

**COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING AGENDA**

Wednesday April 16 , 2025

5:15pm

meeting will be in the library with an online option

(See library event calendar for meeting link)

Introductions and Welcome to new member

- 1. Public Comments**
- 2. Minutes and Circulation Reports**
- 3. Treasurer's Reports**
- 4. Correspondence**
- 5. Librarian's Report**
 - a. Statical Graphs
 - b. Room Use
- 6. Friends of the Library Report**
- 7. Foundation Report**
- 8. Old Business**
 - a. Bylaw changes
 - b. **Foundation member**
 - c. County formula update
- 9. New Business**
 - a. **Change Date of May meeting**
 - b. **Volunteer Appreciation Event – April 23rd 6:30**
 - c. Budget Review
- 10. Announcements**

COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
March 19, 2025

Call to Order – Chair Janice Langlinais called the meeting to order at 5:15 p.m.

Board Members Present: Janice Langlinais, Julie Stephens, Peggy Christensen, Gina Sutherland, Jacob Niebergall, Karen Forsythe, Jenni DeLeon

Welcome to new board member Karen Forsythe.

Others In Attendance: Sami Pierson, Jenny Brownfield, Marie Benton, Crystal Barr

Public Comment – None

Minutes and Circulation – The minutes from the January 2025 meeting were reviewed. Jacob moved to approve the minutes from the January 2025 meeting. Gina seconded the motion. Voting yes: Janice Langlinais, Julie Stephens, Peggy Christensen, Gina Sutherland, Jacob Niebergall and Karen Forsythe. Voting no: None. Abstentions: None. The motion was unanimously approved. The January circulation report was reviewed.

Treasurer's Report – The financials from January 2025 were reviewed. Peggy moved to approve the January 2025 financial reports. Jacob seconded the motion. Voting yes: Janice Langlinais, Julie Stephens, Peggy Christensen, Gina Sutherland, Jacob Niebergall and Karen Forsythe. Voting no: None. Abstentions: None. The motion was unanimously approved.

Minutes and Circulation – There were no minutes from the February 2025 meeting. As there was no quorum, a meeting was not held. The circulation report for February was reviewed.

Treasurer's Report – The financials from February 2025 were reviewed. Peggy moved to approve the February 2025 financial reports. Gina seconded the motion. The motion was unanimously approved. Voting yes: Janice Langlinais, Julie Stephens, Peggy Christensen, Gina Sutherland, Jacob Niebergall and Karen Forsythe. Voting no: None. Abstentions: None. The February 2025 Memorial Report was reviewed.

Correspondence – None

Librarians Report – The March 2025 report was reviewed.

Friends of the Library Report – The Friends gave their quarterly donation of \$3,500.00 to the library in February. The bookstore made \$800.48 in January and \$638.55 in February. There was no book sale in January. The February book sale made \$737.24, and the March sale made \$766.75. The next book sale will be on April 5th & 6th.

Library Foundation Report – The Spelling Bee was a great success with seven teams participating. Gina reported that the Foundation was recently the recipient of a sizeable bequeath from former library patron Paris Kallen. The Foundation will now be starting a by-laws review. Janice mentioned that a replacement representative from the Library Board to the Library Foundation was still needed.

Old Business –

Bylaw Change –The move to a seven-member Library Board, including a City Councilor will be added. Several other changes were noted. Sami will make the agreed changes and bring to the next meeting for approval.

New Business –

Handbook for Public Library Board Members – discussed.

New Business –

Library Board Hosted Volunteer Event – The Board will be hosting a volunteer recognition event. At the last event the library provided a cart of new books and everyone was able to pick out a book to be plated with their name in appreciation of service to the library. Food and drink will be provided through the budget line item for this purpose. April is the target month as it is National Library Month. Sami will provide members with some date and time choices.

Vice Chair Appointment – Gina expressed interest in the role. Janice made a motion to elect Gina as the new Vice Chair. Peggy seconded the motion. The motion was unanimously approved. Voting yes: Janice Langlinais, Julie Stephens, Peggy Christensen, Gina Sutherland, Jacob Niebergall and Karen Forsythe. Voting no: None. Abstentions: None.

Janice asked if the libraries will be looking to start the Community Engagement Specialist position now that North Bend Library is open again.

Announcements – Tolkien Day will be held at the library on March 25th.

Adjournment – Chair Janice Langlinais adjourned the meeting at 6:11 p.m.

Next Meeting: April 16, 2025 – 5:15 p.m.

Respectfully submitted,
Crystal Barr

MARCH 2025



MONTHLY SUMMARY

Totals

New Cards Issued	84
Number of Programs	80
Program Attendance	1,141
Digital Downloads (Hoopla)	1,142
Reference Questions	562
Children's Reference Questions	51
Total Items Checked Out at Coos Bay	20,458
Total Coos Bay Items Checked Out Anywhere Else	20,923

	2025	2024	2023
Gate Count	8,673	8,160	6,003
Ave. Daily Circ.	805	821	735
Library Visits	10,929	10,303	9,790
Days Open	26	26	27

INVENTORY

Classification	Acquire	Discards
Adult Books	272	150
Adult Audiobooks	23	2
Adult Video	132	7
Adult Music	0	2
Video Games	7	0
Board Games	0	0
Young Adult Books	27	0
Young Adult Audio	0	0
Children's Books	147	142
Children's Audiobooks	0	0
Children's Video	4	0
Children's Music CDs	0	0
Total	613	303

Spring break saw a full house for the Build a Bird House event. Kits were provided by the Oregon Department of Fish and Wildlife



South Slough Interpretive Specialist Eric Dean provided information on local Coos County birds.

2024/25	Myrtlewood	Myrtlewood	Cedar	Cedar	Total Use	Estimated Attendance
	Library Use	Non-Library Use	Library Use	Non-Library Use		(minus library program attendance already reported)
July	39	27	21	44	131	980
August	13	38	11	46	108	1490
September	33	31	11	46	121	1111
October	41	39	16	68	164	1946
November	40	35	17	51	143	1210
December	30	34	12	57	133	1250
January	42	34	13	62	151	1300
February	30	28	11	56	125	1260
March	40	37	25	51	153	1537
April						
May						
June						
Totals	308	303	137	481	1229	12084

City of Coos Bay
Balance Sheet
March 31, 2025

LIBRARY FUND

ASSETS

07-000-100-1001	Cash - Combined Fund	1,179,303.91	
07-000-100-1015	Cash on Hand/Till Drawer	200.00	
07-000-100-1101	Prepaid Expense	6,664.91	
07-000-100-1151	Cash Restricted - Furniture	50,000.00	
	Total Assets		1,236,168.82

LIABILITIES AND EQUITY

FUND EQUITY

07-000-200-2501	Fund Balance - Nonspendable	250,000.00	
	Unappropriated Fund Balance:		
07-000-200-2500	Fund Balance	836,277.36	
	Revenue over Expenditures - YTD	149,891.46	
	Balance - Current Date	986,168.82	
	Total Fund Equity		1,236,168.82
	Total Liabilities and Equity		1,236,168.82

City of Coos Bay
Revenues with Comparison to Budget
For the 9 Months Ending March 31, 2025

LIBRARY FUND

		Period Actual	YTD Actual	Budget	Unearned	Pcnt
<u>Carryover</u>						
07-000-300-0100	Carryover - Regular	.00	.00	1,036,200.00	1,036,200.00	.0
07-000-300-0200	Carryover - Donation/Furniture	.00	.00	50,000.00	50,000.00	.0
	Total Carryover	.00	.00	1,086,200.00	1,086,200.00	.0
<u>Revenue From Other Agencies</u>						
07-000-340-0300	State Library Grant	.00	2,311.00	2,200.00	(111.00)	105.1
07-000-340-0301	Grants	4,205.00	16,705.00	22,005.00	5,300.00	75.9
07-000-340-0303	Federal Grants	.00	.00	1,000.00	1,000.00	.0
07-000-340-0900	Library Tax Base	87,579.95	1,386,605.83	1,299,050.00	(87,555.83)	106.7
	Total Revenue From Other Agencies	91,784.95	1,405,621.83	1,324,255.00	(81,366.83)	106.1
<u>Use Of Money & Property</u>						
07-000-350-0100	Investment Interest Income	4,983.04	37,617.97	50,000.00	12,382.03	75.2
07-000-350-1100	Auditorium Rental	.00	2.80	100.00	97.20	2.8
	Total Use Of Money & Property	4,983.04	37,620.77	50,100.00	12,479.23	75.1
<u>Current Services</u>						
07-000-360-0100	Copies	689.18	4,506.96	3,500.00	(1,006.96)	128.8
07-000-360-1800	Library Fees	208.65	2,268.86	2,500.00	231.14	90.8
	Total Current Services	897.83	6,775.82	6,000.00	(775.82)	112.9
<u>Other Revenue</u>						
07-000-380-0100	Miscellaneous	42.70	1,368.76	200.00	(1,168.76)	684.4
07-000-380-0200	Cash Over/short	.00	.16	.00	(.16)	.0
07-000-380-0300	ESO Administration/Rent	2,174.79	19,573.11	26,000.00	6,426.89	75.3
07-000-380-0400	Reimbursements	.00	310.21	500.00	189.79	62.0
07-000-380-0600	Equipment & Scrap Sales	.00	3,893.03	3,900.00	6.97	99.8
07-000-380-0900	Gifts, Donations & Memorials	.00	19,261.77	12,700.00	(6,561.77)	151.7
	Total Other Revenue	2,217.49	44,407.04	43,300.00	(1,107.04)	102.6
<u>Other Financing Sources</u>						
07-000-390-0100	Lease Financing Proceeds	.00	.00	50,000.00	50,000.00	.0
07-000-390-0200	Subscription Financing Proceed	.00	.00	5,750.00	5,750.00	.0
	Total Other Financing Sources	.00	.00	55,750.00	55,750.00	.0

City of Coos Bay
Revenues with Comparison to Budget
For the 9 Months Ending March 31, 2025

	LIBRARY FUND				
	Period Actual	YTD Actual	Budget	Unearned	Pcnt
Total Fund Revenue	99,883.31	1,494,425.46	2,565,605.00	1,071,179.54	58.3

City of Coos Bay
Expenditures with Comparison to Budget
For the 9 Months Ending March 31, 2025

