

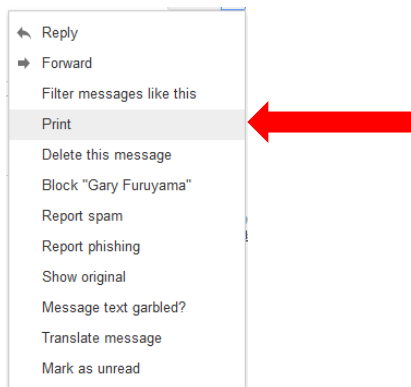
How to Print an Email on Gmail

To print a single email message:

1. Open the message you want to print.
2. Click the down arrow next to the **reply** button, at the top-right of the message.




3. A drop-down menu will appear. Select **Print**.



4. Follow the prompts to print the email message.

To print an entire email conversation:

1. Open the conversation you want to print.
2. Click the **Print ALL** button , located in the top-right of your message pane.
3. A new window with a printer-friendly version will pop up. Follow the prompts to print the entire conversation.