29
- NYE Family Dance Party - 56
- Puzzle Competition Part 2 - 25
- Ugly Sweater DIY - 2
- AYA Class Visit - 18
- Relax for the Holidays Bath Bombs - 19
- Siren Songs Singing Bowls - 51
- Walk with the Mayor - 7

## Other Information

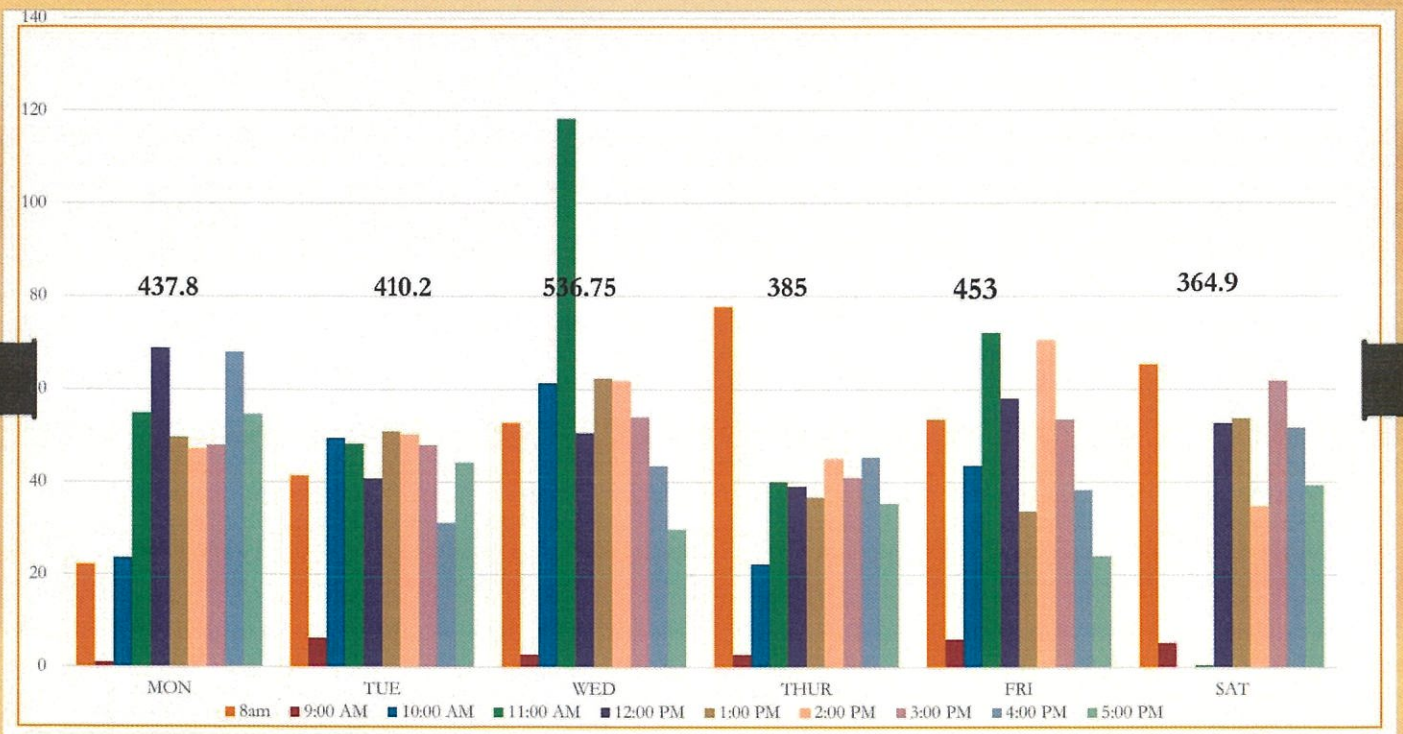
- Eastside and Empire Drop offs (8) served 52 people in December
- The Community Fridge served 3,864 people in December
- There were 5,048 county-wide checkouts on Libby in December. There were 1,113 circulations on hoopla and 26 new borrowers.