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expenditures</u>					
Personnel Services					
07-510-510-1001 Salaries	66,167.01	604,602.15	835,830.00	231,227.85	72.3
07-510-510-1003 PERS Retirement	18,943.00	172,536.97	241,455.00	68,918.03	71.5
07-510-510-1004 Employer Payroll Taxes	5,200.16	47,670.38	68,757.00	21,086.62	69.3
07-510-510-1005 Employee Insurance	12,164.28	126,594.21	171,565.00	44,970.79	73.8
07-510-510-1006 Unemployment	.00	.00	3,600.00	3,600.00	.0
07-510-510-1007 Workers Compensation Insurance	68.32	614.53	1,310.00	695.47	46.9
07-510-510-1008 Volunteer Workers Compensation	.00	9.34	100.00	90.66	9.3
Total Personnel Services	102,542.77	952,027.58	1,322,617.00	370,589.42	72.0
Materials & Services					
07-510-520-2005 Training, Meetings, Travel, Dues	662.06	3,383.11	11,000.00	7,616.89	30.8
07-510-520-2101 Utilities	3,596.33	20,840.89	32,000.00	11,159.11	65.1
07-510-520-2102 Telephone	1,630.58	11,128.20	22,000.00	10,871.80	50.6
07-510-520-2105 Advertising	.00	3,243.11	15,000.00	11,756.89	21.6
07-510-520-2108 Contractual	11,174.19	84,083.47	152,000.00	67,916.53	55.3
07-510-520-2120 Insurance	.00	9,349.53	9,350.00	.47	100.0
07-510-520-2122 Duplicating/Data Processing	1,754.38	11,344.45	10,000.00	(1,344.45)	113.4
07-510-520-2123 Printing	.00	837.21	2,000.00	1,162.79	41.9
07-510-520-2205 Office Supplies	358.10	2,928.61	5,000.00	2,071.39	58.6
07-510-520-2206 Postage	500.00	1,513.00	7,500.00	5,987.00	20.2
07-510-520-2225 Janitorial Supplies	392.64	2,240.42	3,500.00	1,259.58	64.0
07-510-520-2231 Small Equipment	968.57	20,791.34	20,000.00	(791.34)	104.0
07-510-520-2234 Grants	804.55	17,881.57	23,505.00	5,623.43	76.1
07-510-520-2235 Library Supplies	493.79	5,326.07	12,000.00	6,673.93	44.4
07-510-520-2236 Library Books & Records	12,871.25	82,199.18	125,000.00	42,800.82	65.8
07-510-520-2237 Periodicals	11.67	6,469.23	12,000.00	5,530.77	53.9
07-510-520-2239 State Aid to Children - Books	195.78	1,913.16	2,500.00	586.84	76.5
07-510-520-2240 Library Books/Records (Restr)	.00	.00	50,000.00	50,000.00	.0
07-510-520-2241 Programming	1,305.21	20,987.68	50,000.00	29,012.32	42.0
07-510-520-2302 Office Equipment Rental	.00	436.23	5,000.00	4,563.77	8.7
07-510-520-2303 Equipment Repairs/Replacement	.00	.00	5,000.00	5,000.00	.0
07-510-520-2304 Equipment Maintenance Contract	.00	2,946.60	12,000.00	9,053.40	24.6
07-510-520-2305 Vehicle Maintenance/Fuel	.00	1,675.14	5,000.00	3,324.86	33.5
07-510-520-2309 Building & Grounds Maintenance	4,966.52	36,734.58	75,000.00	38,265.42	49.0
07-510-520-2406 Reimbursable	.00	137.92	200.00	62.08	69.0
07-510-520-2424 Library Board	.00	.00	1,500.00	1,500.00	.0
07-510-520-2450 Gifts, Donations & Memorials	1,542.51	18,383.95	25,000.00	6,616.05	73.5
Total Materials & Services	43,228.13	366,774.65	693,055.00	326,280.35	52.9
Capital Outlay					
07-510-530-3001 Computer Hardware & Software	.00	.00	5,750.00	5,750.00	.0
07-510-530-3023 Library Equipment	.00	.00	50,000.00	50,000.00	.0
Total Capital Outlay	.00	.00	55,750.00	55,750.00	.0

City of Coos Bay
Expenditures with Comparison to Budget
For the 9 Months Ending March 31, 2025

LIBRARY FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Debt Service					
07-510-540-1000 Lease Principal	636.37	2,473.58	5,000.00	2,526.42	49.5
07-510-540-1100 Lease Interest	.00	.00	400.00	400.00	.0
07-510-540-1200 Non-Lease Component	.00	.00	50.00	50.00	.0
07-510-540-2000 Enterprise Lease - Principal	1,696.04	15,264.36	20,500.00	5,235.64	74.5
07-510-540-2100 Enterprise Lease - Interest	.00	.00	4,000.00	4,000.00	.0
07-510-540-3000 Subscription Principal	6,639.15	7,993.83	12,000.00	4,006.17	66.6
07-510-540-3100 Subscription Interest	.00	.00	250.00	250.00	.0
Total Debt Service	8,971.56	25,731.77	42,200.00	16,468.23	61.0
Other Financing Uses					
07-510-560-6001 Contingency	.00	.00	201,983.00	201,983.00	.0
07-510-560-6002 Unappropriated Ending Fund Bal	.00	.00	250,000.00	250,000.00	.0
Total Other Financing Uses	.00	.00	451,983.00	451,983.00	.0
Total Expenditures	154,742.46	1,344,534.00	2,565,605.00	1,221,071.00	52.4
Total Fund Expenditures	154,742.46	1,344,534.00	2,565,605.00	1,221,071.00	52.4
Net Revenue Over Expenditures	(54,859.15)	149,891.46	.00	(149,891.46)	.0

City of Coos Bay

Detail Ledger - Month End Report for Library

Page: 1

Period: 03/25 - 03/25

Apr 09, 2025 11:28AM

Report Criteria:

Actual Amounts
 Accounts With Balances Or Activity
 Summarize Payroll Detail
 Print Period Totals
 Print Grand Totals
 Include Funds: 07
 Page and Total by Fund
 Include Placeholders: None
 Include Balance Sheets: None
 Include Accounts: None
 Include Income Fillers: None
 Include Sources: None
 Include Revenues: None
 All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Salaries			02/28/2025 (02/25) Balance	07-510-510-1001			538,435.14
03/20/2025	PC	10	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD		3,800.00		
03/20/2025	PC	65	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD		66,305.45		
03/20/2025	PC	66	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD			3,938.44-	
			03/31/2025 (03/25) Period Totals and Balance		70,105.45 *	3,938.44- *	604,602.15
YTD Encumbrance		.00 YTD Actual	604,602.15 Total	604,602.15 YTD Budget	835,830.00 Unexpended	231,227.85	
PERS Retirement			02/28/2025 (02/25) Balance	07-510-510-1003			153,593.97
03/20/2025	PB	108	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD		18,943.00		
			03/31/2025 (03/25) Period Totals and Balance		18,943.00 *	.00 *	172,536.97
YTD Encumbrance		.00 YTD Actual	172,536.97 Total	172,536.97 YTD Budget	241,455.00 Unexpended	68,918.03	
Employer Payroll Taxes			02/28/2025 (02/25) Balance	07-510-510-1004			42,470.22
03/20/2025	PB	19	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD		305.90		
03/20/2025	PB	106	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD		5,200.16		
03/20/2025	PB	107	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD			305.90-	
			03/31/2025 (03/25) Period Totals and Balance		5,506.06 *	305.90- *	47,670.38
YTD Encumbrance		.00 YTD Actual	47,670.38 Total	47,670.38 YTD Budget	68,757.00 Unexpended	21,086.62	
Employee Insurance			02/28/2025 (02/25) Balance	07-510-510-1005			114,429.93
03/20/2025	PB	17	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD		4,320.48		
03/20/2025	PB	104	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD		12,164.28		
03/20/2025	PB	105	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD			4,320.48-	
03/20/2025	PC	110	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD		50.83		
03/20/2025	PC	111	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD			50.83-	
			03/31/2025 (03/25) Period Totals and Balance		16,535.59 *	4,371.31- *	126,594.21
YTD Encumbrance		.00 YTD Actual	126,594.21 Total	126,594.21 YTD Budget	171,565.00 Unexpended	44,970.79	
Workers Compensation Insurance			02/28/2025 (02/25) Balance	07-510-510-1007			546.21
03/31/2025	JE	55	City Worker's Comp Adjusted Payroll for Vacation H			2.08-	
03/20/2025	PB	103	PAYROLL TRANS FOR 3/20/2025 PAY PERIOD		70.40		
			03/31/2025 (03/25) Period Totals and Balance		70.40 *	2.08- *	614.53
YTD Encumbrance		.00 YTD Actual	614.53 Total	614.53 YTD Budget	1,310.00 Unexpended	695.47	
Volunteer Workers Compensation			02/28/2025 (02/25) Balance	07-510-510-1008			9.34
			03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	9.34

