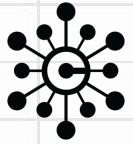
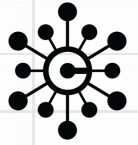


Coos Bay Library & Dennis Dater of Bay Area Seniors Computer Club present



INTRO TO SPREADSHEETS

(2-PART CLASS)

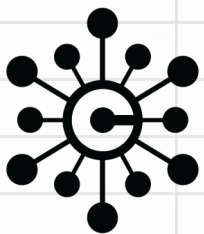


For those who have never used a spreadsheet program, have very limited experience, or need to be refreshed on the basics!

Topics to be covered in class:

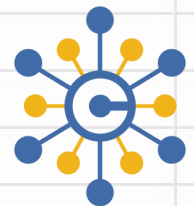
- Using cells for data input
- Different mouse features
- Backstage view
- Using simple formula shortcuts
- Relative references
- Creating charts
- How to open, save, & print spreadsheets

Two Consecutive Fridays
July 30 & August 6
12:00pm-1:00pm



Join us on Zoom for this **FREE** virtual event!

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