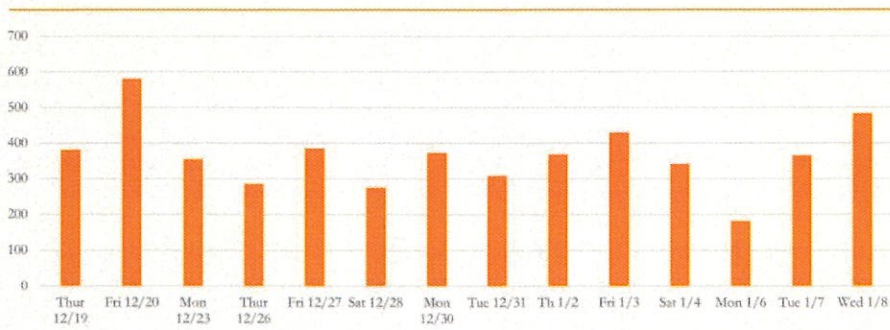
### CHECKOUTS BY HOUR



### AVERAGE CHECKOUT BY HOUR AND DAY OF THE WEEK



## Gate Count

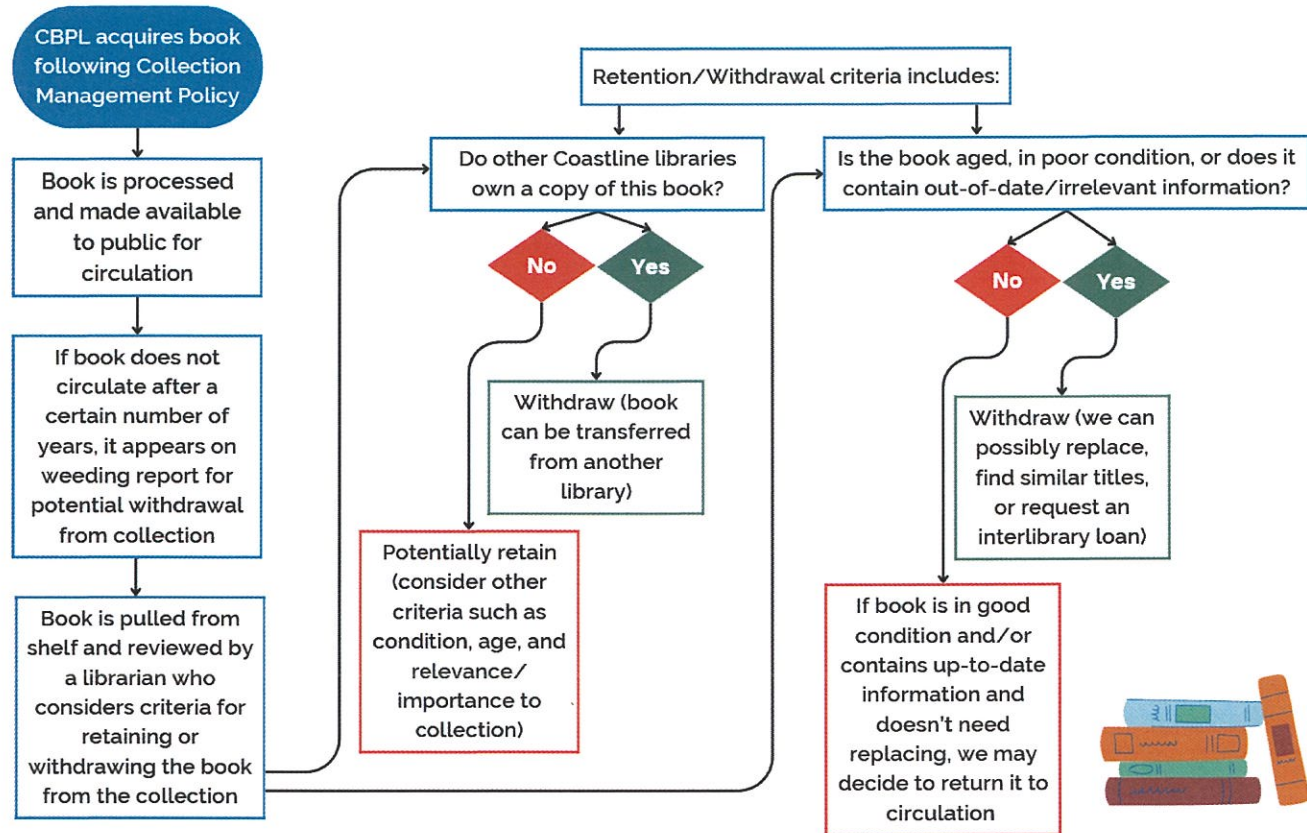


Series 1

Thur 12/19	381
Fri 12/20	580
Mon 12/23	355
Thur 12/26	286
Fri 12/27	385
Sat 12/28	275
Mon 12/30	373
Tue 12/31	308
Th 1/2	368
Mon Fri 1/3	429
Sat 1/4	341
Mon 1/6	181
Tue 1/7	365
Wed 1/8	483