City of Coos Bay		Detail Ledger - Month End Report for Library					Page: 2	
		Period: 03/25 - 03/25					Apr 09, 2025 11:28AM	
Date	Journal	Reference Number	Payee or Description		Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	9.34 Total	9.34 YTD Budget	100.00 Unexpended	90.66		
Training, Meetings, Travel, Dues			02/28/2025 (02/25) Balance		07-510-520-2005			2,721.05
02/07/2025	AP	349	Oregon Library Association			35.75		
02/10/2025	JE	36	SAFEWAY FUEL, OLA Legislative Day, SPierson			34.17		
02/11/2025	JE	36	SALEM PARKING METERS, OLA Legislative Day,			7.50		
02/11/2025	JE	36	BEST WESTERN, OLA Leg Day, Lodging Pierson			203.39		
02/14/2025	JE	36	OR LIBRARY ASSOC, Membership Renewal, Piers			50.25		
02/12/2025	JE	40	OREGON LIBRARY ASSOC, Conference, GIparrag			310.00		
02/12/2025	JE	40	ORE LIBRARY ASSOC, Membership, GIparraguirre			21.00		
			03/31/2025 (03/25) Period Totals and Balance			662.06 *	.00 *	3,383.11
YTD Encumbrance		.00 YTD Actual	3,383.11 Total	3,383.11 YTD Budget	11,000.00 Unexpended	7,616.89		
Utilities			02/28/2025 (02/25) Balance		07-510-520-2101			17,244.56
03/20/2025	CD13	14	PACIFIC POWER 12447751-0018 LIBRARY			3,345.99		
02/25/2025	JE	37	CBNB WATER BOARD, Water			250.34		
			03/31/2025 (03/25) Period Totals and Balance			3,596.33 *	.00 *	20,840.89
YTD Encumbrance		.00 YTD Actual	20,840.89 Total	20,840.89 YTD Budget	32,000.00 Unexpended	11,159.11		
Telephone			02/28/2025 (02/25) Balance		07-510-520-2102			9,497.62
02/12/2025	AP	373	USCC Services LLC			264.90		
02/21/2025	AP	382	T-Mobile USA Inc			504.00		
03/06/2025	AP	384	Akamai Technologies Inc			74.90		
03/12/2025	AP	882	USCC Services LLC			264.90		
02/04/2025	JE	7	8x8, Service/Long Distance			338.24		
02/23/2025	JE	7	VERIZON, 576174385-00001 Library			183.64		
			03/31/2025 (03/25) Period Totals and Balance			1,630.58 *	.00 *	11,128.20
YTD Encumbrance		.00 YTD Actual	11,128.20 Total	11,128.20 YTD Budget	22,000.00 Unexpended	10,871.80		
Advertising			02/28/2025 (02/25) Balance		07-510-520-2105			3,243.11
			03/31/2025 (03/25) Period Totals and Balance			.00 *	.00 *	3,243.11
YTD Encumbrance		.00 YTD Actual	3,243.11 Total	3,243.11 YTD Budget	15,000.00 Unexpended	11,756.89		
Contractual			02/28/2025 (02/25) Balance		07-510-520-2108			72,909.28
02/20/2025	AP	339	Umpqua Valley Fire Service Inc.			127.75		
03/06/2025	AP	356	Sprague Pest Solutions			213.63		
02/11/2025	AP	368	C-N-B Security Inc			1,150.00		
02/21/2025	AP	369	C-N-B Security Inc			1,150.00		
02/28/2025	AP	370	C-N-B Security Inc			950.00		
02/12/2025	AP	436	Cardinal Services Inc.			384.48		
02/18/2025	AP	437	Cardinal Services Inc.			132.60		
02/19/2025	AP	440	Cardinal Services Inc.			408.85		
02/24/2025	AP	441	Cardinal Services Inc.			88.40		
02/26/2025	AP	444	Cardinal Services Inc.			552.50		
03/05/2025	AP	447	Cardinal Services Inc.			221.00		
03/06/2025	AP	448	Cardinal Services Inc.			132.60		
03/02/2025	AP	637	C-N-B Security Inc			1,150.00		
03/14/2025	AP	638	C-N-B Security Inc			1,112.50		
03/16/2025	AP	639	C-N-B Security Inc			1,150.00		
03/12/2025	AP	717	Cardinal Services Inc.			623.90		
03/12/2025	AP	718	Cardinal Services Inc.			132.60		
03/24/2025	AP	877	C-N-B Security Inc			1,150.00		
03/19/2025	AP	932	Cardinal Services Inc.			248.20		

12

City of Coos Bay		Detail Ledger - Month End Report for Library					Page: 3	
		Period: 03/25 - 03/25					Apr 09, 2025 11:28AM	
Date	Journal	Reference Number	Payee or Description		Account Number	Debit Amount	Credit Amount	Balance
03/08/2025	CD14	5	02/28/25 Xpress Bill Pay Support Fees/Forms #INV-			95.18		
			03/31/2025 (03/25) Period Totals and Balance			11,174.19 *	.00 *	84,083.47
YTD Encumbrance	.00	YTD Actual	84,083.47	Total	84,083.47	YTD Budget	152,000.00	Unexpended 67,916.53
Insurance			02/28/2025 (02/25) Balance		07-510-520-2120			9,349.53
			03/31/2025 (03/25) Period Totals and Balance			.00 *	.00 *	9,349.53
YTD Encumbrance	.00	YTD Actual	9,349.53	Total	9,349.53	YTD Budget	9,350.00	Unexpended .47
Duplicating/Data Processing			02/28/2025 (02/25) Balance		07-510-520-2122			9,590.07
02/28/2025	AP	376	ODP Business Solutions LLC			79.94		
02/19/2025	AP	377	ODP Business Solutions LLC			391.24		
02/27/2025	AP	378	ODP Business Solutions LLC			80.76		
03/01/2025	AP	416	Xerox Corporation			11.04		
03/01/2025	AP	418	Xerox Corporation			420.34		
03/10/2025	AP	647	ODP Business Solutions LLC			460.20		
03/20/2025	AP	884	ODP Business Solutions LLC			310.86		
			03/31/2025 (03/25) Period Totals and Balance			1,754.38 *	.00 *	11,344.45
YTD Encumbrance	.00	YTD Actual	11,344.45	Total	11,344.45	YTD Budget	10,000.00	Unexpended (1,344.45)
Printing			02/28/2025 (02/25) Balance		07-510-520-2123			837.21
			03/31/2025 (03/25) Period Totals and Balance			.00 *	.00 *	837.21
YTD Encumbrance	.00	YTD Actual	837.21	Total	837.21	YTD Budget	2,000.00	Unexpended 1,162.79
Office Supplies			02/28/2025 (02/25) Balance		07-510-520-2205			2,570.51
02/28/2025	AP	375	ODP Business Solutions LLC			99.99		
01/31/2025	JE	39	AMAZON, Cork Board, Mat			109.52		
02/07/2025	JE	39	AMAZON, Advertising Boards, Glue			108.22		
02/17/2025	JE	39	AMAZON, Shipping Tape			40.37		
			03/31/2025 (03/25) Period Totals and Balance			358.10 *	.00 *	2,928.61
YTD Encumbrance	.00	YTD Actual	2,928.61	Total	2,928.61	YTD Budget	5,000.00	Unexpended 2,071.39
Postage			02/28/2025 (02/25) Balance		07-510-520-2206			1,013.00
03/13/2025	AP	710	Pitney Bowes Global Financial LLC			500.00		
			03/31/2025 (03/25) Period Totals and Balance			500.00 *	.00 *	1,513.00
YTD Encumbrance	.00	YTD Actual	1,513.00	Total	1,513.00	YTD Budget	7,500.00	Unexpended 5,987.00
Janitorial Supplies			02/28/2025 (02/25) Balance		07-510-520-2225			1,847.78
02/28/2025	AP	580	Bay Area Enterprises Inc.			371.47		
02/11/2025	JE	38	BI-MART, Kitchen Supplies			21.17		
			03/31/2025 (03/25) Period Totals and Balance			392.64 *	.00 *	2,240.42
YTD Encumbrance	.00	YTD Actual	2,240.42	Total	2,240.42	YTD Budget	3,500.00	Unexpended 1,259.58
Small Equipment			02/28/2025 (02/25) Balance		07-510-520-2231			19,822.77
03/13/2025	AP	896	Demco			762.48		
02/10/2025	JE	39	AMAZON, 3D Printer Supplies			23.99		
02/14/2025	JE	39	AMAZON, Computer Supplies			67.18		
02/19/2025	JE	39	AMAZON, Computer Supplies			22.97		
02/23/2025	JE	39	AMAZON, 3D Printer Supplies			77.57		
02/28/2025	JE	39	AMAZON, 3D Printer Supplies			14.38		
			03/31/2025 (03/25) Period Totals and Balance			968.57 *	.00 *	20,791.34

13

City of Coos Bay

Detail Ledger - Month End Report for Library

Page: 4

Period: 03/25 - 03/25

Apr 09, 2025 11:28AM

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	20,791.34 Total	20,791.34 YTD Budget	20,000.00 Unexpended	(791.34)	
Grants		02/28/2025 (02/25) Balance		07-510-520-2234			17,077.02
02/10/2025	JE	39	AMAZON, Supplies, Teen Health, CH& Wellness Gr		291.60		
02/11/2025	JE	39	AMAZON, Supplies, Teen Health, CH& Wellness Gr		29.99		
02/11/2025	JE	39	AMAZON, Supplies, Teen Health, CH& Wellness Gr		39.98		
02/28/2025	JE	39	AMAZON, Supplies, Teen Health, CH& Wellness Gr		213.00		
02/06/2025	JE	40	COOS HEAD FOOD CO-OP, Supplies, Teen Cookin		12.58		
02/06/2025	JE	40	COOS HEAD FOOD CO-OP, Supplies, Teen Cookin		2.61		
02/07/2025	JE	40	DOMINO'S, Supplies, Financial Literacy		114.07		
02/07/2025	JE	40	DOMINO'S, Supplies, Financial Literacy		100.72		
		03/31/2025 (03/25) Period Totals and Balance			804.55 *	.00 *	17,881.57
YTD Encumbrance		.00 YTD Actual	17,881.57 Total	17,881.57 YTD Budget	23,505.00 Unexpended	5,623.43	
Library Supplies		02/28/2025 (02/25) Balance		07-510-520-2235			4,832.28
02/20/2025	AP	360	City of Coos Bay - ESO		39.60		
11/27/2024	AP	414	Showcases		215.14		
02/09/2025	JE	39	AMAZON, Case, Library of Things		15.29		
02/09/2025	JE	39	AMAZON, Bag, Library of Things		14.99		
02/10/2025	JE	39	AMAZON, Supplies, Library of Things		208.77		
		03/31/2025 (03/25) Period Totals and Balance			493.79 *	.00 *	5,326.07
YTD Encumbrance		.00 YTD Actual	5,326.07 Total	5,326.07 YTD Budget	12,000.00 Unexpended	6,673.93	
Library Books & Records		02/28/2025 (02/25) Balance		07-510-520-2236			69,327.93
02/06/2025	AP	335	Midwest Tape		80.86		
02/13/2025	AP	336	Midwest Tape		49.57		
02/19/2025	AP	337	Midwest Tape		11.99		
02/28/2025	AP	338	Midwest Tape		2,676.68		
01/01/2025	AP	358	Momingstar Inc		515.50		
02/06/2025	AP	361	Cengage Learning Inc.		227.13		
02/01/2025	AP	389	Center Point Large Print		147.42		
02/13/2025	AP	403	Ingram		71.40		
02/13/2025	AP	404	Ingram		487.23		
02/17/2025	AP	405	Ingram		356.63		
02/19/2025	AP	406	Ingram		640.93		
02/19/2025	AP	407	Ingram		105.35		
02/20/2025	AP	408	Ingram		65.48		
02/20/2025	AP	409	Ingram		92.62		
02/25/2025	AP	410	Ingram		369.96		
02/25/2025	AP	411	Ingram		423.63		
02/25/2025	AP	412	Ingram		276.58		
03/08/2025	AP	433	Marshfield High School		60.00		
03/05/2025	AP	632	Cengage Learning Inc.		224.73		
09/09/2024	AP	653	Baker & Taylor LLC		9.59		
09/09/2024	AP	654	Baker & Taylor LLC		107.38		
09/09/2024	AP	655	Baker & Taylor LLC		29.89		
09/24/2024	AP	656	Baker & Taylor LLC		141.59		
10/07/2024	AP	657	Baker & Taylor LLC		97.77		
10/07/2024	AP	658	Baker & Taylor LLC		41.57		
10/07/2024	AP	659	Baker & Taylor LLC		16.24		
10/11/2025	AP	660	Baker & Taylor LLC		8.99		
10/21/2024	AP	661	Baker & Taylor LLC		112.00		
10/21/2024	AP	662	Baker & Taylor LLC		16.24		
10/29/2024	AP	663	Baker & Taylor LLC		20.98		
11/05/2024	AP	664	Baker & Taylor LLC		76.55		

14

City of Coos Bay Detail Ledger - Month End Report for Library Page: 5
Period: 03/25 - 03/25 Apr 09, 2025 11:28AM

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
11/19/2024	AP	665	Baker & Taylor LLC		217.58		
12/03/2024	AP	666	Baker & Taylor LLC		89.99		
12/03/2024	AP	667	Baker & Taylor LLC		17.52		
12/03/2024	AP	668	Baker & Taylor LLC		11.69		
12/17/2024	AP	669	Baker & Taylor LLC		71.39		
12/17/2024	AP	670	Baker & Taylor LLC		23.39		
12/27/2024	AP	671	Baker & Taylor LLC		11.99		
01/02/2025	AP	672	Baker & Taylor LLC		121.77		
01/13/2025	AP	673	Baker & Taylor LLC		36.00		
01/21/2025	AP	674	Baker & Taylor LLC		13.29		
01/27/2025	AP	675	Baker & Taylor LLC		73.20		
02/11/2025	AP	676	Baker & Taylor LLC		61.65		
02/11/2025	AP	677	Baker & Taylor LLC		52.25		
02/24/2025	AP	678	Baker & Taylor LLC		141.63		
03/10/2025	AP	679	Baker & Taylor LLC		90.59		
03/01/2025	AP	681	Center Point Large Print		147.42		
02/28/2025	AP	698	ingram		236.20		
03/03/2025	AP	699	ingram		388.09		
03/03/2025	AP	700	ingram		706.89		
03/03/2025	AP	701	ingram		273.53		
03/04/2025	AP	702	ingram		328.45		
03/06/2025	AP	703	ingram		50.89		
03/06/2025	AP	704	ingram		206.44		
03/11/2025	AP	705	ingram		687.24		
03/12/2025	AP	706	ingram		121.34		
03/13/2025	AP	707	ingram		40.94		
03/14/2025	AP	871	Cengage Learning Inc.		30.39		
03/18/2025	AP	893	Baker & Taylor LLC		10.79		
03/20/2025	AP	916	ingram		151.04		
03/20/2025	AP	917	ingram		104.57		
03/25/2025	AP	918	ingram		354.04		
01/31/2025	JE	39	AMAZON, Music Cds		7.98		
01/31/2025	JE	39	AMAZON, Board Games		21.99		
01/31/2025	JE	39	AMAZON, Video Games		31.00		
02/02/2025	JE	39	AMAZON, Music Cds		186.67		
02/03/2025	JE	39	AMAZON, Dvds		12.96		
02/03/2025	JE	39	AMAZON, Dvds		44.90		
02/03/2025	JE	39	AMAZON, Dvds		31.38		
02/03/2025	JE	39	AMAZON, Music Cds		13.98		
02/04/2025	JE	39	AMAZON, Video Games		34.99		
02/05/2025	JE	39	AMAZON, Music Cds		12.99		
02/07/2025	JE	39	AMAZON, Music Cds		14.97		
02/11/2025	JE	39	AMAZON, Dvds		50.96		
02/11/2025	JE	39	AMAZON, Dvds		13.99		
02/12/2025	JE	39	AMAZON, Music Cds		14.98		
02/14/2025	JE	39	AMAZON, Adult Book		19.95		
02/17/2025	JE	39	AMAZON, Dvds		82.92		
02/24/2025	JE	39	AMAZON, Dvds		15.98		
02/27/2025	JE	39	AMAZON, Board Games		20.99		
03/27/2025	JE	52	R/C AP 565 (01/25) INGRAM #35766235 READIN			197.00-	
03/31/2025 (03/25) Period Totals and Balance					13,068.25 *	197.00- *	82,199.18
YTD Encumbrance .00 YTD Actual 82,199.18 Total 82,199.18 YTD Budget 125,000.00 Unexpended 42,800.82							
Periodicals 02/28/2025 (02/25) Balance 07-510-520-2237 6,457.56							
02/27/2025	JE	40	SPORTS ILLUSTRATED KIDS, Subscription FY 25		6.67		
02/27/2025	JE	40	SPORTS ILLUSTRATED, Subscription FY25		5.00		
03/31/2025 (03/25) Period Totals and Balance					11.67 *	.00 *	6,469.23

15

City of Coos Bay		Detail Ledger - Month End Report for Library						Page: 6	
		Period: 03/25 - 03/25						Apr 09, 2025 11:28AM	
Date	Journal	Reference Number	Payee or Description		Account Number	Debit Amount	Credit Amount	Balance	
YTD Encumbrance		.00 YTD Actual	6,469.23 Total	6,469.23 YTD Budget	12,000.00 Unexpended	5,530.77			
State Aid to Children - Books			02/28/2025 (02/25) Balance		07-510-520-2239			1,717.38	
03/13/2025	AP	379	Zoobean Inc			195.78			
			03/31/2025 (03/25) Period Totals and Balance			195.78 *	.00 *	1,913.16	
YTD Encumbrance		.00 YTD Actual	1,913.16 Total	1,913.16 YTD Budget	2,500.00 Unexpended	586.84			
Programming			02/28/2025 (02/25) Balance		07-510-520-2241			19,682.47	
02/22/2025	JE	36	BUZZSPROUT, Podcast Hosting			12.00			
01/31/2025	JE	39	AMAZON, Book, Black History Program			8.31			
02/01/2025	JE	39	AMAZON, Book, Black History Program			5.89			
02/02/2025	JE	39	AMAZON, Supplies, Teen Slime Party			56.79			
02/03/2025	JE	39	AMAZON, Supplies, Teen Mobiles			31.97			
02/05/2025	JE	39	AMAZON, Supplies, Craft Takeout			180.75			
02/13/2025	JE	39	AMAZON, Supplies, Maker Lab			57.97			
02/19/2025	JE	39	AMAZON, Supplies, Maker Lab			7.79			
02/24/2025	JE	39	AMAZON, Books, Women's Empowerment Book Cl			94.70			
02/27/2025	JE	39	AMAZON, Supplies, Teen Mobiles			21.86			
02/01/2025	JE	40	STICKERAPP, Promotional Stickers			329.00			
02/06/2025	JE	40	SAFEWAY, Supplies, Black History Program			46.99			
02/06/2025	JE	40	DOMINO'S, Supplies, Black History Program			24.96			
02/06/2025	JE	40	MCKAY'S MARKET, Supplies, Black History			18.98			
02/08/2025	JE	40	SAFEWAY, Supplies, Book Brunch			22.04			
02/15/2025	JE	40	SAFEWAY, Supplies, Women's Book Club			12.48			
02/17/2025	JE	40	APPLE.COM, Icloud Storage			.99			
02/19/2025	JE	40	APPLE.COM, Music, Storytime			10.99			
02/21/2025	JE	40	SURVEYMONKEY, Subscription Auto Renewal			468.00			
02/22/2025	JE	40	SURVEYMONKEY, Subscription Cancelled				468.00-		
02/22/2025	JE	40	FRED MEYER, Supplies, Writers Group			12.98			
02/27/2025	JE	40	JOANN STORES, Supplies, Programs			347.77			
			03/31/2025 (03/25) Period Totals and Balance			1,773.21 *	468.00- *	20,987.68	
YTD Encumbrance		.00 YTD Actual	20,987.68 Total	20,987.68 YTD Budget	50,000.00 Unexpended	29,012.32			
Office Equipment Rental			02/28/2025 (02/25) Balance		07-510-520-2302			436.23	
			03/31/2025 (03/25) Period Totals and Balance			.00 *	.00 *	436.23	
YTD Encumbrance		.00 YTD Actual	436.23 Total	436.23 YTD Budget	5,000.00 Unexpended	4,563.77			
Equipment Maintenance Contract			02/28/2025 (02/25) Balance		07-510-520-2304			2,946.60	
			03/31/2025 (03/25) Period Totals and Balance			.00 *	.00 *	2,946.60	
YTD Encumbrance		.00 YTD Actual	2,946.60 Total	2,946.60 YTD Budget	12,000.00 Unexpended	9,053.40			
Vehicle Maintenance/Fuel			02/28/2025 (02/25) Balance		07-510-520-2305			1,675.14	
			03/31/2025 (03/25) Period Totals and Balance			.00 *	.00 *	1,675.14	
YTD Encumbrance		.00 YTD Actual	1,675.14 Total	1,675.14 YTD Budget	5,000.00 Unexpended	3,324.86			
Building & Grounds Maintenance			02/28/2025 (02/25) Balance		07-510-520-2309			31,768.06	
02/19/2025	AP	387	Agri-Tech Design			266.00			
03/05/2025	AP	388	Agri-Tech Design			266.00			
02/28/2025	AP	579	Bay Area Enterprises Inc.			4,053.35			
03/13/2025	AP	883	i-Secure Inc			45.10			
02/08/2025	JE	37	VESTIS SERVICES, Mats			32.00			