# LIFE CYCLE OF A LIBRARY BOOK

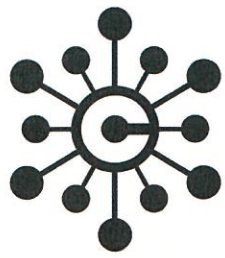


# FY 23/24 REPORT

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**COOS BAY**  
PUBLIC LIBRARY

# 2023-2024 YEAR IN REVIEW

**112,334** ✨

Total Library Visits



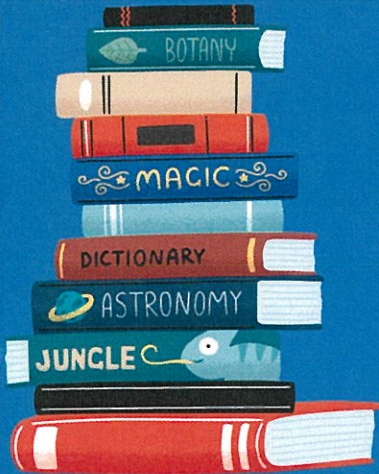
**6,409**

Total Reference Questions



**97,280**

Wireless Sessions



Total  
Physical  
Checkouts  
**227,824**

✨ **15,420**  
Total Digital  
Checkouts



**1,402** ✨

Total Number of Times  
Meeting Rooms Were Used



**701**

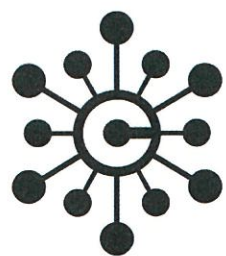
Number of Programs

**10,367**

Program Attendance







**COOS BAY**  
PUBLIC LIBRARY

# 2023-2024 HIGHLIGHTS

## DÍA DE LOS MUERTOS

CBPL and community partners held a community-wide celebration of el Día de los Muertos on November 2nd, with 180 people in attendance. The event featured food, crafts, and music for all ages, including music from Mariachi Monumental de Oregon, face painting, an altar (ofrenda), and free books for children that attended.

The event was sponsored by CBPL, South Coast Equity Coalition, Coos Hispanic Alliance, United Way of Southwestern Oregon, Marshfield High School Latin-X Club, and Pathways to Positive Parenting.



## READ ACROSS AMERICA

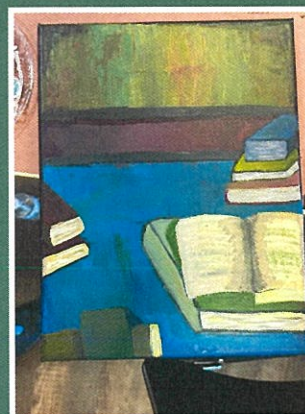
Readers of all ages were invited to celebrate the joy of reading at the Coos Bay Public Library on March 14th at the annual Read Across America event. Participation from community groups included Washed Ashore, SMART Reading, Coos Bay Fire Department, Marshfield High School's Zonta Club, Key Club, Latin-X Club, Cheer Team, and Honor Society.

All kids and teens under 18 received a free book. The annual event was a great success with nearly 100 readers in attendance.

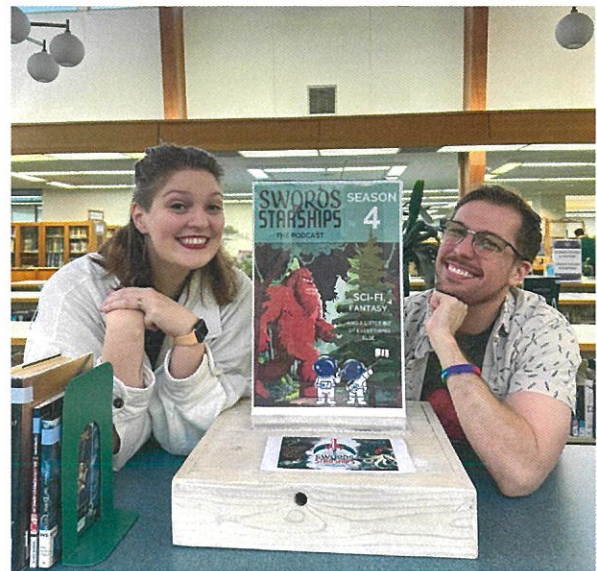
## WINTER ART PROGRAM

Thanks to a generous grant from the Coos County Cultural Coalition, CBPL was able to host a week-long series of winter art programs geared towards teens. Programs included Miniature Masterpieces, Guided Paintings, Portrait Paintings, and Mixed Media Projects.