City of Coos Bay

Detail Ledger - Month End Report for Library

Page: 7

Period: 03/25 - 03/25

Apr 09, 2025 11:28AM

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
02/22/2025	JE	37	VESTIS SERVICES , Mats		32.00		
02/07/2025	JE	38	WEST COAST RECYCLING, Bagged Garbage		49.50		
02/08/2025	JE	38	FRED-MEYER, MW Room Painting		66.98		
02/08/2025	JE	38	SHERWIN-WILLIAMS, MW Room Painting		117.08		
02/26/2025	JE	38	FRED-MEYER, Painting Supplies Returned			11.97-	
02/11/2025	JE	39	AMAZON, Seat Cover Dispensers		50.48		
03/31/2025 (03/25) Period Totals and Balance					4,978.49 *	11.97- *	36,734.58
YTD Encumbrance	.00	YTD Actual	36,734.58 Total	36,734.58 YTD Budget	75,000.00 Unexpended	38,265.42	
Reimbursable			02/28/2025 (02/25) Balance		07-510-520-2406		137.92
			03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	137.92
YTD Encumbrance	.00	YTD Actual	137.92 Total	137.92 YTD Budget	200.00 Unexpended	62.08	
Gifts, Donations & Memorials			02/28/2025 (02/25) Balance		07-510-520-2450		16,841.44
02/11/2025	AP	340	ORCCA		40.48		
02/13/2025	AP	341	ORCCA		27.68		
02/19/2025	AP	342	ORCCA		14.00		
02/19/2025	AP	343	ORCCA		28.88		
02/25/2025	AP	344	ORCCA		30.16		
02/27/2025	AP	585	ORCCA		64.96		
03/04/2025	AP	586	ORCCA		44.00		
03/06/2025	AP	587	ORCCA		57.36		
03/12/2025	AP	588	ORCCA		34.48		
03/13/2025	AP	589	ORCCA		64.08		
03/18/2025	AP	855	ORCCA		67.36		
03/19/2025	AP	856	ORCCA		82.24		
03/25/2025	AP	857	ORCCA		61.04		
02/14/2025	JE	39	AMAZON, Supplies, YP Area		9.52		
02/14/2025	JE	39	AMAZON, Supplies, YP Area		121.63		
02/27/2025	JE	39	AMAZON, Supplies, YP Area		127.95		
02/25/2025	JE	40	CHEFSTORE, Produce, Community Fridge		67.16		
02/27/2025	JE	40	THE READING WAREHOUSE, Books, Outreach		402.53		
03/27/2025	JE	52	R/C AP 565 (01/25) INGRAM #85766235 READIN		197.00		
03/31/2025 (03/25) Period Totals and Balance					1,542.51 *	.00 *	18,383.95
YTD Encumbrance	.00	YTD Actual	18,383.95 Total	18,383.95 YTD Budget	25,000.00 Unexpended	6,616.05	
Lease Principal			02/28/2025 (02/25) Balance		07-510-540-1000		1,837.21
03/01/2025	AP	415	Xerox Corporation		70.87		
03/01/2025	AP	417	Xerox Corporation		129.27		
02/25/2025	JE	37	PITNEY BOWES, Postage Meter Rent		436.23		
03/31/2025 (03/25) Period Totals and Balance					636.37 *	.00 *	2,473.58
YTD Encumbrance	.00	YTD Actual	2,473.58 Total	2,473.58 YTD Budget	5,000.00 Unexpended	2,526.42	
Enterprise Lease - Principal			02/28/2025 (02/25) Balance		07-510-540-2000		13,568.32
03/20/2025	CD13	9	ENTERPRISE PAYMENT 583157A INV#FBN52726		540.41		
03/20/2025	CD13	9	ENTERPRISE PAYMENT 583157A INV#FBN52726		1,155.63		
03/31/2025 (03/25) Period Totals and Balance					1,696.04 *	.00 *	15,264.36
YTD Encumbrance	.00	YTD Actual	15,264.36 Total	15,264.36 YTD Budget	20,500.00 Unexpended	5,235.64	
Subscription Principal			02/28/2025 (02/25) Balance		07-510-540-3000		1,354.68
03/12/2025	AP	633	Bibliotheca LLC		6,639.15		
03/31/2025 (03/25) Period Totals and Balance					6,639.15 *	.00 *	7,993.83

City of Coos Bay				Detail Ledger - Month End Report for Library				Page: 8	
				Period: 03/25 - 03/25				Apr 09, 2025 11:28AM	
Date	Journal	Reference Number	Payee or Description			Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	7,993.83 Total	7,993.83 YTD Budget		12,000.00 Unexpended	4,006.17		
Number of Transactions: 224 Number of Accounts: 33							Debit	Credit	Proof
Total LIBRARY FUND:							164,037.16	9,294.70-	154,742.46
Number of Transactions: 224 Number of Accounts: 33							Debit	Credit	Proof
Grand Totals:							164,037.16	9,294.70-	154,742.46

- Report Criteria:
- Actual Amounts
 - Accounts With Balances Or Activity
 - Summarize Payroll Detail
 - Print Period Totals
 - Print Grand Totals
 - Include Funds: 07
 - Page and Total by Fund
 - Include Placeholders: None
 - Include Balance Sheets: None
 - Include Accounts: None
 - Include Income Filers: None
 - Include Sources: None
 - Include Revenues: None
 - All Segments Tested for Total Breaks

**Coos Bay Public Library
Memorial Funds Checking Account
March 2025**

BALANCE, February 28, 2025 \$ 86,898.78

DEPOSITS:

\$ -

TOTAL DEPOSITS

\$ -

ACCOUNT SUB TOTAL

\$ 86,898.78

DISBURSEMENTS:

South Coast Food Share/Produce-Community Fridge	\$ 40.48
South Coast Food Share/Produce-Community Fridge	\$ 27.68
South Coast Food Share/Produce-Community Fridge	\$ 14.00
South Coast Food Share/Produce-Community Fridge	\$ 28.88
South Coast Food Share/Produce-Community Fridge	\$ 30.16
South Coast Food Share/Produce-Community Fridge	\$ 64.08
South Coast Food Share/Produce-Community Fridge	\$ 64.96
South Coast Food Share/Produce-Community Fridge	\$ 44.00
South Coast Food Share/Produce-Community Fridge	\$ 57.36
South Coast Food Share/Produce-Community Fridge	\$ 34.48
South Coast Food Share/Produce-Community Fridge	\$ 64.08
South Coast Food Share/Produce-Community Fridge	\$ 67.36
South Coast Food Share/Produce-Community Fridge	\$ 82.24
South Coast Food Share/Produce-Community Fridge	\$ 61.04
Ingram/Books-YP Reading Prizes	\$ 197.00
First Book, Apple, Builders First-YP Books, Music, Bird House Supplies	\$ 1,804.33
Amazon/Supplies-YP Read Across America	\$ 126.89
Amazon/Book-Butler Donation	\$ 48.49
First Book, Books-Outreach	\$ 111.68

TOTAL DISBURSEMENTS

\$ 2,969.19

Balance March 31, 2025

\$ 83,929.59

ACCOUNT SUMMARY:

General Fund	\$ 18,221.50
Friend's Children's Fund	\$ 2,910.49
Kenaston Estate Donation	\$ -
Mallek Estate Memorial	\$ 52,610.89
Jones Estate Donation	\$ 7,272.59
Friends Library Purchases	\$ 1,187.10
Rotary Donation	\$ -
Community Fridge	\$ 1,727.02
Dollywood	\$ -

MEMORIAL ACCOUNT FUNDS TOTAL

\$ 83,929.59

Librarian's Report



COOS BAY
PUBLIC LIBRARY

April 2025

Virtual and Take Home Programs

- Unlimited Book Club - 10
- Spice of the Month - 40
- Craft Takeout - 31
- Book Box (3) - 102
- Swords & Starships Podcast - 20
- Teen Wellness Kits - 30
- ASL Practice - 5
- Community Cooking - 20

Other Programs in March

- Book Brunch - 6
- Change Club (5) - 33
- Baby Storytimes (4) - 65
- Storytime (4) - 150
- Game Night - 13
- Womens Empowerment Book Club - 5
- Millicoma Nature Walk - 8
- Yoga (5) - 100
- One-on-One Tech Appt - 7
- Open Mens Group (5) - 29
- Preschool STEAM (4) - 22
- D&D One Shot - 7
- Spanglish - 11
- Preschool Art - 24
- Writers Group - 10
- Tween Cooking Class - 5
- Crafternoon - 2
- Tolkien Day - 29
- Women in STEAM - 46
- Tea Tasting - 28
- Read Across America - 91
- Family Game Time - 8
- Clothing Swap - 47
- Cubanism Mobiles - 2

Other Programs in March

- Teen Graphic Novel Group (2) - 12
- DIY Bird Houses - 37
- Dance on the Bay Sneak Peek (2) - 35
- Financial Literacy Outreach - 11
- Teen Slime Party - 8
- Off the Beaten Path - 15
- Movie Night (2) - 6
- Maker Lab - 4
- Houses of Astrology - 7

Other Information

- Eastside and Empire Drop offs (8) served 46 people in March
- The Community Fridge served 4,865 people in March
- There were 5,574 county-wide checkouts on Libby in March. There were 1,142 circulations on hoopla and 29 new borrowers.

COOS BAY PUBLIC LIBRARY BYLAWS OF THE BOARD OF TRUSTEES

*yellow
are changes
strike through
removal*

ARTICLE I Name of the Library ~~The name of the Library~~

shall be the Coos Bay Public Library.

ARTICLE II

Name of the Board

The name of the Board shall be the Board of Trustees of the Coos Bay Public Library.

ARTICLE III

Members

Section 1. ~~The membership of the Board shall consist of seven members—appointed by the Mayor, with the concurrence of the Coos Bay City Council, The library board shall have six members, plus a member of the city council, recommended by the mayor, with the approval of the Coos Bay city council. Appointments to begin on July 1 in the year of their appointment and expire on June 30.~~

Section 2. Term of office shall be for four years.

Section 3. Unexpired terms shall be filled by the appointing body.

Section 4. Not more than one elective officer of the county or any city shall serve at one time as a member of the Board.

Section 5. No member of the Board shall have any financial interest, either directly or indirectly, in any ~~contact~~ **contract** to which the library is a party, nor shall receive a salary or any payment for material or for services rendered by the Board, provided that Board members shall be entitled to reimbursement for travel and other necessary expenses.

Section 6. No person shall hold appointment as a member of the Board for more than two full consecutive terms. Any person may be appointed again to the Board after an interval of one year; ~~however, this is not recommended by the Board.~~

Section 7. Regular attendance at Board meetings, special Board or committee meetings, or occasional meetings of the City Council or budget committee pertaining to library issues is important. Failure of a Board member to attend three Board meetings within a fiscal year will be grounds for a request from the Board for resignation and/or for dismissal by the appointing body.

ARTICLE IV

Officers.

Section 1. **T**he officers of the Board shall be Chair, Vice-Chair, Recording Secretary and Treasurer.

Section 2. The officers shall be elected at the July meeting of the board and shall take office immediately.

Section 3. The Chair shall preside at all meetings and shall perform those functions usually associated with the office and shall be able to make, second and vote on all motions.

Section 4. The Vice-Chair shall preside in the absence of the chair. In the event of a vacancy in the office of Chair, the Vice-Chair automatically becomes Chair. An election may be held for the office of Vice-Chair.

~~Section 5. The Library director shall act as recording secretary and shall be responsible for the recording of the minutes of each meeting, which shall be the only official record, distributing copies of the minutes to members of the Board and to the office of the City Manager for inclusion in the city Record, and performing such other duties as directed by the Board.~~

Section 6. The Treasurer shall act as custodian of any special funds which are to be in separate library accounts, and shall periodically review the library accounts.

ARTICLE V

Meetings

Section 1. The Board shall meet monthly, unless otherwise ordered by the Chair.

Section 2. Special meetings of the board may be called by the Chair at any time, provided that reasonable notice be given members.

Section 3. A quorum for the transaction of business shall consist of four members of the Board.

Section 4. The Library director shall act as recording secretary and shall be responsible for the recording of the minutes of each meeting, which shall be the only official record, distributing copies of the minutes to members of the Board and to the office of the City Manager for inclusion in the city Record, and performing such other duties as directed by the Board.

~~Section 45. The annual meeting of the Board shall be held at the regular September meeting, for the review of the past year.~~

ARTICLE VI

Committees

Section 1. Special committees may be appointed by the Chair from time to time to

study special issues. Such committees shall serve until completion of the work for which they were appointed. The Library Director shall be an ex-officio member of each committee.

ARTICLE VII

Duties of the Trustees

The Board shall have such powers and duties which are assigned or delegated to it by the Charter, Ordinances or Resolutions of the City of Coos Bay. The Library Board shall:

Section 1. Advise the City Manager regarding the selection of the Library Director and the prescription of duties of the Library Director.

Section 2. Formulate bylaws, rules and policies for the governance of the Library.

Section 3. Prepare and submit an annual budget request.

Section 4. Approve all expenditures from the Library Fund.

Section 5. Advise the City Council regarding the selection of sites and locations for library buildings or other library facilities.

Section 6. Subject to the Rules of the Local Contract Review Board, authorize the Library Director to enter into contracts for library purposes.

Section 8. Perform such other activities as are necessary for maintenance of the Library.

Section 9. The Library Board of Trustees shall have the following powers and duties regarding donations of property to the Library:

- (a) The Library Board may accept donations of real or personal property, may use any real or personal property offered to the Library, and may expend any funds donated to the Library for library purposes.
- (b) Any donation to the Library shall be administered according to the terms of the donation, but shall be held in the name of the City of Coos Bay.
- (c) The Library Board may use funds donated to the Library for the purchase or control of personal property necessary for library purposes.
- (d) The Library Board may dispose of any item of personal property donated to the Library with a market value less than \$2,000.00. Any item of personal property donated to the Library with a market value greater than \$2,000.00 may be disposed of by the Library Board upon approval by the City Council.
- (e) The Library Board may request to have real property donated to the Library declared surplus property as provided by Ordinance 139, Chapter 3.45 of City of Coos Bay Municipal Code; upon declaration that such real property is surplus property, the property may be disposed of, and the proceeds disbursed to the library.

ARTICLE VIII Duties of the

Library Director

Section 1. The Library Director shall be responsible for the administration of the Library under the general policies approved by the Board of Trustees, shall be directly responsible to the Board and, through the Board, to the community, where not in conflict with the City Charter. The Board delegates the following duties and responsibilities to the Library Director:

Section 2. Shall attend all meetings of the Board except when matters affecting the Library Director personally are discussed, and shall have the right to speak on all subjects under discussion, but shall not have the right to vote.

Section 3. Shall report on the condition and progress of the Library.

Section 4. Shall prepare and execute plans for the extension of library services in the area served, upon approval of the Board.

Section 5. Shall prepare the annual budget for presentation to the Board.

Section 6. Shall select and order all books and library materials.

Section 7. Shall be responsible for the selection and direction of staff, assignment of duties and similar matters of administration.

Section 8. Shall maintain an active community public relations program.

Section 9. Shall cooperate actively with educational organizations in the community and state.

Section 10. May attend and participate in professional library meetings and professional development opportunities.

ARTICLE IX

Order of Business

- 1.** Call to order and roll call
- 2.** Approval of minutes and reports
- 3.** Treasurer's report and approval of bills
- 4.** Library Director's report
- 5.** General communications
- 6.** ~~Old~~ **Old** business
- 7.** New business
- 8.** Announcements
- 9.** Adjournment

Amendments

Section 1. These bylaws may be amended at any regular meeting of the Board of Trustees by the vote of five members of the Board present.

**CITY OF COOS BAY 2025-2026 BUDGET
LIBRARY FUND 07
RESOURCES**

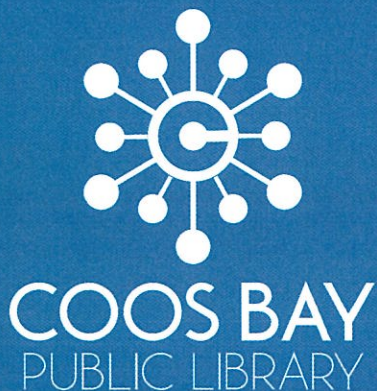
Actual 2022-23	Actual 2023-24	Council Adopted 2024-25	3/31/2025 Actual 2024-25	G/L Account #	Proposed 2025-26
1,212,083	1,028,530	1,036,200	1,036,277	07-000-300-0100	750,000
200,000	250,000	50,000	50,000	07-000-300-0200	50,000
1,412,083	1,278,530	1,086,200	1,086,277	Total Carryover Balance	800,000
CARRYOVER BALANCE					
				Carryover Balance - unrestricted	
				Carryover Balance - restricted (donation & furniture)	
2,252	2,280	2,200	3,511	07-000-340-0300	2,300
29,250	16,800	22,005	15,505	07-000-340-0301	20,000
-	-	1,000	-	07-000-340-0303	1,000
1,322,957	1,464,781	1,299,050	1,386,606	07-000-340-0900	1,272,600
1,354,459	1,483,861	1,324,255	1,405,622	Total Resources from Other Agencies	1,295,900
RESOURCES FROM OTHER AGENCIES					
				State Library Grant	
				Grants	
				Federal Grants	
				Library Tax Base	
52,474	67,203	50,000	37,618	07-000-350-0100	50,000
-	40	100	3	07-000-350-1100	100
52,474	67,243	50,100	37,621	Total Use of Money and Property	50,100
USE OF MONEY AND PROPERTY					
				Investment Interest Income	
				Auditorium Rental	
4,084	6,441	3,500	4,507	07-000-360-0100	4,000
2,777	1,862	2,500	2,269	07-000-360-1800	2,500
6,861	8,303	6,000	6,776	Total Charges for Current Services	6,500
CHARGES FOR CURRENT SERVICES					
				Copies	
				Library Fees	
10,582	1,923	200	1,369	07-000-380-0100	1,500
1	0	-	0	07-000-380-0200	-
26,097	26,097	26,000	19,573	07-000-380-0300	26,000
319	1,817	500	310	07-000-380-0400	500
-	-	3,900	3,893	07-000-380-0600	500
34,334	34,175	12,700	19,262	07-000-380-0900	25,000
31,122	74,240	50,000	-	07-000-390-0100	25,000
639	-	5,750	-	07-000-390-0200	25,000
103,094	138,252	99,050	44,407	Total Other Income	103,500
2,928,971	2,976,189	2,565,605	2,580,703	TOTAL LIBRARY FUND RESOURCES	2,256,000

**CITY OF COOS BAY 2025-2026 BUDGET
LIBRARY FUND 07
EXPENDITURES**

Actual 2022-23	Actual 2023-24	Council Adopted 2024-25	3/31/2025 Actual 2024-25	G/L Account #	Proposed 2025-26
PERSONNEL SERVICES					
713,526	759,107	835,830	604,602	07-510-510-1001	846,989
173,218	216,218	241,455	172,537	07-510-510-1003	294,894
54,768	59,885	68,757	47,670	07-510-510-1004	68,537
159,993	148,898	171,565	126,594	07-510-510-1005	189,135
-	0	3,600	-	07-510-510-1006	3,350
758	1,177	1,310	615	07-510-510-1007	931
-	8	100	9	07-510-510-1008	50
1,102,265	1,185,294	1,322,617	952,028	Total Personnel Services	1,403,886
MATERIALS AND SERVICES					
10,015	8,665	11,000	3,383	07-510-520-2005	5,000
29,165	36,499	32,000	20,841	07-510-520-2101	35,000
21,228	14,029	22,000	11,128	07-510-520-2102	18,000
8,555	10,866	15,000	3,243	07-510-520-2105	10,000
101,417	165,009	152,000	84,083	07-510-520-2108	125,000
8,077	10,536	9,350	9,350	07-510-520-2120	9,400
10,679	19,134	10,000	11,344	07-510-520-2122	15,000
-	192	2,000	837	07-510-520-2123	1,000
4,142	5,355	5,000	2,929	07-510-520-2205	5,000
2,641	2,114	7,500	1,513	07-510-520-2206	2,500
2,522	3,757	3,500	2,240	07-510-520-2225	3,500
26,442	19,113	20,000	20,791	07-510-520-2231	20,000
36,219	11,230	23,505	17,882	07-510-520-2234	10,000
8,051	10,509	12,000	5,326	07-510-520-2235	10,000
110,296	113,866	125,000	82,199	07-510-520-2236	120,000
8,608	8,906	12,000	6,469	07-510-520-2237	10,000
2,412	1,257	2,500	1,913	07-510-520-2239	2,500
-	-	50,000	-	07-510-520-2240	50,000
5,681	43,101	50,000	20,988	07-510-520-2241	40,000
123	-	5,000	436	07-510-520-2302	1,000
1,230	59	5,000	-	07-510-520-2303	2,500
9,532	10,329	12,000	2,947	07-510-520-2304	10,000
819	2,962	5,000	1,675	07-510-520-2305	4,000
57,407	66,040	75,000	36,735	07-510-520-2309	50,000
-	-	-	-	07-510-520-2310	-
28	94	200	138	07-510-520-2406	150
-	-	1,500	-	07-510-520-2424	1,000