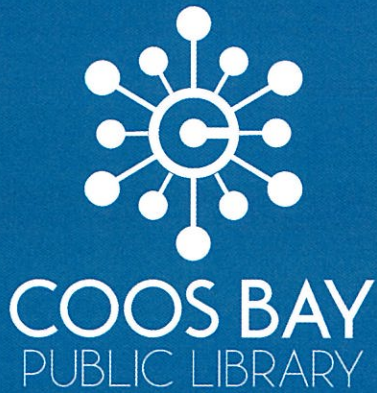
All materials and instruction were provided at no cost to participants and provided activities for teens during the winter break period.











# THE LATEST at **COOS BAY** **PUBLIC LIBRARY** **JANUARY 2025**

## FOR MORE INFORMATION:

541-269-1101

[www.coosbaylibrary.org](http://www.coosbaylibrary.org)

## COME SEE US!

525 Anderson Avenue  
Coos Bay, OR 97420

 **Find us on Facebook!**

 **Find us on Instagram!**

 **Find us on YouTube!**



## WINTER READING PROGRAM

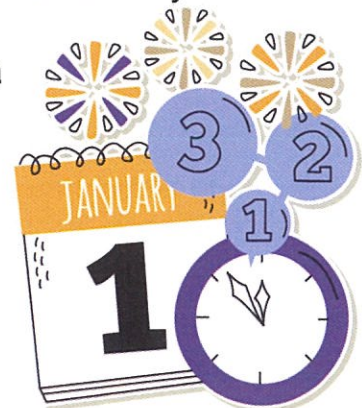
CURL UP WITH A BOOK  
THIS WINTER! READ  
THREE BOOKS BETWEEN  
DECEMBER 6 & FEBRUARY  
28 TO EARN A FREE COOS  
BAY PUBLIC LIBRARY  
MUG & COCOA. OR  
PARTICIPATE IN BINGO  
FOR MORE PRIZES!



## NEW YEAR, NEW VISIONS

**START 2025 WITH A CLEAR VISION OF YOUR  
GOALS & PROVEN STRATEGIES TO MAKE  
THEM A REALITY**

We at Coos Bay Library are here to support your personal development in 2025 with programs focused on the annual tradition of setting New Years Resolutions. Did you know that 92% of adults will not follow through on their resolution, and 23% quit their goal by the end of the first week of January?\* We invite you to join us on **Tuesday, January 7** for a **Goal Setting** workshop that will teach you strategies for success and a **Vision Board** workshop on **Thursday, January 9** to get you motivated.



\*Drive Research LLC, New Year's Resolutions Statistics and Trends [2024]



# UPCOMING EVENTS

## NEW YEARS DAY CLOSURE

THE LIBRARY WILL RESUME NORMAL HOURS OF OPERATION AT 10:00AM ON THURSDAY, JANUARY 2

1

WED

3

FRI

## COMMUNITY ART: PAINT A TILE FOR YOUR LIBRARY

HELP USHER IN THE NEW YEAR BY PAINTING A TILE AT THE COOS BAY LIBRARY! TILES WILL BE USED TO HELP COMPLETE A COMMUNITY COLLAGE IN THE KIDS & FAMILIES SECTION OF THE LIBRARY.

10:00AM - 1:00PM IN THE MYRTLEWOOD ROOM.  
AGES: EVERYONE. AVAILABLE WHILE SUPPLIES LAST.

## TEEN WELLNESS KITS

TEENS ARE INVITED TO ANSWER A THEMED PROMPT EACH MONTH TO EARN A BAG CONTAINING ITEMS SUPPORTING THEIR HEALTH AND WELLNESS.

KITS BECOME AVAILABLE AT 10:00AM ON 01/03/25.  
AGES: TEENS AGED 12-18



3

FRI

4

SAT

## ALONE TOGETHER: NATURE HIKE

JOIN US FOR A QUIET AND CONTEMPLATIVE HIKE AT JOHN TOPITS PARK.