28

30,938	30,711	25,000	18,384	07-510-520-2450	Gifts, Donations & Memorials	25,000
<u>496,227</u>	<u>594,329</u>	<u>693,055</u>	<u>366,775</u>		Total Materials and Services	<u>585,550</u>
CAPITAL OUTLAY						
639	-	5,750	-	07-510-530-3001	Computer Hardware & Software	25,000
31,977	67,055	-	-	07-510-530-3008	Vehicles	-
-	7,944	50,000	-	07-510-530-3023	Library Equipment	25,000
<u>32,616</u>	<u>74,999</u>	<u>55,750</u>	<u>-</u>		Total Capital Outlay	<u>50,000</u>
DEBT SERVICE						
4,506	3,808	5,000	2,474	07-510-540-1000	Lease Principal	4,000
78	256	400	-	07-510-540-1100	Lease Interest	200
0	0	50	-	07-510-540-1200	Non-Lease Component	10
3,783	17,180	20,500	15,264	07-510-540-2000	Enterprise Lease - Principal	18,000
504	2,315	4,000	-	07-510-540-2100	Enterprise Lease - Interest	2,500
10,195	11,648	12,000	7,994	07-510-540-3000	Subscription Principal	12,000
268	82	250	-	07-510-540-3100	Subscription Interest	100
<u>19,334</u>	<u>35,289</u>	<u>42,200</u>	<u>25,732</u>		Total Debt Service	<u>36,810</u>
-	-	201,983	-	07-510-560-6001	CONTINGENCY	129,754
1,278,530	1,086,278	250,000	-	07-510-560-6002	UNAPPROPRIATED ENDING FUND BALANCE	50,000
<u>2,928,971</u>	<u>2,976,189</u>	<u>2,565,605</u>	<u>1,344,534</u>		TOTAL LIBRARY FUND EXPENDITURES	<u>2,256,000</u>



THE LATEST at **COOS BAY** **PUBLIC LIBRARY** **APRIL 2025**

FOR MORE INFORMATION:

541-269-1101

www.coosbaylibrary.org

COME SEE US!

525 Anderson Avenue
Coos Bay, OR 97420



Find us on Facebook!



Find us on Instagram!



Find us on YouTube!



US FLAG RETIREMENTS

BRING YOUR OLD, WORN U.S. FLAGS TO THE LIBRARY FOR CEREMONIAL DISPOSAL BY THE DAUGHTERS OF THE AMERICAN REVOLUTION 04/01 - 05/30.

APRIL'S LIBRARY BOOK CLUBS

04/12: BOOK BRUNCH

THE PUSH BY ASHLEY
AUDRAIN

04/17: UNLIMITED BOOK CLUB

*THE BEEKEEPER OF
ALEPPO* BY CHRISTY
LETERI

04/26: WOMEN'S EMPOWERMENT BOOK CLUB

*THE LADIES' MIDNIGHT
SWIMMING CLUB* BY
FAITH HOGAN

SPRING INTO FAMILY FUN

**FAMILY COOKING CLASSES FEATURED AT CBPL
WITH FUNDING FROM COOS HEALTH & WELLNESS**

You're invited to turn up the tasty while forming lasting memories with your family at our **Pizza (Learn to Make Your Own) & Movie Evening** from 5:30pm – 7:30pm on **Tuesday, April 8** and one of two **Family Cooking Classes (10:00am - 11:00am & 1:00pm - 2:00pm)** on **Saturday, April 19** [Registration Required]. On **April 8**, student chefs from Blazing Bulldogs will be on hand to give pizza making lessons, and you'll be entertained with a family-friendly movie while pizzas are cooking. On **April 19**, your family will learn some basic knife skills while cooking a breakfast-style meal.



UPCOMING EVENTS

EVERY
TUE
IN APRIL

BABY STORYTIME

MEETING TUESDAYS IN APRIL. MEET OTHER CAREGIVERS
AND LEARN SONGS, RHYMES, AND EARLY LITERACY TIPS!

10:00AM - 10:30AM IN THE MYRTLEWOOD ROOM.
AGES: INFANT & PARENT OR CAREGIVER

PRESCHOOL STEAM* STORYTIME

STORIES, RHYMES, AND ACTIVITIES WITH A STEAM
(*SCIENCE, TECHNOLOGY, ENGINEERING, ART, AND
MATH) FOCUS FOR OLDER PRESCHOOLERS (AGES 4-6)

11:00AM - 11:30AM IN THE MYRTLEWOOD ROOM.
AGES: KIDS AGED 4-6 WITH A PARENT OR CAREGIVER

EVERY
TUE
IN APRIL

EVERY
WED
IN APRIL

STORYTIME

SING, READ, TALK, WRITE, & PLAY WITH THE CHILDREN IN
YOUR LIFE! JOIN US FOR A FAMILY STORYTIME FOR KIDS 0-5.

10:00AM - 10:30AM IN THE MYRTLEWOOD ROOM.
AGES: KIDS 0-5 & A PARENT OR CAREGIVER

FREE ZUMBA CLASS

JOIN US FOR A DANCE-BASED CARDIO WORKOUT THAT
COMBINES LATIN AND WORLD MUSIC WITH CARDIO EX-
ERCISE MOVES. NO EXPERIENCE NECESSARY!

5:30PM - 6:30PM IN THE MYRTLEWOOD ROOM
AGES: TEEN, ADULT

2/16
WED

3
THU

TEA TASTING

SIP, SAVOR, AND EXPLORE THE WORLD OF TEA WITH
SELECTIONS FROM TEAS, TINCTURES, & TONICS.

12:00PM - 2:00PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE



TEEN WELLNESS KITS

TEENS ARE INVITED TO ANSWER A THEMED PROMPT
EACH MONTH TO EARN A BAG CONTAINING ITEMS
SUPPORTING THEIR HEALTH AND WELLNESS.

KITS BECOME AVAILABLE AT 10:00AM ON 04/04/25.
AGES: TEENS AGED 12-18



4
FRI

EVERY
FRI
IN APRIL

PICKUP/DROPOFF EASTSIDE & EMPIRE

PICK UP OR RETURN LIBRARY MATERIALS IN FRONT
OF THE EASTSIDE FIRE DEPARTMENT (9:00AM - 9:30AM)
OR EMPIRE FIRE STATION (10:00AM - 10:30AM)

5/6
SAT & SUN

FRIENDS OF THE LIBRARY BOOK SALE GET GREAT DEALS & SUPPORT YOUR LIBRARY

04/05 FROM 10:00AM* - 4:00PM & 04/06 FROM 12:00PM - 3:00PM
*9:00AM ADMITTANCE FOR FRIENDS OF THE LIBRARY MEMBERS

SPICE OF THE MONTH

EXPLORE THE FLAVORS OF THE WORLD FROM HOME
WITH SPICE BLENDS!

SPICE KITS AVAILABLE AT CIRCULATION DESK



7
MON

7/21
MON

COMMUNITY YOGA AT THE LIBRARY

TEENS AND ADULTS AGES 13 & UP ARE INVITED TO JOIN A
BEGINNER FRIENDLY WEEKLY YOGA PRACTICE AT THE LIBRARY.

5:30PM - 6:30PM IN THE MYRTLEWOOD ROOM.
AGES: TEENS, ADULTS

OPEN MEN'S GROUP

JOIN A FREE, CONFIDENTIAL, & FACILITATED CIRCLE
OF BROTHERS WHERE YOU'RE INVITED TO SHARE
YOUR TRUTH, FIND YOUR STRENGTH, AND GAIN THE
TOOLS YOU NEED TO LIVE THE LIFE YOU WANT.

6:00PM - 8:00PM IN THE CEDAR ROOM. SNACKS & BEVERAGES
PROVIDED. PROGRAM WILL MEET WEEKLY. AGES: ADULTS

EVERY
MON
IN APRIL

8
TUE

TEEN & ADULT CRAFTERNOON

BRING A CRAFT PROJECT AND ENJOY SOCIALIZING
WHILE YOU WORK! COLORING PAGES AVAILABLE.

3:00PM - 5:00PM IN THE MYRTLEWOOD ROOM
AGES: TEEN, ADULT

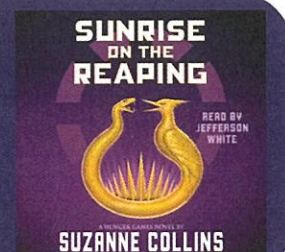
PIZZA (LEARN TO MAKE YOUR OWN) & MOVIE EVENING

STUDENT CHEFS FROM BLAZING BULLDOGS WILL BE ON
HAND TO GIVE PIZZA MAKING LESSONS AND HELP YOU COOK
YOUR OWN PIZZA IN A WOOD FIRED OVEN. WHILE THE
PIZZAS COOK, WE WILL WATCH A FAMILY FRIENDLY MOVIE.
EVENT MADE POSSIBLE BY COOS HEALTH & WELLNESS.

5:30PM - 7:30PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE

8
TUE

MAY THE ODDS BE EVER IN YOUR FAVOR
CITIZENS OF PANEM, REJOICE! SUZANNE COL-
LINS'S NEWEST HUNGER GAMES BOOK, SUNRISE
ON THE REAPING, IS AVAILABLE AS AN AUDIOBOOK
ON HOOPLA WITH ZERO WAITING TIME.



WANT TO HEAR A JOKE?