11:00AM - 12:00PM AT JOHN TOPITS PARK  
AGES: EVERYONE. WE WILL MEET AT THE MAIN PARKING AREA ON HULL STREET.



## SOLE MATES WALKING GUIDE LAUNCH PARTY

JOIN US TO LEARN MORE ABOUT THE SOLE MATES PROJECT TO IMPROVE PUBLIC HEALTH & WALKABILITY IN COOS BAY. SNACKS, REFRESHMENTS, & A WALKING GUIDE CREATED BY OUR COMMUNITY MEMBERS WILL BE PROVIDED TO THOSE WHO ATTEND.

11:00AM - 1:00PM IN THE MYRTLEWOOD ROOM.  
AGES: EVERYONE

4

SAT

4

SAT

## BUILD-IT SATURDAYS

BUILD SOMETHING AWESOME WITH LEGO BUILDING BLOCKS THE FIRST SATURDAY OF EACH MONTH THIS WINTER. LEGOS WILL REMAIN AT THE LIBRARY.

12:00PM - 1:30PM IN THE KIDS & FAMILIES SECTION  
AGES: KIDS UNDER 14 & THEIR FAMILIES.  
CHILDREN UNDER 12 MUST BE ACCOMPANIED BY AN ADULT.



## NEW! FAMILY GAME TIME

JOIN US FOR A FUN GAME TIME WITH FAMILY, FRIENDS, & NEIGHBORS! THERE WILL BE BOARD GAMES FOR ALL AGES AND HEALTHY SNACKS TO MUNCH ON. WE WILL HOLD A RAFFLE AT THE END OF THE PROGRAM AND ONE FAMILY WILL WIN A GAME TO KEEP!

2:00PM - 4:00PM IN THE MYRTLEWOOD ROOM.  
AGES: EVERYONE, FAMILIES. THIS PROGRAM WAS MADE POSSIBLE IN PARTNERSHIP WITH COOS HEALTH & WELLNESS.

4  
SAT

6  
MON

## SPICE OF THE MONTH

EXPLORE THE WORLD FROM HOME WITH EXOTIC SPICES!

SPICE KITS AVAILABLE AT CIRCULATION DESK

## OPEN MEN'S GROUP

JOIN A FREE, CONFIDENTIAL, & FACILITATED CIRCLE OF BROTHERS WHERE YOU'RE INVITED TO SHARE YOUR TRUTH, FIND YOUR STRENGTH, AND GAIN THE TOOLS YOU NEED TO LIVE THE LIFE YOU WANT.

6:00PM - 8:00PM IN THE CEDAR ROOM. SNACKS & BEVERAGES PROVIDED. PROGRAM WILL MEET WEEKLY. AGES: ADULTS

6, 13,  
& 27  
MON

7, 14,  
21, & 28  
TUE

## BABY STORYTIME

MEETING TUESDAYS IN JANUARY. MEET OTHER CAREGIVERS AND LEARN SONGS, RHYMES, AND EARLY LITERACY TIPS!

10:00AM - 10:30AM IN THE MYRTLEWOOD ROOM.  
AGES: INFANT & PARENT OR CAREGIVER

## PRESCHOOL STEAM STORYTIME

STORIES, RHYMES, AND ACTIVITIES WITH A STEAM (SCIENCE, TECHNOLOGY, ENGINEERING, ART, AND MATH) FOCUS FOR OLDER PRESCHOOLERS (AGES 4-6)

11:00AM - 11:30AM IN THE MYRTLEWOOD ROOM.  
AGES: KIDS AGED 4-6 WITH A PARENT OR CAREGIVER

7, 14,  
21, & 28  
TUE

7  
TUE

## GOAL SETTING

JOIN US FOR AN INTERACTIVE SESSION ON HOW TO SET GOALS AND STICK TO THEM. LEAVE WITH A PERSONAL MISSION STATEMENT, SOME GOALS, & A BETTER UNDERSTANDING OF HOW TO BE SUCCESSFUL.

5:30PM - 6:30PM IN THE CEDAR ROOM.  
AGES: TEENS, ADULTS



## STORYTIME

SING, READ, TALK, WRITE, & PLAY WITH THE CHILDREN IN YOUR LIFE! JOIN US FOR A FAMILY STORYTIME FOR KIDS 0-5.

10:00AM - 10:30AM IN THE MYRTLEWOOD ROOM.  
AGES: KIDS 0-5 & A PARENT OR CAREGIVER

8, 15,  
22, & 29  
WED

8/22  
WED

## MOVIE NIGHT AT THE LIBRARY

YOU'RE INVITED TO A FREE THEMED MOVIE NIGHT!  
JANUARY'S THEME: NEW YEAR, NEW LIFE

5:30PM - 7:30PM IN THE MYRTLEWOOD ROOM

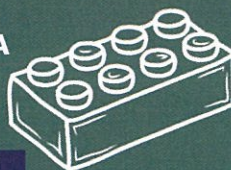
01/08 MOVIE: *HELLO AGAIN* (1987)

01/22 MOVIE: *NOSFERATU* (1922)

AGES: EVERYONE. FREE POPCORN & BEVERAGES PROVIDED.

## BUILD IT! CLUB

USE LEGO BUILDING BRICKS TO CONQUER A  
NEW ENGINEERING CHALLENGE ON THE  
2ND THURSDAY OF EACH MONTH



3:00PM - 4:00PM IN THE KIDS & FAMILIES SECTION  
AGES: KIDS AGED 6-12

9  
THU

9  
THU

## NEW YEAR - NEW VISIONS

READY TO START A NEW YEAR WITH VISION? CREATE  
A VISION BOARD TO HELP YOU IDENTIFY AND FOCUS  
ON YOUR GOALS IN 2025. ALL SUPPLIES PROVIDED.

4:30PM - 6:00PM IN THE MYRTLEWOOD ROOM.  
AGES: TEENS, ADULTS

## DID YOU KNOW?

You can get a weekly bulletin containing the upcoming week's events in your inbox by visiting [www.coosbayor.gov](http://www.coosbayor.gov) and clicking the yellow 'Subscribe' button at the bottom of the page. Tailored options are available if you only want to hear about programs geared towards select age groups (Kids, Teens, Adults) or just want an update when a Friends of the Library Book Sale is coming up.





## DUNGEONS & DRAGONS 5E

BRING YOUR FAVORITE LEVEL FIVE CHARACTERS FOR A ONE-SHOT GAME OF DUNGEONS & DRAGONS 5E.

6:00PM - 8:00PM IN THE CEDAR ROOM

AGES: EVERYONE. **REGISTRATION REQUIRED.**

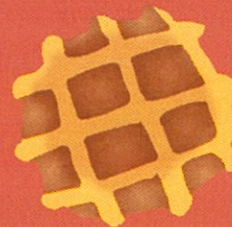


**10**  
FRI

**11**  
SAT

## BOOK BRUNCH

A BOOK CLUB DEVOTED TO READING, UNRESTRICTED TO GENRE, PLUS, OF COURSE, BRUNCH! JANUARY'S BOOK: *EVERYONE IN MY FAMILY HAS KILLED SOMEONE* BY BENJAMIN STEVENSON



11:00AM - 12:00PM IN THE MYRTLEWOOD ROOM  
AGES: ADULT

## PLAN, SHOP, SAVE, & COOK

INTERESTED IN LEARNING HOW TO SAVE MONEY AT THE GROCERY STORE AND EAT WELL ON A BUDGET? ATTEND THIS FREE TWO-WEEK SERIES TO RECEIVE INGREDIENTS TO MAKE A HEALTHY MEAL AT HOME & A 12" ELECTRIC SKILLET!

11:00AM - 1:00PM IN THE MYRTLEWOOD ROOM.

AGES: ADULT. **REGISTRATION REQUIRED - CURRENTLY WAITLISTED.**

**11/18**  
SAT

**13/27**  
MON

## COMMUNITY YOGA AT THE LIBRARY

TEENS AND ADULTS AGES 13 & UP ARE INVITED TO JOIN A BEGINNER FRIENDLY WEEKLY YOGA PRACTICE AT THE LIBRARY.

5:30PM - 6:30PM IN THE MYRTLEWOOD ROOM.  
AGES: TEENS, ADULTS

## PERMISO PAGADO DE OREGON

SESIÓN INFORMATIVA DEL PERMISO PAGADO DE OREGON. EL "PERMISO PAGADO DE OREGON" PERMITE TOMARSE PERMISO PAGADO DEL TRABAJO PARA MUCHOS DE LOS MOMENTOS MAS IMPORTANTES DE LA VIDA.