SHAKESPEARE: CANST THOU
RESERVE THE NEWEST JAMES PATT-
ERSON BOOK FOR ME?
LIBRARIAN: NO HOLDS, BARD!



9/23
WED

MOVIE NIGHT AT THE LIBRARY

YOU'RE INVITED TO A FREE THEMED MOVIE NIGHT!
APRIL'S THEME: BASED ON A BOOK

5:30PM - 7:30PM IN THE MYRTLEWOOD ROOM

04/09 MOVIE: *EAST OF EDEN* (1955)

04/23 MOVIE: *OH BROTHER, WHERE ART THOU?* (2000)

AGES: EVERYONE. FREE POPCORN & BEVERAGES PROVIDED.

BUILD IT! CLUB

USE LEGO BUILDING BRICKS TO CONQUER A
NEW ENGINEERING CHALLENGE ON THE
2ND THURSDAY OF EACH MONTH

3:00PM - 4:00PM IN THE KIDS & FAMILIES SECTION
AGES: KIDS AGED 6-12



10
THU

10
THU

AUTISTIC & ADHD ALLIANCE: PARALLEL PLAY FOR TEENS & ADULTS

NEURODIVERGENT TEENS & ADULTS ARE INVITED TO
THIS LOW-PRESSURE MONTHLY GATHERING WHERE
CONVERSATION IS ALLOWED, BUT NOT REQUIRED.
BRING A BOOK, GAME, OR PROJECT AND ENJOY SOME
TIME TO UNWIND WITHOUT NEEDING TO PERFORM.

6:00PM - 7:30PM IN THE CEDAR ROOM.
AGES: TEENS & ADULTS

TWEEN COOKING CLUB

LEARN COOKING BASICS IN A CLUB FOR YOUNG
PEOPLE AGED 10 TO 14! SIGN UP REQUIRED FOR
EACH SESSION. ALL SUPPLIES PROVIDED.

1:00PM - 3:00PM IN THE MYRTLEWOOD ROOM
AGES: TWEENS AGED 10 to 14. **REGISTRATION REQUIRED.**



11
FRI

11
FRI

ART AT THE LIBRARY: MIXED MEDIA & COLLAGE

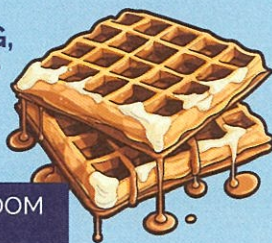
TRY YOUR HAND AT MAKING A COLLAGE OR DOING SOME MIXED MEDIA ART PROJECTS. WE BRING THE SUPPLIES, YOU BRING THE CREATIVITY!

5:00PM - 7:00PM IN THE MYRTLEWOOD ROOM.
AGES: ADULT

BOOK BRUNCH

A BOOK CLUB DEVOTED TO READING, UNRESTRICTED TO GENRE, PLUS, OF COURSE, BRUNCH! APRIL'S BOOK: *THE PUSH* BY ASHLEY AUDRAIN

11:00AM - 12:00PM IN THE MYRTLEWOOD ROOM
AGES: ADULT



12
SAT

12
SAT

MAKER LAB

HANG OUT, EXPERIMENT, AND LEARN SOMETHING NEW IN THIS ALL-AGES MEET-UP! LEARN MORE ON OUR WEBSITE.

11:00AM - 1:00PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE (KIDS 12 & UNDER MUST HAVE AN ADULT)

GEOCACHING 101

JOIN THE SOUTH COAST GEOCACHERS OF OREGON TO LEARN THE BASICS OF THE GEOCACHING HOBBY!

1:30PM - 3:30PM IN THE MYRTLEWOOD ROOM.
AGES: EVERYONE

12
SAT

15
TUE

PROTEST POETRY WORKSHOP

THROUGHOUT HISTORY, POETRY HAS SPOKEN TO OUR MOST CHALLENGING, TRAUMATIC, & FORMATIVE CIRCUMSTANCES. JOIN THIS FREE WORKSHOP FOR TIPS ON FINDING YOUR VOICE TO CRAFT POETRY, & STICK AROUND AFTER THE WORKSHOP TO READ YOUR POETRY IN AN OPEN MIC EVENT.

WORKSHOP: 3:30PM - 4:00PM IN THE MYRTLEWOOD ROOM
OPEN MIC: 4:00PM - 5:00PM IN THE MYRTLEWOOD ROOM
AGES: EVERYONE

CBPL BOARD OF TRUSTEES MEETING

MONTHLY BOARD MEETING. OPEN TO THE PUBLIC.

5:15PM - 6:30PM IN THE CEDAR ROOM
AGES: EVERYONE

16
WED

17
THU

PRESCHOOL ART

JOIN US FOR A MONTHLY ART PROGRAM FOR PRESCHOOLERS AND THEIR PARENT OR GUARDIAN. ALL SUPPLIES PROVIDED.

10:00AM - 11:00AM IN THE MYRTLEWOOD ROOM
AGES: TODDLER, PRESCHOOLER

ASL PRACTICE PLACE

WITH INSTRUCTOR KANDY BERGQUIST
TOPIC: TIME

12:00PM - 1:00PM VIA ZOOM, ALL AGES WELCOME



17
THU

17
THU

UNLIMITED BOOK CLUB

CELEBRATE DIVERSITY, INCLUSION, & UNDERSTANDING IN COOS COUNTY VIA LITERATURE!
APRIL'S BOOK: *THE BEEKEEPER OF ALEPPO* BY CHRISTY LEFTER

6:00PM - 7:00PM VIA ZOOM
AGES: TEENS, ADULTS. **REGISTRATION REQUIRED.**



COOKIE DECORATING WORKSHOP FOR TEENS

TEENS ARE INVITED TO JOIN HALEY JORORIAN FROM THE COOKIE BARN TO LEARN BASIC COOKIE DECORATING TECHNIQUES. EACH PARTICIPANT WILL RECEIVE A FREE COOKIE DECORATING KIT TO TAKE HOME!

2:00PM - 4:00PM IN THE MYRTLEWOOD ROOM,
AGES: TEENS AGED 13 - 18. **REGISTRATION REQUIRED.**

18
FRI

18
FRI

DUNGEONS & DRAGONS IN THE LIBRARY

BRING YOUR FAVORITE LEVEL SIX CHARACTERS FOR A ONE-SHOT GAME OF DUNGEONS & DRAGONS 5E.

6:00PM - 8:00PM IN THE MYRTLEWOOD ROOM
AGES: ADULT. **REGISTRATION REQUIRED.**

FAMILY COOKING CLASS

JOIN US FOR A FAMILY COOKING CLASS IN PARTNERSHIP WITH COOS HEALTH & WELLNESS. LEARN BASIC KNIFE SKILLS WHILE COOKING A BREAKFAST MEAL WITH YOUR FAMILY!

SESSION 1: 10:00AM - 11:00AM IN THE MYRTLEWOOD ROOM
SESSION 2: 1:00PM - 2:00PM IN THE MYRTLEWOOD ROOM
AGES: KIDS, FAMILY, EVERYONE. **REGISTRATION REQUIRED.**
PLEASE REGISTER ONCE PER GROUP.

19
SAT

19
SAT

¡SPANGLISH! CONVERSATIONAL PROGRAM

10:30AM – 11:30AM IN THE LIBRARY
AGES: TEEN, ADULT

CRAFT TAKEOUT

TEENS AND ADULTS ARE INVITED TO PICK UP A CRAFT KIT WITH COMPLETE INSTRUCTIONS AND MATERIALS

CRAFT KITS AVAILABLE AT CIRCULATION DESK

19
SAT

24
THU

BYOD (BRING YOUR OWN DEVICE)

WORKSHOP: HOOPLA, LIBBY, & FLIPSTER

BRING YOUR OWN MOBILE DEVICE OR LAPTOP TO READ, LISTEN, OR WATCH ON THREE LIBRARY APPS: LIBBY, HOOPLA, & FLIPSTER.

11:00AM – 12:30PM IN THE MYRTLEWOOD ROOM
AGES: TWEEN, TEEN, ADULT

COMMUNITY COOKING WITH THE CO-OP

STARRING MARLO OF COOS HEAD FOOD CO-OP

THIS MONTH'S RECIPE: VEGAN TRUMPET ROYALE

"SCALLOPS" WITH BABY BOK CHOY

5:30PM – 6:30PM VIA ZOOM, AGES: TEENS, ADULTS, FAMILIES

24
THU

25
FRI

JOB FAIR 2025

JOB SEEKERS ARE INVITED TO MAKE CONNECTIONS WITH LOCAL EMPLOYERS AND STAFFING AGENCIES AT THIS FREE EVENT

12:00PM – 2:00PM IN THE MYRTLEWOOD ROOM
AGES: TEEN, ADULT



GAME NIGHT

ENJOY FREE SNACKS AND GAMES FROM CBPL'S COLLECTION

6:00PM – 9:00PM IN THE MYRTLEWOOD ROOM, AGES: TEENS, ADULTS

25
FRI

26
SAT

WRITERS GROUP

PRACTICE YOUR WRITING WITH OTHER WRITERS, BRAINSTORM, AND ENJOY COFFEE AND SNACKS

10:00AM – 11:00AM IN THE CEDAR ROOM
AGES: EVERYONE



WOMEN'S EMPOWERMENT BOOK CLUB

THE LADIES' MIDNIGHT SWIMMING CLUB BY FAITH HOGAN

11:00AM – 12:00PM IN THE STACKS
AGES: ADULT. **REGISTRATION REQUIRED.**

26
SAT

30
WED

GARDENING ON THE SOUTH COAST

JOIN MASTER GARDENER VOLUNTEER TINA POWERS
TO LEARN TIPS & TRIPS FOR GROWING VEGETABLES
ON THE SOUTHERN OREGON COAST

5:00PM - 6:00PM IN THE MYRTLEWOOD ROOM.
AGES: ADULT

**When you're halfway through a book
and come to a plot twist at 1 am**



DID YOU KNOW?

You can get a weekly bulletin containing the upcoming week's events in your inbox by visiting www.coosbayor.gov and clicking the yellow 'Subscribe' button at the bottom of the page. Tailored options are available if you only want to hear about programs geared towards select age groups (Kids, Teens, Adults) or just want an update when a Friends of the Library Book Sale is coming up.