5:00PM - 6:00PM IN THE MYRTLEWOOD ROOM  
AGES: EVERYONE. **EN ESPAÑOL.**

**14**  
TUE

**15/29**  
WED

## FREE ZUMBA CLASS

JOIN US FOR A DANCE-BASED CARDIO WORKOUT THAT COMBINES LATIN AND WORLD MUSIC WITH CARDIO EXERCISE MOVES. NO EXPERIENCE NECESSARY!

5:30PM - 6:30PM IN THE MYRTLEWOOD ROOM  
AGES: TEEN, ADULT



## PRESCHOOL ART

JOIN US FOR A MONTHLY ART PROGRAM FOR PRESCHOOLERS AND THEIR PARENT OR GUARDIAN. ALL SUPPLIES PROVIDED.

10:00AM - 11:00AM IN THE MYRTLEWOOD ROOM  
AGES: TODDLER, PRESCHOOLER

**16**  
THU

**16**  
THU

## ASL PRACTICE PLACE

WITH INSTRUCTOR KANDY BERGQUIST  
TOPIC: DOLLARS & CENTS

12:00PM - 1:00PM VIA ZOOM, ALL AGES WELCOME



## TEA TASTING

SIP, SAVOR, AND EXPLORE THE WORLD OF TEA WITH SELECTIONS FROM TEAS, TINCTURES, & TONICS.

12:00PM - 2:00PM IN THE MYRTLEWOOD ROOM  
AGES: EVERYONE



**16**  
THU

**16**  
THU

## UNLIMITED BOOK CLUB

CELEBRATE DIVERSITY, INCLUSION, & UNDERSTANDING IN COOS COUNTY VIA LITERATURE!  
JANUARY'S BOOK: *WOMEN'S DIARIES OF THE WESTWARD JOURNEY* BY LILLIAN SCHLISSEL

6:00PM - 7:00PM VIA ZOOM  
AGES: TEENS, ADULTS



## TEEN SLIME PARTY

TEENS AGED 12-18 ARE INVITED TO JOIN US FOR A SLIME PARTY WHERE WE WILL MAKE OUR OWN SLIME, JAZZ IT UP, & HAVE A CONTEST WITH OUR CREATIONS!

2:00PM - 3:30PM IN THE MYRTLEWOOD ROOM  
AGES: TWEENS & TEENS AGED 12-18

**17**  
FRI

**17**  
FRI

## WILLIAM STAFFORD BIRTHDAY PARTY

CELEBRATE THE BIRTHDAY OF OREGON'S POET LAUREATE, 1975-1990! BRING YOUR FAVORITE STAFFORD POEM TO READ ALOUD AND SHARE WITH THE GROUP OR JUST COME LISTEN TO FANS READ THEIR FAVORITE POEMS.

5:00PM - 6:00PM IN THE MYRTLEWOOD ROOM  
AGES: ADULT

## iSPANGLISH! CONVERSATIONAL PROGRAM

10:30AM - 11:30AM IN THE LIBRARY  
AGES: TEEN, ADULT

**18**  
SAT



**18**  
SAT

## WOMEN'S EMPOWERMENT BOOK CLUB

*WHEN WOMEN WERE DRAGONS* BY KELLY BARNHILL

10:30AM - 12:00PM IN THE STACKS  
AGES: ADULT



## CRAFT TAKEOUT

TEENS AND ADULTS ARE INVITED TO PICK UP A CRAFT KIT WITH COMPLETE INSTRUCTIONS AND MATERIALS

CRAFT KITS AVAILABLE AT CIRCULATION DESK

**18**  
SAT

**18**  
SAT

## MONOCHROMATIC PAINTING PINTANDO MONOCROMÁTICO

TAKE INSPIRATION IN THIS CHALLENGE TO PAINT ONLY USING VARIATIONS OF A SINGLE COLOR

2:30PM - 3:30PM IN THE MYRTLEWOOD ROOM  
AGES: EVERYONE. BILINGUAL PROGRAM: ENGLISH AND ESPAÑOL.

## MARTIN LUTHER KING JR. DAY CLOSURE

THE LIBRARY WILL RESUME NORMAL HOURS OF OPERATION AT 10:00AM ON TUESDAY, JANUARY 21

**20**  
MON

**23**  
THU

## COMMUNITY COOKING WITH THE CO-OP

STARRING SAM & ALEX BAUGH OF ADVANCED HEALTH  
THIS MONTH'S RECIPE: SAKA SAKA (CONGOLESE CASSAVA LEAF STEW) WITH FUFU

5:30PM - 6:30PM VIA ZOOM. AGES: TEENS, ADULTS, FAMILIES

## TWEEN COOKING CLUB

LEARN COOKING BASICS IN A CLUB FOR YOUNG PEOPLE AGED 10 TO 14! SIGN UP REQUIRED FOR EACH SESSION. ALL SUPPLIES PROVIDED.

1:00PM - 3:00PM IN THE MYRTLEWOOD ROOM  
AGES: TWEENS AGED 10 to 14. **REGISTRATION REQUIRED.**



**24**  
FRI

**24**  
FRI

## GAME NIGHT

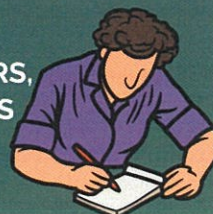
ENJOY FREE SNACKS AND GAMES FROM CBPL'S COLLECTION

6:00PM - 9:00PM IN THE MYRTLEWOOD ROOM, AGES: TEENS, ADULTS

## WRITERS GROUP

PRACTICE YOUR WRITING WITH OTHER WRITERS, BRAINSTORM, AND ENJOY COFFEE AND SNACKS

10:00AM - 11:00AM IN THE CEDAR ROOM  
AGES: EVERYONE



**25**  
SAT



**25**  
SAT

## MAKER LAB

HANG OUT, EXPERIMENT, AND LEARN SOMETHING NEW IN THIS ALL-AGES MEET-UP! LEARN MORE ON OUR WEBSITE.

11:00AM – 1:00PM IN THE MYRTLEWOOD ROOM  
AGES: EVERYONE (KIDS 12 & UNDER MUST HAVE AN ADULT)

## DIY: LOTUS LANTERN WORKSHOP

CREATE A LOTUS LANTERN USING COLORED PAPER AND A PRE-MADE WIRE FRAME IN A PROGRAM OFFERED BY THE KOREAN SPIRIT AND CULTURE PROMOTION PROJECT.

2:00PM - 3:00PM IN THE MYRTLEWOOD ROOM  
AGES: KIDS, TWEEN, TEEN, ADULT, FAMILY. REGISTRATION REQUIRED.  
CHILDREN 10-12 MUST BE ACCOMPANIED BY A CAREGIVER OR ADULT.

**25**  
SAT

**29**  
WED

## RED CROSS BLOOD DRIVE

GIVE BLOOD & SAVE LIVES IN A BLOOD DRIVE HELD IN PARTNERSHIP WITH THE AMERICAN RED CROSS.

12:00PM – 5:00PM IN THE MYRTLEWOOD ROOM  
AGES: ADULT. REGISTRATION REQUIRED.

## TEEN GRAPHIC NOVEL CLUB

WE'RE STARTING A MONTHLY TEEN GRAPHIC NOVEL CLUB AT THE COOS BAY LIBRARY! THE FIRST SESSION WILL BE VOTING ON TITLES AND IRONING OUT THE DETAILS OF THE BEST TIME TO MEET. EMAIL TEEN LIBRARIAN JEN AT [JWILSON@COOSBAY LIBRARY.ORG](mailto:jwilson@coosbaylibrary.org) IF YOU CAN'T ATTEND BUT WOULD LIKE TO CONTRIBUTE.

3:00PM - 4:30PM IN THE CEDAR ROOM  
AGES: TEENS

**29**  
WED

**31**  
FRI

## DINOSAURS WITH SWOCC'S PLANETARIUM

EXPLORE THE WONDERFUL WORLD OF DINOSAURS WITH DR. WIN MCLAUGHLIN USING SWOCC'S INFLATABLE PLANETARIUM.

4:00PM – 6:00PM AT COOS BAY FIRE STATION NO. 1  
450 ELROD AVENUE, COOS BAY  
AGES: EVERYONE, KIDS, SCHOOL AGE, TWEEN, TEEN, ADULT, FAMILY

## WANT TO HEAR A JOKE?

I went to the library and asked the librarian where I could find books about conspiracy theories. She leaned over and whispered, "They're right behind you..."

